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NOTICE OF MEETING



CABINET

will meet on

THURSDAY, 28TH APRIL, 2016

At 7.30 pm

in the

COUNCIL CHAMBER - GUILDHALL, WINDSOR

TO: MEMBERS OF CABINET

COUNCILLORS DAVID BURBAGE, (INCLUDING HR & LEGAL) (CHAIRMAN)
PHILLIP BICKNELL, (EDUCATION, INCLUDING WINDSOR) (DEPUTY CHAIR)
SIMON DUDLEY, (FINANCE, INCLUDING PROPERTY / DEPUTY LEADER)
DAVID COPPINGER, (ADULT SERVICES & HEALTH INCLUDING SUSTAINABILITY)
CARWYN COX, (ENVIRONMENTAL SERVICES)
GEOFF HILL, (CUSTOMER AND BUSINESS SERVICES, INCLUDING IT)
DEREK WILSON, (PLANNING INCLUDING MAIDENHEAD)
NATASHA AIREY, (YOUTH SERVICES & SAFEGUARDING)
COLIN RAYNER, (HIGHWAYS & TRANSPORT)
CHRISTINE BATESON, (CHIEF WHIP, INCLUDING NEIGHBOURHOOD PLANNING,
ASCOT & SUNNINGS)

PRINCIPAL MEMBERS ALSO ATTENDING: COUNCILLORS CLAIRE STRETTON
(CULTURE & COMMUNITIES), PHILIP LOVE (MAIDENHEAD REGENERATION),
PAUL BRIMACOMBE (TRANSFORMATION & PERFORMANCE) AND
GEORGE BATHURST (POLICY)

Karen Shepherd - Democratic Services Manager - Issued: Wednesday, 20 April 2016

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Karen Shepherd** 01628 796529

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence	
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest	7 - 8
3.	<u>MINUTES</u> To consider the Part I minutes of the meeting held on 31 March 2016 To note the Part I minutes of the meeting of the Cabinet Local Authority Governors Appointments Sub Committee held on 31 March 2016	9 - 22
4.	<u>APPOINTMENTS</u>	
5.	<u>FORWARD PLAN</u> To consider the Forward Plan for the period May to August 2016	23 - 42
6.	<u>CABINET MEMBERS' REPORTS</u>	
	<u>Customer and Business Services</u>	
	i. Town Centre WiFi	43 - 54
	<u>Planning / Adult Services and Health / Finance</u>	
	ii. Housing Investment Partnership Plan	55 - 68
	<u>Education</u>	
	iii. New Primary School Places in Ascot	69 - 80
	<u>Maidenhead Regeneration / Education and Windsor / Neighbourhood Planning and the Sunnings / Planning</u>	
	iv. Economic Development Strategy 2016-19	81 - 110
	<u>Finance</u>	
	v. Stafferton Way Link Road - Finance Update	111 - 120

	<u>Finance</u>	
	vi. Financial Update	121 - 138
7.	<u>MONITORING REPORTS</u>	
	i. Transformation - Baseline Figures	To Follow
8.	<u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</u> To consider passing the following resolution:- "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 9-10 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"	

PART II

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
9.	<p><u>MINUTES</u> To consider the Part II minutes of the meeting held on 31 March 2016</p> <p>To note the Part II minutes of the meeting of the Cabinet Local Authority Governors Appointments Sub Committee held on 31 March 2016</p> <p><i>(Not for publication by virtue of Paragraph 1, 2, 3, 4, 5, 6, 7 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p>	139 - 150
10.	<p><u>CABINET MEMBERS' REPORTS</u></p>	
	<p><u>Customer and Business Services</u></p> <p>i. Town Centre Wifi (Appendix)</p> <p><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p>	151 - 162
	<p><u>Planning / Adult Services and Health / Finance</u></p> <p>ii. Housing Investment Partnership Plan (Appendix)</p> <p><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p>	163 - 166
	<p><u>Education</u></p> <p>iii. New Primary School Places In Ascot (Appendix)</p> <p><i>(Not for publication by virtue of Paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p>	167 - 168
	<p><u>Adult Services and Health</u></p> <p>iv. Shared Lives - Options Appraisal</p> <p><i>(Not for publication by virtue of Paragraph 1, 2, 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p>	169 - 184
	<p><u>Environmental Services</u></p> <p>v. LED Street Lighting Procurement Process - Update</p>	185 - 208

(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)

Planning

vi. Legoland

209 - 218

(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)

Details of representations received on reports listed above for discussion in the Private Meeting:

None received

MEMBERS' GUIDANCE NOTE

DECLARING INTERESTS IN MEETINGS

DISCLOSABLE PECUNIARY INTERESTS (DPIs)

DPIs include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any license to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

PREJUDICIAL INTERESTS

This is an interest which a reasonable fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs your ability to judge the public interest. That is, your decision making is influenced by your interest that you are not able to impartially consider only relevant issues.

DECLARING INTERESTS

If you have not disclosed your interest in the register, you **must make** the declaration of interest at the beginning of the meeting, or as soon as you are aware that you have a DPI or Prejudicial Interest. If you have already disclosed the interest in your Register of Interests you are still required to disclose this in the meeting if it relates to the matter being discussed. A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in discussion or vote at a meeting.** The term 'discussion' has been taken to mean a discussion by the members of the committee or other body determining the issue. You should notify Democratic Services before the meeting of your intention to speak. In order to avoid any accusations of taking part in the discussion or vote, you must move to the public area, having made your representations.

If you have any queries then you should obtain advice from the Legal or Democratic Services Officer before participating in the meeting.

If the interest declared has not been entered on to your Register of Interests, you must notify the Monitoring Officer in writing within the next 28 days following the meeting.

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Agenda Item 3

CABINET

THURSDAY, 31 MARCH 2016

PRESENT: Councillors David Burbage (Chairman), Phillip Bicknell (Deputy Chair), Simon Dudley, David Coppinger, Carwyn Cox, Geoff Hill, Derek Wilson, Natasha Airey, Colin Rayner and Christine Bateson

Principal Members also in attendance: Claire Stretton, Philip Love, Paul Brimacombe and George Bathurst

Also in attendance: Councillors Beer, Mrs Jones and E. Wilson

Officers: Alison Alexander, Richard Bunn, Louisa Dean, Simon Fletcher, Jessica Hosmer-Wright, Russell O'Keefe, David Scott, Karen Shepherd and Anna Trott

APOLOGIES FOR ABSENCE

None received

DECLARATIONS OF INTEREST

Councillor Burbage declared a Disclosable Pecuniary Interest in the item Draft Borough Local Plan as the report contained draft site allocation proposals affecting his own property. He left the room for the duration of the discussion and voting on the item.

Councillor Cox declared a Disclosable Pecuniary Interest in the item Draft Borough Local Plan as the report contained draft site allocation proposals affecting his own property. He left the room for the duration of the discussion and voting on the item.

Councillor Bathurst declared a Disclosable Pecuniary Interest in the item Draft Borough Local Plan due to his involvement in the Windsor Link Railway. He left the room for the duration of the discussion and voting on the item.

Councillor Brimacombe declared a Disclosable Pecuniary Interest in the item Draft Borough Local Plan due to the location of his home and a business that he managed. He left the room for the duration of the discussion and voting on the item.

Councillor Hill declared a Disclosable Pecuniary Interest in the item Draft Borough Local Plan he owned property in West Street, Maidenhead. He left the room for the duration of the discussion and voting on the item.

Councillor Rayner declared a Disclosable Pecuniary Interest in the item Draft Borough Local Plan as he was a trustee of a number of trusts that owned property throughout the borough. He left the room for the duration of the discussion and voting on the item.

MINUTES

RESOLVED UNANIMOUSLY: That:

- i) The Part I minutes of the meeting held on 25 February 2016 were approved.**
- ii) The minutes of the Cabinet Participatory Budget Sub Committee held on 18 February 2016 be noted.**

APPOINTMENTS

None

FORWARD PLAN

Cabinet considered the contents of the Forward Plan for the next four months and noted the changes that had been made to the plan since the last meeting. In addition it was noted that:

- The item 'St Clouds Opportunity Area', listed for April 2016, would instead be submitted to a Cabinet Regeneration Sub Committee in May 2016.
- The item 'Home to School Transport – Post 16 Policy', listed for April 2016, was to be withdrawn. This was an annual report that was only required if a change to the policy was proposed.
- The item 'Child Sexual Exploitation – Update on Progress' would be presented to Cabinet in July 2016.

CABINET MEMBERS' REPORTS

A) PROPOSED NAMING OF FOOTBRIDGE OVER JUBILEE RIVER ETON

Members considered a proposal to re-name a footbridge owned by the Royal Borough.

Cabinet was addressed by Mr Mark Scaife. He thanked Members for taking into account both the efforts so far and the positives that would come about by renaming the bridge.

The Lead Member explained that the proposal had considerable public support, including a petition of over 1500 signatures. Mr Scaife's son Michael had tragically died in 2015 in an attempt to save friends; unfortunately he had lost his life in this courageous act. It was therefore proposed to rename the bridge 'Michael's Bridge'. A public unveiling of the sign would take place attended by Michael's family, the Mayor and relevant Councillors. It was hoped this could take place in 1-2 months. It was also recommended that methods of deterrence such as planting, signage and a life buoy be put in place. The plaque would be paid for by the borough and would be of a high standard. The Principal Member for Transformation and Performance commented that the wording on the plaque was important and should be agreed with the family. The Lead Member for Education highlighted the supportive letter from Royal Berkshire Fire and Rescue Service.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. approves the footbridge over the Jubilee River in Eton be re-named “Michael’s Bridge” .**
- ii. approves that details of the plaque with the bridge name, placement and wording be agreed by the Public Rights of Way team and the proposer.**

B) STANDARDS AND QUALITY OF EDUCATION IN ROYAL BOROUGH SCHOOLS - A REVIEW OF THE ACADEMIC YEAR 2014/15

Members considered a summary of the validated education performance data from the academic year 2014-15 with analysis against national benchmarks and year on year performance.

The Lead Member explained the report was based on the achievements of children who sat examinations in the summer of 2015 with comparison to other schools and areas in England. At first glance the report showed that local children achieved well with high standards of attainment compared to national averages across all age groups.

However when looked at more closely the borough was losing ground to other authorities despite maintaining its level of attainment. For example, in the SAT’s tests taken by 11 year olds since 2012, the proportion of pupils achieving the benchmark standard had risen by 3% to 82% while the borough’s local authority ranking had fallen 30 places to 44th out of the 150 local authorities in England. The area was served by a wide range of schools: small to large, faith-led, single gender, Academies and maintained schools, and within that variety there was some great practice and some which was not so strong. At the current time 79% of schools were judged to be Good or Outstanding by Ofsted, lower than the national average of 84%. The question for governing bodies of all schools was ‘what has to improve in your school?’

The report set out a number of areas for governing bodies to examine, to challenge and to improve. One of these was supporting disadvantaged children. Chart 5 showed that children eligible for free school meals did better at GCSE in the borough than the national average; indeed at Charters, Desborough College and Newlands Girls’ they did at least 15% better. Yet at Windsor Boys and Furze Platt they did 5% worse. The Lead Member asked governing bodies: ‘Why? And what are you going to do about it?’

Chart 3 showed that in primary and middle schools the success of children eligible for free school meals in their SAT tests was lower in the borough than in many other boroughs in England. When there were sufficient pupils in a school to comment, five schools achieved more than 80% with this cohort while three schools achieved less than 50%. The Lead Member asked governing bodies: ‘Why? And what are you going to do about it?’

The council had looked more closely at Key Stage 2 to see how clarity for parents thinking about where to send their son or daughter could be provided. 84% of children who took their SATs in primary schools met the national benchmark last year compared to only 78% who took the same tests in middle schools. The Lead Member asked governing bodies: ‘Why? And what are you going to do about it?’

More young people were going on to higher education, which was good news. The report highlighted that more were achieving this through a range of courses in both A level and vocational subjects, and yet the schools with the highest levels of attainment had most students following one type of course. Was increased focus the way to drive up attainment? The Lead Member asked governing bodies: 'How will you ensure that all courses are taught to the same standard as the best?'

The education landscape was continuing to change at a rapid pace. The way schools were funded would change and the role of the local authority would also change. Academy Trusts would be responsible for the provision of great education and for work to raise standards. They would need to rely on themselves and other schools far more than ever before. Where a school was already an academy the local authority would resort to writing to the press about underperformance, for example at Altwood. The local authority would ensure that pupils could access good schools and would champion high standards. High standards meant that all children were included in learning so they made good progress and achieve well. The report put Governing bodies and Academy Trusts on notice that their school had to step up and further improve the success of schools in the borough for all children.

The Chairman commented that the council needed to do all it could to address the gap in attainment, particularly as it now had less levers to use. The Principal Member for Transformation and Performance welcomed the transparency of the report. He highlighted that accountability went with authority, therefore the academies and their governing bodies were accountable. They should utilise the advice and support of the local authority wherever possible. The Chief Whip commented that as a governor she would take the message back to her school and ensure it was taken seriously.

The Lead Member for Finance commented that the performance for children eligible for free school meals was not satisfactory. There was a certain amount the local authority could do but ultimate responsibility lay with the trustees and senior leadership of a school. Trustees should if necessary question whether or not they should be a trustee. He referred to the King Solomon Academy in Paddington that had a high level of children eligible for free school meals but still managed to achieve 93% A*-C at GCSE. This was due to strong leadership and trustees.

The Managing Director commented that performance was not at a level that the council would expect. The council was committing to refocus resources on school improvement on those schools with high levels of children eligible for free school meals that were also underachieving. Good practice from outside the borough was being sought. Guidance from the DfE in March 2016 gave the local authority powers to intervene and issue warnings on performance, but this was only for schools still in local authority control. The council was working with the Regional Schools Commissioner; he would be attending the Children's Services Overview and Scrutiny Panel on 19 April 2016 to discuss powers of intervention. The local authority could request the Commissioner to make an intervention in an Academy. This request had been made for Altwood however he had chosen not to make a statutory intervention. The local authority would continue to pursue the issue.

Councillor Mrs Jones raised the issue of recruitment of good teachers. The Lead Member for Finance agreed this was one of the biggest challenges. The council had a manifesto commitment in relation to affordable housing for teachers. An initiative with Two5Nine Ltd would look to significantly increase the company's estate.

Councillor Ed Wilson commented that the issue of attainment had been discussed at the Children's Services Overview and Scrutiny Panel. He referred to a recent Ofsted report for Eton Wick school that demonstrated that the school was receiving pupil premium funding but did not check the progress of disadvantaged pupils. Chart 5 in the report showed that at Desborough College disadvantaged pupils were actually likely to do better than average; yet at Furze Platt the opposite was the case. Schools receiving pupil premium were required by the government to tell the council what they were doing with the funding and what were the outcomes for children. If schools did not provide this information, they should be named and shamed.

The Managing Director explained that schools were required to put this information on their website; the council did not hold an overall database although advisers would look at the data. The Lead Member for Transformation and Performance commented that it would be important for the council to know if a school was being reluctant in providing the information. The Chairman commented this was certainly something he would want pursued.

The Lead Member concluded that if schools did not do right by their children they should be held to account. He would be happy to highlight any issues to the press but the council would also ensure it provided the best support possible. He liked the idea of a task force to question schools and governing bodies and report back to Cabinet.

RESOLVED UNANIMOUSLY: That Cabinet

- i. Approve the six actions as key priorities of the Education Improvement Plan for 2016-17.**
 - 1. School improvement service works with the three-tier schools to identify best practice and barriers to success, including methods of working with larger cohorts of pupils to achieve higher levels of attainment at Key Stage 2.**
 - 2. Strengthen partnership working between the Local Authority, schools and the Elevate project to capture more comprehensive destination information and ask Governing Bodies to ensure that all young people are getting the appropriate and independent careers advice before and during 6th form studies.**
 - 3. Continue existing work and launch and lead a borough-wide Pupil Premium Champions network for all primary phase schools to ensure they have access to local and national best practice guidance, especially in schools with small FSM cohorts, which is reflected in plans published by all Governing Bodies.**
 - 4. Seek further collaboration with secondary schools to build on the overall high GCSE standards so Governing Bodies publish pupil premium plans which commit to reduce the attainment gap further every year.**
 - 5. For maintained schools seeking Good judgements, the school improvement service adopt a "Team Around the School" approach, bringing together the host school, local authority, other school and external professionals (such as the Diocese) as appropriate to deliver improvement. This includes formal reviews of progress each term, by the Head of Schools and the Chair of Governors to ensure the additional resource is driving educational outcomes. For non-maintained schools, the Council will offer support to the Academy Trust and seek their commitment, along with the Regional**

School Commissioner, to a published improvement plan which will enable residents to see improvement in standards.

6. Work with secondary schools to share emerging best practice for securing progress for every pupil as measured by Progress 8.

- ii. **Request a further report on academic progress for the 2015-16 academic year on 23 March 2017 following the national publication of validated attainment data.**
- iii. **Request a report on the revised roles and responsibilities in Education post Department for Education feedback on the initial consultation, which is currently expected to close on 17 April 2016.**

c) COUNCIL MANIFESTO TRACKER

Members considered progress that had been made against the council's Manifesto Commitments.

The Lead Member for Children's Services highlighted commitment 11.5 to keep Windsor police station open. The council was in the middle of negotiations with Thames Valley police to join the council at York House.

The Principal Member for Transformation and Performance highlighted commitments 13.1 and 13.2. Progress had been made in relation to Fundamental Service Reviews. By the end of 2015, 26 had been completed. A further 30 had been undertaken in the first three months of 2016. He commended officers as this was an excellent example of leadership.

The Lead Member for Customer and Business Services highlighted commitment 8.6. Investment in libraries included more tablets and free wifi.

The Principal Member for Culture and Communities highlighted commitment 8.2. At the last Cabinet meeting Members had agreed to look into potential sites for an additional library. She highlighted the important role played by volunteers in borough libraries.

The Lead Member for Adult Services and Health highlighted commitment 7.8. The council used its influence to maintain medical services for residents by working with the Clinical Commissioning Groups. Services were jointly commissioned via the Better Care Fund. By 2020 the NHS and social care would be integrated; the council worked with health colleagues to ensure resident views were heard.

The Lead Member for Highways and Transport highlighted a number of commitments relating to cycle routes, bus routes, improved car parking in town centres, working with utility companies, reducing traffic lights and flood schemes, which were all on target. After two years of campaigning a pay on exit scheme had been installed in Nicholson's car park

The Principal Member for Maidenhead Regeneration highlighted the commitment to deliver regeneration in Maidenhead. The council had committed a further £3m to the waterways project. Stage 1 of Chapel Arches was complete; stage 3 would be on site by the end of the year. Consultants had been asked to look again at options for the station due to viability issues.

The Lead Member for Ascot and the Sunnings highlighted commitment 12.6. Two petitions had resulted in the weight limit of the Chobham Bridge being reduced first to 18 tonnes then to 7.5 tonnes. Residents and retailers had been consulted on road safety schemes for Chobham Road.

The Lead Member for Environmental Services highlighted commitment 4.1 to maintain a weekly bin collection.

The Lead Member for Planning highlighted the commitment to involve parish councils in decision making related to planning applications. A pilot scheme would take place with Bray Parish Council.

The Lead Member for Youth Services and Safeguarding highlighted commitment 5.6. The Multi Agency Safeguarding Hub went live on 25 January 2016. It had taken a long time but it had been important to ensure co-location with the police and other services.

The Lead Member for Environmental Services confirmed that the restructure of the operations directorate would come into effect on 1 April 2016. Proposals on increasing the number of community wardens would now be brought forward.

RESOLVED UNANIMOUSLY: That Cabinet notes the progress in delivering the Council Manifesto Commitments.

D) ROAD AND STREETWORKS PERMIT SCHEME

Members considered a scheme to give the council more powers to manage utilities damaging and disrupting the highway network. The Lead Member explained that residents would benefit from less disruption as roadworks should be completed more quickly, at the least disruptive times and with high quality first-time permanent reinstatements. A Road and Streetworks Permit Scheme would supported the manifesto commitment '*...Work with utility companies to improve the quality of road and pavement repairs...*'.

The report sought approval in principle to the positive initiative and to consult with utility companies and stakeholders on the proposed scheme.

The financial implications of the report were:

- scheme development; consultation and implementation costs of £120,000.
- development and implementation costs were recoverable through permit fees to be charged following implementation.

The Lead Member explained that a primary benefit of a permit scheme was the increased capacity to coordinate and control activities on the highway minimising the impact on residents, business and visitors. The permit scheme did not cover emergency situations.

The Lead Member for Finance suggested recommendation iii be amended to include 'to be met from the Development Fund'.

Councillor Beer requested that parish councils be included as a key stakeholder. He suggested that fines needed to be realistic not derisory. There also needed to be a realistic timetable for works to be completed.

The Lead Member commented that parish councils would be included and that the council would fine as much as it was legally able to do so. The Strategic Director commented that fines would be discussed with all stakeholders. Members noted that Brighton & Hove were at the forefront of implementing such a scheme. Residents like the new powers of the council and the finite periods for works to be completed

RESOLVED UNANIMOUSLY: That Cabinet:

- i) Approve in principle the development of a Roads and Streetworks Permit scheme and endorses the approach being taken.**
- ii) Approves commencement of the consultation process with utility companies and other stakeholders.**
- iii) Approves a budget of £120,000 to be met from the Development Fund in 2016/17 for scheme development; consultation and implementation.**
- iv) Receives a report in September 2016 to consider the outcome of the consultation.**

E) RBWM TRANSFORMATION PROGRAMME 2015-18: AN AGILE COUNCIL

Members considered a refreshed RBWM Transformation Programme (strategy) 2015-18. The Principal Member explained the strategy built on past achievements as detailed on page 121 of the report. Savings of £24.6m had been identified in the previous three years; on page 108 a further £14.6m of savings were set out. By 2018 the council was expected to be more self-reliant, equipped to work in new ways, quicker to respond and providing a mixed economy of service provision. Through the FSR process the council would be able to understand opportunities and then improve its ability to implement changes in short timescales. The three key areas of the strategy were noted as :

- Knowing our services
- Having the right people a tools
- Delivering differently

RESOLVED UNANIMOUSLY: That Cabinet approves the refreshed RBWM Transformation Programme 2015-18: An Agile Council.

F) WAYS INTO WORK SOCIAL ENTERPRISE - ANNUAL REVIEW 2015-16

Members considered an update on Ways into Work, the Royal Borough's award winning employment and training service supporting people with learning disabilities. The Lead Member explained the service had become independent of the council in 2015 which had enabled it to grow and service a wider area. The service had exceeded all the targets set, for example a further 12 individuals were now in employment. Seven new employers had also been recruited.

Members commended the officers involved; this was a good example of local authority officers being entrepreneurial. The programme in particular helped young people with learning difficulties to transition to adulthood.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. Notes the progress of Ways into Work in delivering employment outcomes for people with learning disabilities.**
- ii. Agrees that the Royal Borough continues to actively support the work of Ways into Work in its role as a local employer.**

G) RECOMMENDATIONS FOR A NEW TYPE OF PUBLIC SPACE PROTECTION ORDER

Members considered a recommendation to Full Council to extend to the scope of PSPOs available for use within the Royal Borough to include anti-social behaviour (ASB) arising from barbecues lit in public space. The Lead Member referred Cabinet to the report in 2015 introducing PSPOs. This was the first type of order since that report to recommend to Council. The issue of barbecues had been a particular issue at Baths Island in Windsor. Community Wardens currently relied on goodwill to address issues of ASB. The proposal would give them some authority to issue fixed penalty notices. The Lead Member was pleased with the comments provided by the Crime and Disorder Overview and Scrutiny Panel and he had already asked the Principal Member for Culture and Communities to look into the issue of public amenity barbecue locations in Maidenhead.

It was confirmed that new types of PSPOs required Full Council approval but individual applications would be determined by the Public Space Protection Order Panel.

The Principal Member for Policy commented that the proposal was a good compromise for visitors and residents. He supported the inclusion of other types of ASB.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. Approves Option1 in section 2.9 of the report;**
- ii. Delegates authority to the Strategic Director of Operations & Customer Services in conjunction with the Lead members for Environmental Services and Highways & Transport to propose any future widening of the scope of ASB covered by PSPOs directly to full Council;**
- iii. Requests the Strategic Director of Operations & Customer Services in conjunction with the Policy Committee and relevant stakeholders to complete an options appraisal of the potential responses to the items detailed at a) to e) in section 2.7.**

H) DYNAMIC PURCHASING SYSTEM - BUSINESS CASE

Members considered whether dynamic purchasing was a route the Council wished to proceed down to procure its services and the options available in the market. The Principal Member for Policy explained a trial would take place in relation to Home to School Transport. Individuals would be able to choose their service from a group of providers vetted by the council. A spin-off benefit was that individuals made their own decisions therefore they were taking control over their lives.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. Approve the pilot of the Bravo Solutions Dynamic Purchasing System.**
- ii. Approve the development cost of £4000 for the pilot scheme from the development fund.**
- iii. Agrees that there will be a report back to Cabinet on the finding of the pilot and recommendations on next steps in October 2016.**

I) REVIEW OF WHISTLEBLOWING POLICY

Members considered the actions taken to review the council's Whistleblowing procedure for employees and its effectiveness. The Chairman explained that the policy had been reviewed to ensure it was fit for purpose in relation to child sexual exploitation. Staff would be expected to be familiar with the policy.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. Note the actions that have been completed to review the Council's Whistleblowing Policy to ensure it is fit for purpose to deal with Child Sexual Exploitation;**
- ii. Endorse, in particular, the annual compliance period for staff detailed in point 2.5(c)**

J) BUSINESS RATES DISCRETIONARY DISCOUNTS - RETAIL REOCCUPATION RELIEF

Members considered introducing a new discretionary relief scheme to replace the existing one from 1 April 2016. Under the existing government scheme the council topped up from 50% up to 100%. The national scheme ended on 31 March 2016. The council wanted to continue with a targeted approach. The new scheme would provide a discount up to 100% if a premises had been empty for at least 12 months. Relief would be provided for a period of 18 months. The overall cost for the two year scheme was £150,000.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. Agrees to replace the existing Retail Reoccupation Relief scheme with a new scheme from 1 April 2016 which would provide businesses who apply between that commencement of the scheme and the 31 March 2018, and who reoccupy retail premises that have been empty for 12 months or more with up to 100% relief, capped at £150k each year, from business rates for a period of 18 months from the date the business occupies the premises, and**
- ii. Agrees that the revised Discretionary Rate Relief Policy appended to the report is adopted.**

K) FINANCIAL UPDATE

Members considered the latest financial update. The Lead Member reported a projected underspend of £543,000 on the general fund. The report proposed an additional £50,000 for improvements to the Desborough suite and £30,000 to cover

the council's share of any potential legal costs in relation to Heathrow expansion. A letter had been sent to the Prime Minister on the potential for legal action by the borough and a number of other authorities.

Councillor Beer commented that he supported the joint letter. He had written to the local press about the issue.

The Principal Member for Culture and Communities commented that funding for the Desborough Suite was mainly to redecorate the backstage areas which had become tired and worn.

RESOLVED UNANIMOUSLY: That Cabinet:

- i) **Notes the report and the projected outturn position.**
- ii) **Approves the addition of a £50k revenue budget in 2016-17 to make improvements to the Desborough suite (see paragraph 4.5).**
- iii) **Approves the addition of a £30k revenue budget funded by the Development Fund in 2016-17 to cover the Council's share of legal costs in respect of any potential future decision by central Government to expand Heathrow Airport (see paragraph 4.6).**

STAFFERTON WAY LINK ROAD UPDATE

Members noted that the Chairman of the Highways, Transport & Environment Overview & Scrutiny Panel had agreed to the urgent item being added to the agenda.

Members considered an update on the now-completed Stafferton Way link road. It was agreed that although the report was in Part II, the decisions should be minuted in Part I.

RESOLVED UNANIMOUSLY: That Cabinet:

- i. **Recognise the positive impact the new link road will have on residents of the Royal Borough.**
- ii. **Agree the 2016/17 Operations and Customer Services capital programme be reviewed immediately and redistributions, reductions or postponements be put in place by the Lead Member for Finance and officers and recommended to the April Cabinet as financial mitigations for up to the whole Stafferton Way Link Road overspend to ensure the whole scheme is fully funded.**
- iii. **Approve a settlement figure with Balfour Beatty of £5.43m and approve agreed outstanding payment of £1.059m.**
- iv. **The decisions be minuted in Part I.**

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 8-9 on the grounds that they involve the

likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act.

The meeting, which began at 7.30 pm, finished at 10.28 pm

CHAIRMAN.....

DATE.....

CABINET LOCAL AUTHORITY GOVERNORS APPOINTMENTS SUB COMMITTEE

THURSDAY, 31 MARCH 2016

PRESENT: Councillors Phillip Bicknell (Chairman), Christine Bateson and Derek Wilson

Officers: Karen Shepherd

APOLOGIES FOR ABSENCE

None received

DECLARATIONS OF INTEREST

None

MINUTES

RESOLVED UNANIMOUSLY: That the Part I minutes of the meeting held on 28 January 2016 be approved.

APPOINTMENT OF LOCAL AUTHORITY REPRESENTATIVES TO GOVERNING BODIES OF SCHOOLS IN THE ROYAL BOROUGH

The Sub Committee considered the latest list of vacancies and candidates for LA representatives to Governing Bodies of Schools in the Royal Borough, as detailed in section 2.1 the report, and a number of re-appointments as detailed in section 2.2.

RESOLVED UNANIMOUSLY: That:

- i) **Lucy Sumner be recommended for reappointment to Nursery Federation – Cookham, Windsor & The Lawns.**
- i) **It be noted that Eton Porny had decided not to retain the LA governor position, however the previous LA representative had been co-opted onto the board of governors.**

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 6-7 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act

The meeting, which began at 5.00 pm, finished at 5.02 pm

CHAIRMAN.....

DATE.....

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FORWARD PLAN - CHANGES MADE SINCE LAST PUBLISHED:

ITEM	ORIGINAL CABINET DATE	NEW CABINET DATE	REASON FOR CHANGE
St Cloud's Opportunity Area	28/4/16	-	To be considered by Cabinet Regeneration Sub Committee in May 2016
Home to School Transport - Post 16 Policy (Annual)	28/4/16	-	Item no longer required as no changes proposed
S106 Update	28/4/16	28/7/16	Full year report to be provided
Satellite Grammar School Provision in RBWM	28/4/16	30/6/16	To allow for further work
LED Street Lighting Procurement Process –Update	-	28/4/16	New urgent item – agreed by Chair of O&S
Stafferton Way Link Road – Finance Update	-	28/4/16	New urgent item – agreed by Chair of O&S
Legoland	-	28/4/16	New urgent item – agreed by Chair of O&S
Bus Services in the Royal Borough	-	26/5/16	New Item
Legal Services – Shared Service Update	-	26/5/16	New Item
Growth Deal 3 Funding Bids	-	26/5/16	New Item
A4 Cycle Route	-	26/5/16	New Item
Residents' Survey	-	26/5/16	New Item
Maidenhead Town Centre Conservation Area	26/5/16	28/7/16	To allow for consultation

Holyport Conservation Area	26/5/16	28/7/16	To allow for consultation
Child Sexual Exploitation - Update on Progress	-	28/7/16	New Item
Delivery of Children's Services	-	28/7/16	New Item
Universal Project Management Method	-	28/7/16	New Item

FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

NB: The Cabinet is comprised of the following Members: Councillors Burbage (Leader of the Council and Chairman of Cabinet, incl. HR and Legal), Bicknell (Deputy Chairman of Cabinet and Education, including Windsor), Dudley (Finance, including Property and Deputy Leader of the Council), Coppinger (Adult Services and Health, including Sustainability), Cox (Environmental Services) Hill (Customer and Business Services, IT) , D Wilson (Planning), Mrs N Airey (Youth Services and Safeguarding), C Rayner (Highways and Transport), Mrs Bateson (Chief Whip incl. Neighbourhood Planning, Ascot & Sunnings). Also in attendance (non-Executive): Councillors Ms Stretton (Principal Member for Culture & Communities), Love (Principal Member for Maidenhead Regeneration), Brimacombe (Principal Member for Transformation and Performance) and Bathurst (Principal Member for Policy).

The Council is comprised of all the elected Members

All enquiries, including representations, about any of the items listed below should be made in the first instance to Democratic Services, Town Hall, St Ives Road, Maidenhead. Tel (01628) 796529. Email: democratic.services@rbwm.gov.uk

FORWARD PLAN

25	ITEM	Private Meeting - contains exempt/confidential information? See categories below.	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
	DAAT Review Outcome and Recommendations	Open -	A report recommending the future DAAT model for RBWM following a Task and Finish Group and Consultation	No	Lead Member for Adult Services and Health (Councillor David Coppinger)	Hilary Hall	tbc	Adult Services and Health Overview and Scrutiny Panel 19 May 2016; Children's Services tbc; Crime & Disorder 19 May	Cabinet 26 May 2016	
	Parking Strategy	Fully exempt - 1	Strategic paper setting out the principles, priorities and approach to parking / parking	Yes	Lead Member for Environmental Services (Councillor Carwyn Cox),	Simon Fletcher	Internal and external consultation	Highways, Transport and Environment Overview and Scrutiny Panel 18 May	Cabinet 26 May 2016	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

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		enforcement across the Royal Borough.		Lead Member for Highways and Transport (Councillor Colin Rayner)					
26 Integrated Performance Monitoring Report Q4 2015/16	Open -	Report detailing performance of the Council against the corporate scorecard for quarter 4 2015/16	No	Chairman of Cabinet (Councillor David Burbage), Principal Member for Policy (Councillor George Bathurst)	David Scott	Internal process	Corporate Services Overview and Scrutiny Panel tbc Culture and Communities Overview and Scrutiny Panel 17 May 2016	Cabinet 26 May 2016	
Flood Monitoring	Open -	Provides an update on national and local developments relating to flooding.	No	Lead Member for Highways and Transport (Councillor Colin Rayner)	Ben Smith	Internal process	Highways, Transport and Environment Overview and Scrutiny Panel 18 May 2016	Cabinet 26 May 2016	
Frances Road, Windsor – Traffic Calming Petition	Open -	The following petition was presented to Council on 23rd February 2016 by Cllr Rankin: 'We the undersigned ask the council of the Royal Borough of Windsor and Maidenhead to	No	Lead Member for Highways and Transport (Councillor Colin Rayner)	Ben Smith	Public consultation	Highways, Transport and Environment Overview and Scrutiny Panel 18 May 2016	Cabinet 26 May 2016	

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27		<p>urgently review the traffic calming measures on Frances Road in consultation with the residents to ensure that effective controls are in place to reduce traffic speeds and the potentially damaging impact of heavy vehicles on house, caused by vibrations as they pass over the existing arrangements.'</p> <p>The Mayor ruled that the petition should be referred to Cabinet for consideration.</p>							
Delivering an Improved Adult Services	Open -	Permission to explore ways to deliver Adult Social Care in a more resident focused way, creating value for money and adopting a flexible	No	Lead Member for Adult Services and Health (Councillor David Coppinger)	Hilary Hall	Internal process	Adult Services and Health Overview and Scrutiny Panel 19 May 2016	Cabinet 26 May 2016	

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		and agile approach							
Ofsted Improvement Plan	Open -	To provide a further update on progress against the Ofsted improvement plan and to report on the outcome of the Local Government Association safeguarding peer review	No	Lead Member for Youth Services and Safeguarding (Councillor Natasha Airey)	Hilary Hall	Internal process	Children's Services Overview and Scrutiny Panel tbc	Cabinet 26 May 2016	
Holyport College – Safe Route to School (Petition)	Open -	Council received a petition on 15th December 2015 and resolved the following: i) The council notes the petition, and recognises the need to create and maintain safe routes to school ii) The council notes that £80,000 of highways developer contribution funding awaits a suitable scheme iii) The council recommends that a report be brought	No	Lead Member for Highways and Transport (Councillor Colin Rayner)	Ben Smith	Public consultation	Highways, Transport and Environment Overview and Scrutiny Panel 18 May 2016	Cabinet 26 May 2016	

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29		to Cabinet in Spring 2016 with potential options to utilise the funding and address the issues raised by the petition, including a full consultation process This report will respond to the Council resolution							
A4 Cycle Route	Open -	This report presents the option of utilising the Growing Places Fund to accelerate construction of the A4 Cycle Route between Maidenhead town centre and Maidenhead Bridge.	Yes	Lead Member for Highways and Transport (Councillor Colin Rayner)	Simon Fletcher, Ben Smith	Internal process	Highways, Transport and Environment Overview and Scrutiny Panel 18 May 2016	Cabinet 26 May 2016	
Growth Deal 3 Funding Bids	Open -	This report provides information about bids submitted through the Thames Valley	Yes	Lead Member for Highways and Transport (Councillor Colin Rayner)	Ben Smith, Simon Fletcher	Internal process	Highways, Transport and Environment Overview and Scrutiny Panel 18 May 2016	Cabinet 26 May 2016	

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		Berkshire Local Enterprise Partnership (LEP) for funding as part of Growth Deal 3.							
Legal Services – Shared Service update	Open -	To advise Members on the proposed shared service arrangements for June 2016 onwards	Yes	Chairman of Cabinet (Councillor David Burbage)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 26 May 2016	
Bus Services in the Royal Borough	Open -	To consider additional funding support for bus services in the Royal Borough	Yes	Lead Member for Highways and Transport (Councillor Colin Rayner)	Ben Smith	Internal process	Highways, Transport and Environment Overview and Scrutiny Panel 18 May 2016	Cabinet 26 May 2016	
Road Safety Improvements at School – Parking Policy & Practice	Open -	Indiscriminate parking outside schools creates road safety hazards for children. This report will consider policies and initiatives to be introduced, or reinforced to improve road safety.	No	Lead Member for Highways and Transport (Councillor Colin Rayner)	Ben Smith	Consultation with Headteachers / Ward Members and Parish Councils	Highways, Transport and Environment Overview and Scrutiny Panel 18 May 2016; Children's Services tbc	Cabinet 26 May 2016	

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Residents' Survey	Open -	This report provides the result of the residents' survey which was carried out in October – December 2015	Yes	Principal Member for Policy (Councillor George Bathurst)	Louisa Dean	Sample of residents completed survey in Oct-Dec 2015	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 26 May 2016	
Financial Update	Open -	Financial update	Yes	Lead Member for Finance (Councillor Simon Dudley)	Richard Bunn	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 26 May 2016	
31 St Cloud's Opportunity Area	Part exempt - 3,4	An update on the work by the DM Manger GL Hearn	Yes	Lead Member for Finance (Councillor Simon Dudley), Principal Member for Culture and Communities (Councillor Claire Stretton), Principal Member for Maidenhead Regeneration (Councillor Philip Love)	Chris Hilton	Proposed Stakeholder and Public Consultations	Corporate Services Overview and Scrutiny Panel tbc	Cabinet Regeneration Sub Committee 26 May 2016	
Appointment of Local Authority Governors	Part exempt - 1	To consider the appointment of LA Governor Representatives to Governing Bodies	Yes	Lead Member for Education (Councillor Phillip Bicknell)	David Scott	Internal process	n/a	Cabinet Local Authority Governors	

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		of Schools in the Borough						Appointments Sub Committee 26 May 2016	
Appointments to Outside and Associated Bodies	Open -	To make appointments of Council representatives on Outside and Associated Bodies	No	Chairman of Cabinet (Councillor David Burbage)	Karen Shepherd	Internal	n/a	Cabinet 30 Jun 2016	
River Thames Scheme - Route Safeguarding 2	Open -	<p>The River Thames Scheme is a major flood alleviation scheme which seeks to reduce flooding and the impact of flooding on the section of the River Thames between Datchet and Teddington.</p> <p>The project is led by the Environment Agency and the Royal Borough is a strategic partner.</p> <p>The purpose of this report is to adopt a policy which safeguards the</p>	Yes	Lead Member for Highways and Transport (Councillor Colin Rayner)	Ben Smith	Key external stakeholder consultation	Highways, Transport and Environment Overview and Scrutiny Panel tbc	Cabinet 30 Jun 2016	

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		route of the scheme from development or installation of utility plant seeking to ensure future deliverability and minimising cost.							
Wraysbury Bridge – New Footway (Petition) 33	Open -	<p>The following petition was presented to Council on 24th January 2016 where it was requested by the lead petitioner that the petition be debated at a full Council meeting.:</p> <p>“We the undersigned petition The Royal Borough of Windsor and Maidenhead to provide immediate funding to enable work to commence at the earliest opportunity, within this financial year, on the agreed road safety proposal for</p>	No	Lead Member for Highways and Transport (Councillor Colin Rayner)	Ben Smith	Public consultation	Highways, Transport and Environment Overview and Scrutiny Panel tbc	Cabinet 30 Jun 2016	

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34		<p>Wraysbury Railway Station Bridge, Station Road'</p> <p>Council considered the report on 23rd February 2016 and resolved that:</p> <p>(i) The council welcomes the petition from Wraysbury and Horton residents, and recognises the need for safe pedestrian access to Wraysbury Station</p> <p>(ii) This council requests the Lead Member for Highways and Transport to report back to Cabinet with a fully costed proposal for the implementation of a footpath at Wraysbury Station.</p>							
West Street Opportunity Area Supplementary Planning Document	Open -	To seek approval for formal adoption of the SPD	Yes	Principal Member for Maidenhead Regeneration	Chris Hilton, Ball	PROM (tbc June 2016); Public and stakeholder	Planning & Housing Overview & Scrutiny Panel	Cabinet 30 Jun 2016	

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(SPD)				(Councillor Philip Love), Lead Member for Planning (Councillor Derek Wilson)		consultation over 6 week period from 3rd March to 14th April 2016 was undertaken on the draft SPD.	28 Jun 2016		
Satellite Grammar School Provision in RBWM 35	Open -	Report on progress on investigations into opening a satellite site to Sir William Borlase's Grammar School in Maidenhead.	Yes	Lead Member for Education (Councillor Phillip Bicknell)	Alison Alexander	n/a	Children's Services Overview and Scrutiny Panel tbc	Cabinet 30 Jun 2016	
Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor Simon Dudley)	Richard Bunn	Internal	Corporate Services Overview and Scrutiny Panel 15 June 2016	Cabinet 30 Jun 2016	
Member Participatory Budgets	Open -	To receive details of how Members propose to spend their PB allocation	No	Principal Member for Culture and Communities (Councillor Claire Stretton)	Andrew Scott	Internal	Corporate Services Overview and Scrutiny Panel via email	Cabinet Participatory Budget Sub Committee 13 Jun 2016	
Neighbourhood Participatory Budget Scheme - Results of Public Vote	Open -	The results of the neighbourhood participatory budget scheme as voted for by the	No	Principal Member for Culture and Communities (Councillor Claire)	Andrew Scott	Public vote	Corporate Services Overview and Scrutiny Panel via email	Cabinet Participatory Budget Sub Committee	

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		public		Stretton)				e 13 Jun 2016	
Participatory Budget consultation 2016 – Borough-wide and Geographic Areas – Results	Open -	This report will provide the results of the Participatory Budget 2016 consultation – borough-wide and geographic areas	Yes	Principal Member for Culture and Communities (Councillor Claire Stretton)	Louisa Dean	Consultation carried out with residents via ATRB and Council Tax leaflet	Corporate Services Overview and Scrutiny Panel via email	Cabinet Participatory Budget Sub Committee 13 Jun 2016	
Local Government Association Safeguarding Peer Review	Open -	To report on the outcome of the LGA safeguarding peer review of Children's Services	No	Lead Member for Youth Services and Safeguarding (Councillor Natasha Airey)	Alison Alexander	Internal process	Children's Services Overview and Scrutiny Panel 19 Jul 2016	Cabinet 28 Jul 2016	
Holyport Conservation Area	Open -	Adoption of updated and revised Conservation Area Appraisal for Holyport	No	Lead Member for Planning (Councillor Derek Wilson)	Jenifer Jackson	public consultation	Planning & Housing Overview & Scrutiny Panel tbc	Cabinet 28 Jul 2016	
Maidenhead Town Centre Conservation Area	Open -	Adoption of updated Conservation Area Appraisal for Maidenhead Town Centre	No	Lead Member for Planning (Councillor Derek Wilson)	Jenifer Jackson	Public consultation	Planning & Housing Overview & Scrutiny Panel tbc	Cabinet 28 Jul 2016	
Shared Services Update	Open -	To provide an update to Cabinet on the progress of the corporate shared services	No	Chairman of Cabinet (Councillor David Burbage)	Alison Alexander	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 28 Jul 2016	

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		initiative							
Child Sexual Exploitation - Update on Progress	Open -	To provide an update on progress against the council's child sexual exploitation action plan	No	Lead Member for Youth Services and Safeguarding (Councillor Natasha Airey)	Hilary Hall	Internal process	Children's Services Overview and Scrutiny Panel 19 Jul 2016	Cabinet 28 Jul 2016	
37 Delivery of Children's Services	Part exempt - 3	To consider and, if appropriate, approve the Inter-Authority and Member's Agreement	Yes	Lead Member for Education (Councillor Phillip Bicknell), Lead Member for Adult Services and Health (Councillor David Coppinger), Lead Member for Youth Services and Safeguarding (Councillor Natasha Airey)	Hilary Hall	Internal process	Children's Services Overview and Scrutiny Panel 19 Jul 2016 Adult Services and Health Overview and Scrutiny Panel 21 Jul 2016 Corporate Services Overview and Scrutiny Panel tbc	Cabinet 28 Jul 2016	
Financial Update	Open -	To receive the latest financial update	No	Lead Member for Finance (Councillor Simon Dudley)	Richard Bunn	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 28 Jul 2016	
S106 Financial Update 2015-2016	Open -	Update on the receipts and planned expenditure of S106 Developer	No	Lead Member for Planning (Councillor Derek Wilson)	Hilary Oliver	Internal process	Planning & Housing Overview & Scrutiny Panel tbc	Cabinet 28 Jul 2016	

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		Contributions							
Universal Project Management Methodology	Open -	This report introduces a revised project management methodology for the Royal Borough.	No	Principal Member for Transformation and Performance (Councillor Paul Brimacombe)	Karen Shepherd	internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 28 Jul 2016	
38 Appointment of Local Authority Governors	Part exempt - 1	To consider the appointment of LA Governor Representatives to Governing Bodies of Schools in the Borough	Yes	Lead Member for Education (Councillor Phillip Bicknell)	Karen Shepherd	Governing bodies of relevant schools	n/a	Cabinet Local Authority Governors Appointments Subcommittee 28 Jul 2016	
Berkshire Community Equipment Service	Fully exempt - 3	Contract award for the provision of a community equipment service	Yes	Lead Member for Adult Services and Health (Councillor David Coppinger)	Davies	Internal process	Adult Services and Health Overview and Scrutiny Panel tbc	Cabinet 25 Aug 2016	
Additional Library – Report of Consultation & Feasibility Studies	Part exempt - 3	Following agreement in February to undertake feasibility studies into options for a new library this report provides an	Yes	Principal Member for Culture and Communities (Councillor Claire Stretton)	Taylor	Public & Parish consultation in Bray & Sunningdale Wards	Culture and Communities Overview and Scrutiny Panel 16 Aug 2016	Cabinet 25 Aug 2016	

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		indication of likely costs for the potential new library							
Council Manifesto Tracker	Open -	An outline of performance against the Council's manifesto Commitments	Yes	Chairman of Cabinet (Councillor David Burbage)	David Scott	Internal process	Corporate Services Overview and Scrutiny Panel 23 Aug 2016	Cabinet 25 Aug 2016	
Integrated Performance Monitoring Report Q1	Part exempt - 1,2,3,4,5,6,7	Report detailing performance of the Council against the corporate scorecard for quarter 1 2016/17	Yes	Chairman of Cabinet (Councillor David Burbage), Principal Member for Transformation and Performance (Councillor Paul Brimacombe)	David Scott	Internal process	Corporate Services Overview and Scrutiny Panel 23 Aug 2016 Culture and Communities Overview and Scrutiny Panel 16 Aug 2016	Cabinet 25 Aug 2016	
Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor Simon Dudley)	Richard Bunn	Internal process	Corporate Services Overview and Scrutiny Panel 23 Aug 2016	Cabinet 25 Aug 2016	
Neighbourhood Participatory Budget Scheme - Results of Public Vote	Open -	The results of the neighbourhood participatory budget scheme as voted for by the public	Yes	Principal Member for Culture and Communities (Councillor Claire)	Andrew Scott	Public vote	Corporate Services Overview and Scrutiny Panel via email	Cabinet Participatory Budget Sub Committee	

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				Stretton)				e 17 Aug 2016	
Member Participatory Budgets	Open -	To receive details of how Members propose to spend their PB allocation	Yes	Principal Member for Culture and Communities (Councillor Claire Stretton)	Andrew Scott	Internal process	Corporate Services Overview and Scrutiny Panel via email	Cabinet Participatory Budget Sub Committee 17 Aug 2016	

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4 41	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	<p>Information which reveals that the authority proposes</p> <p>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</p> <p>(b) to make an order or direction under any enactment.</p>
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

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Report for: ACTION



Contains Confidential or Exempt Information	Part I except Appendix A (InTechnology WiFi Supplier Presentation) and Appendix B (InTechnology WiFi: Financial Offer) which are Part II - Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
Title	Town Centre WiFi
Responsible Officer(s)	Simon Fletcher, Strategic Director of Operations, 01628 796484
Contact officer, job title and phone number	Ben Smith, Head of Highways & Transport, 01628 796147
Member reporting	Cllr Hill, Lead Member for Customer & Business Services
For Consideration By	Cabinet
Date to be Considered	28 April 2016
Implementation Date if Not Called In	Immediately
Affected Wards	Oldfield, Belmont, Castle Without, Eton & Castle; Ascot & Cheapside

REPORT SUMMARY

1. This report provides an update on the introduction of town centre wifi and invites Cabinet to consider an offer from 'InTechnology WiFi' which delivers free public wi-fi in Windsor and Maidenhead town centres at no cost to the Royal Borough.
2. The report seeks approval to appoint 'InTechnology WiFi' to develop, deliver, manage and maintain the town centre wi-fi solution for residents, visitors and business in Maidenhead and Windsor and town centres.
3. The report recommends that Cabinet:
 - Award a concession contract to 'InTechnology Wi-Fi' for a period of 10 years to develop, deliver manage and maintain town centre wi-fi
4. The financial implications of this report are:
 - Annual income of £6,450 in the form of a concession fee
 - 25% share of all revenue generated
5. Additional points to note are:
 - 'InTechnology WiFi will design, build and manage the infrastructure to

provide public wi-fi and a community smartphone app

- the service will be provided at no capital cost to the Royal Borough and will be monetised through sponsorship, advertising and smart technology services for the duration of the ten-year contract
- delivery of town centre wi-fi supports the manifesto commitment to ‘...*Bring in town centre wifi...*’

If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit.	Dates by which they can expect to notice a difference.
Residents will be able to access free, unlimited wi-fi in public spaces in Maidenhead and Windsor town centres	1 st November 2016

1. DETAILS OF RECOMMENDATIONS

RECOMMENDED: That Cabinet:

- i) **Award a concession contract to ‘InTechnology WiFi’ for a period of 10 years to develop and deliver town centre wi-fi in Windsor and Maidenhead**
- ii) **Notes the suppliers projection that the contract award will realise an annual concession fee of £6,450, plus a 25% share of all revenue generated from the contract**

2. REASON FOR DECISION AND OPTIONS CONSIDERED

Background

- 2.1 Development and delivery of town centre wifi is a commitment of the Royal Borough and forms part of the manifesto which states ‘...*Bring in town centre wifi...*’
- 2.2 A number of options have been explored to secure a partner to develop and deliver town centre wifi in Windsor and Maidenhead town centres.
- 2.3 Following an earlier procurement process which failed to appoint a supplier, a subsequent bid has been received from ‘InTechnology WiFi’ which will deliver free, unlimited, public wifi in Windsor and Maidenhead town centres with future phases to extend the network into Eton, Ascot and other key public spaces (including Kidwells Park, Maidenhead) at the earliest opportunity.
- 2.4 The offer includes design, build, management and maintenance of the infrastructure required to create a public wifi network supported by a new community smartphone app.
- 2.5 There is no capital cost to the Royal Borough and the following annual income will be received:
 - An annual concession fee of £6,450 (the infrastructure is designed around installing access points on existing street lighting columns – the annual fee is based around a rental charge of £150 per asset which equate to 43no.)

- A 25% revenue share all revenue generated (the bid offers no minimum guarantee for this element)

2.6 The contract award is for a 10-year period which is monetised through creating a community smartphone app which drives revenue from sponsorship and advertising and underpins the business model.

The new smartphone app will replace the existing 'Visit-Windsor' app but will retain all existing functionality and increase benefits by seeking to grow the user base; increase content; introduce social media content which is not currently available and develop a community platform

2.7 'Intechnology WiFi' are focused on three key markets: Towns and Cities, Sports Stadia and Events offering the digital user experiences beyond simply connectivity – creating communities, marketing opportunities and commercial returns. Seamless, free, unrestricted wi-fi connectivity will be provided to high-footfall public and residential areas, complemented by an official app, promoting events, attractions, local businesses and communities.

Current clients include City of Edinburgh, Coventry City and Watford Borough. Additionally, temporary seamless connectivity has been delivered to music festivals including Reading, Download, Creamfields and Latitude (45,000) - clients include AEG, Live Nation and Festival Republic.

2.8 Due diligence has been completed and the bid has been scrutinised internally by key stakeholders, including Economic Development and Visitor Management.

A supplier presentation was delivered to the Leader; Lead Member for Customer and Business Services and the Strategic Director of Operations and Customer Service – a copy of the presentation is attached as Appendix A.

Informal references have been secured from current clients.

2.9 The contract award will secure free public, unlimited wifi access in Windsor and Maidenhead town centres which delivers a key corporate commitment and provides direct benefit for residents, business and visitors. The business is based upon a new community smartphone app which will promote local business, events, attractions and creating a community platform.

2.10 Therefore, it is recommended that a concession contract be awarded to InTechnology WiFi for a 10-year period.

2.11 In order to ensure delivery to time and quality and to manage finances it is essential that clear governance is in place. The bid from InTechnology WiFi offers a detailed approach to project management (based on an Agile / Waterfall hybrid model) with clear key performance indicators and a dedicated project manager.

2.12 A Royal Borough project team will be created to manage this project during the implementation phase with clear ongoing accountability post-implementation. Management, monitoring and reporting will be undertaken in line with corporately adopted practices.

Options

Option	Comments
(a) seek to secure alternative bids through a new competitive procurement exercise	This option is not recommended. The original open, competitive procurement exercise failed to secure any bidders to deliver this project. Whilst our understanding of the marketplace has grown and the contract could be re-presented to improve market attractiveness the indications are that securing a range of alternative bids is unlikely
(b) seek to secure an alternative provider by bundling this project with other activity	This option is not recommended. Bidders for the LED lighting contract were encouraged to submit innovative bids, beyond the scope of the core contract, which could include delivery of a public wifi network. Alternative, more advantageous offers were not secured
(c) Do nothing and rely upon public wifi being offered by commercial providers	This option is not recommended at this time This option does not meet the corporate objectives of the Royal Borough. Public wifi will be made available in commercial areas (for example: coffee shops) but widespread coverage of public space is unlikely
(d) Award a 10-year concession contract to InTechnology Wifi	This option is recommended as it delivers the corporate objectives of the Royal Borough with no capital investment and derives an ongoing income stream

3. KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be deliver by
Free, public wifi available to residents, business and visitors in Windsor and Maidenhead town centres	Beyond 1 st November 2016	1 st November 2016	1 st October 2016	In advance of 1 st October 2016	1 st November 2016
Wifi available in phase II areas (Eton and Ascot)	Beyond 1 st May 2017	1 st May 2017	1 st April 2017	In advance of 1 st April 2017	1 st May 2017

Annual income generated through contract	Below £50k	£50-£60k	£61-£70k	Above £70k	31 March 2017
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4. FINANCIAL DETAILS

4.1 Revenue Funding

	2015/16	2016/17	2017/18
	Revenue £'000	Revenue £'000	Revenue £'000
Addition	£0	£0	£0
Reduction	£0	£0	£0
Additional income	£0	£0	£50

* Part year effect for the period commencing 1st November 2016

4.2 Capital Funding

	2015/16	2016/17	2017/18
	Capital £'000	Capital £'000	Capital £'000
Addition	£0	£0	£0
Reduction	£0	£0	£0

4.3 Details of the financial offer from 'InTechnology WiFi' are set out in Appendix B which forms a Part II element of this report due to commercial sensitivity

5. LEGAL

InTechnology WiFi have offered a bid which is generally compliant with the requirements of the earlier procurement exercise.

However, the supplier is currently seeking to vary some of the terms and conditions which are the subject of dialogue between the Royal Boroughs procurement and legal teams.

Shared Legal Solutions have been engaged to complete the contract, in the form of a direct award, subject to Cabinet approval.

6. VALUE FOR MONEY

A closed procurement exercise has been conducted, following the earlier open procurement process, seeking to ensure value for money.

As there is no capital investment required from the Royal Borough the value for money element relates to whether the income opportunity has been maximised in delivering a solution which meets corporate objectives. Soft-market testing and references from existing clients have been secured to establish that value for money is being achieved.

7. SUSTAINABILITY IMPACT APPRAISAL

The development of free wifi will create opportunities for sustainable economic growth and assist town centres to thrive commercially.

8. RISK MANAGEMENT

Risk	Uncontrolled Risk	Controls	Controlled Risk
Revenue share projections are not achieved	High	Soft-marketing testing / due diligence and challenge in place	Medium
Delay in system 'Go Live' (including technical elements which are reliant upon third party suppliers)	High	Strong programme governance / clear project plan in place / phased implementation	Medium
Quality of connectivity and accessibility of service not achieved	Medium	The supplier has an established and credible record and has been subject to extensive due diligence	Low

9. LINKS TO STRATEGIC OBJECTIVES

The recommendations of this report and the anticipated outcomes are wholly consistent with the Borough's strategic objectives, in particular the following:

Residents First

- Improve the Environment, Economy and Transport
- Work for safer and stronger communities

Value for Money

- Deliver Economic Services
- Improve the use of technology
- Invest in the future

Delivering Together

- Deliver Effective Services
- Strengthen Partnerships

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

Free, public wifi with unlimited access will benefit all users.

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS: NONE

12. PROPERTY AND ASSETS

Creation of a town centre wifi network utilises existing highway assets (primarily street lighting) to establish access points.

In addition to the use of highway assets, coverage may be achieved by installing access points on private buildings (for example: Nicholson Centre, Maidenhead).

The supplier will be contracted to deliver the specified service and assumes all responsibility for securing consents on private property and establishing the network.

13. ANY OTHER IMPLICATIONS:

N/A

14. CONSULTATION

The report will be considered at the Corporate Services Overview & Scrutiny Panel meeting on 21 April 2016 with comments reported to Cabinet for consideration.

Extensive internal consultation has been conducted with key stakeholders including Economic Development; Visitor Management and the Town Managers who are supportive of the proposal.

15. TIMETABLE FOR IMPLEMENTATION

November 2015 to January 2016	Secure supplier bid (Complete)
January to April 2016	Due diligence (In Progress) / supplier presentation (Complete)
28 April 2016	Cabinet report
1 May 2016	Contract award (subject to Cabinet approval)
May to October 2016	Delivery phase (Windsor and Maidenhead)
November 2016	'Go Live' (Windsor and Maidenhead)
December 2016 to May 2017	Delivery phase (Ascot and Eton)
May 2017*	'Go Live' (Ascot & Eton)
*Note: subject to approval, the project team will seek to advance these elements to achieve an earlier 'Go Live' date	

16. APPENDICES

Appendix A – InTechnology WiFi Supplier Presentation (Part II)

Appendix B – InTechnology WiFi: Financial Offer (Part II)

Appendix C – Wifi coverage area: Maidenhead

Appendix D – Wifi coverage area: Windsor

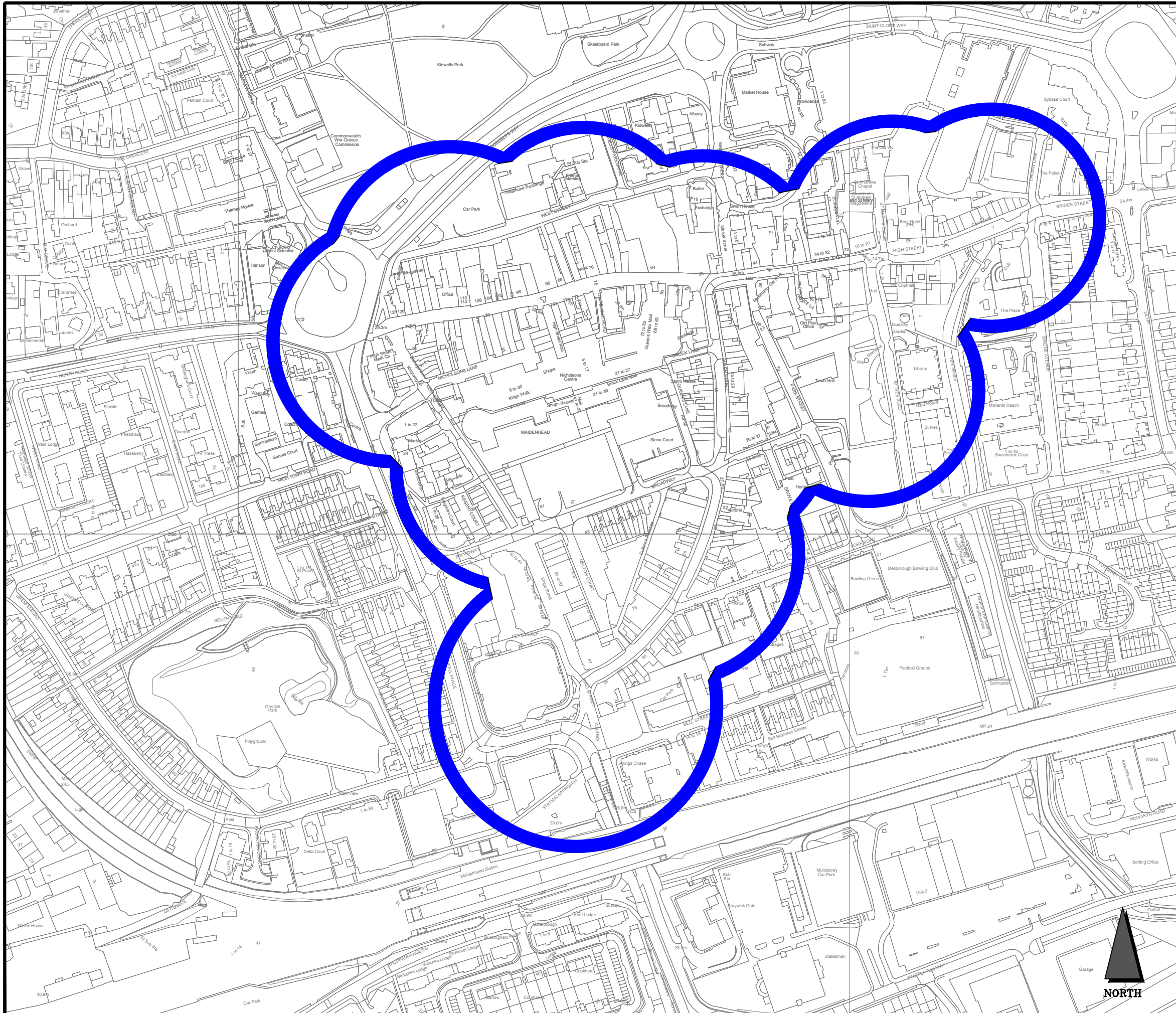
17. BACKGROUND INFORMATION: NONE

18. Consultation (Mandatory)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Cllr Burbage	Leader of the Council	01/04/16	07/04/16	Coverage maps included as Appendices C and D / delivery date for 'Defined Outcome' relating to income amended / minor text changes
Cllr Hill	Lead Member for Customer & Business Services	24/03/16	24/03/16	Report approved
Simon Fletcher	Strategic Director of Operations	24/03/16		
Michael Llewelyn	Cabinet Policy Office	24/03/16	27/03/16	Outcome relating to income added
Carole Pratt - Shared Legal Services	Shared Legal Solutions	24/03/16	31/03/16	Comments reflect those of Lyn Hitchinson / Advises that fees, revenue share, methodology and Appendix A should be Part II as commercially sensitive
Mark Lampard	Finance Partner	24/03/16	30/03/16	Section (4) and recommendation amended
Lyn Hitchinson	Procurement Partner	24/03/16	24/03/16	Paragraph 2.3, Sections (5) and (6) amended to reflect procurement comments relating to potential variations to contract terms and conditions
Sarah Plowman	Project Manager	24/03/16	30/03/16	Report approved

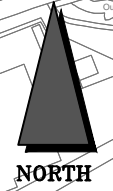
REPORT HISTORY

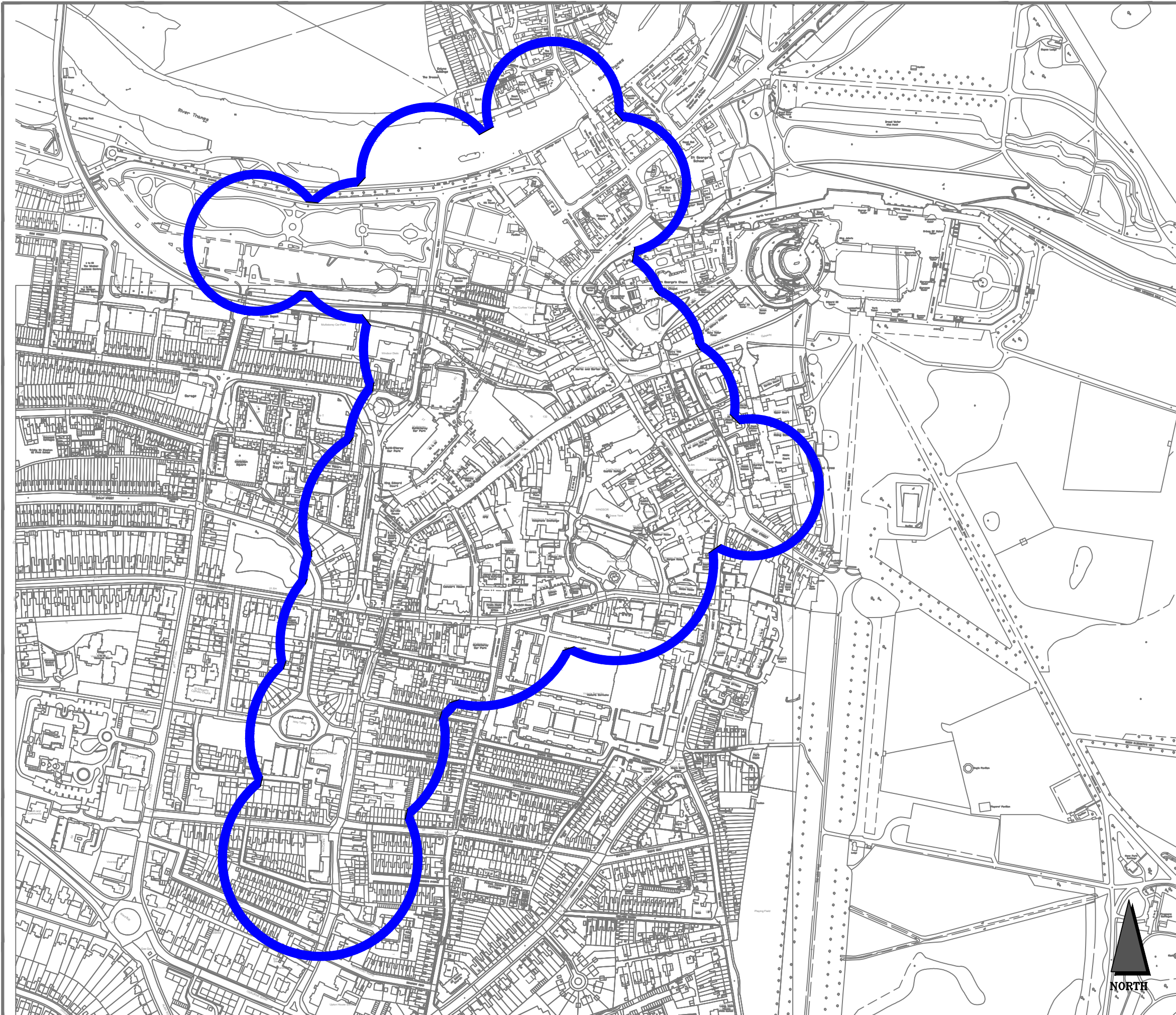
Decision type:	Urgency item?	
For information	No	
Report author	Job title	Full contact no:
Ben Smith	Head of Highways & Transport	01628 796147



52

Drg No.		Rev.	
-		-	
Rev	Date	Amendments	By
Operations Directorate Highways, Engineering & Transport Town Hall, St. Ives Road, Maidenhead, Berks, SL6 1RF. Tel: 01628 683800 Fax: 01628 796774 http://www.rbwm.gov.uk			
Project: Wi-Fi Coverage Area Maidenhead			
Title: (Appendix C)			
Drg No.		Rev	
-		-	
Date	Scale	Size	
08.04.16	NTS	A3	
Drawn By	CAD By	Checked By	Signed Off By
RSG	RSG	BS	
Drawing Path.			
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Drg No.		Rev.	
-		-	
Rev	Date	Amendments	By
Operations Directorate Highways, Engineering & Transport Town Hall, St. Ives Road, Maidenhead, Berks, SL6 1RF. Tel: 01628 683800 Fax: 01628 796774 http://www.rbwm.gov.uk			
			
Project: Wi-Fi Coverage Area Windsor			
Title: (Appendix C)			
Drg No.		Rev	
-		-	
Date	Scale	Size	
08.04.16	NTS	A3	
Drawn By	CAD By	Checked By	Signed Off By
RSG	RSG	BS	
Drawing Path.			
-			
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Report for: ACTION



Contains Confidential or Exempt Information	Main Report - Part I, Appendix A – Part II - Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12a of the Local Government Act
Title	Housing Investment Partnership Plan
Responsible Officer(s)	Russell O’Keefe, Strategic Director of Corporate and Community Services. Tel: 01628 796521
Contact officer, job title and phone number	Chris Hilton, Director of Planning, Development and Regeneration Tel 01628 683811 Hilary Hall , Head of Commissioning Adults, Childrens and Health
Member reporting	Cllr Wilson, Lead Member for Planning Cllr Coppinger, Lead Member for Adult Services and Health Cllr Dudley, Lead Member for Finance
For Consideration By	Cabinet
Date to be Considered	28 April 2016
Implementation Date if Not Called In	Immediately
Affected Wards	All

REPORT SUMMARY

1. This report sets out the issues that affect the delivery of affordable housing in RBWM. It considers the changes that are emerging in the Housing & Planning Bill and proposes a plan to maximise the delivery of the manifesto commitments in this area
2. The report recommends that Cabinet agree a plan of actions with the aim of providing an average of 116 units per annum that will allow residents to access home ownership and key worker private rented housing.
3. This report fulfils a request from the Policy Committee on the 19th January 2016 that requested a partnership and investment plan to increase home ownership be submitted to Cabinet for consideration in April 2016.

If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
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1. Significantly more Home Ownership and Key Worker rented options in the borough	2019
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1. DETAILS OF RECOMMENDATIONS

RECOMMENDATION: That Cabinet:

- I. Approves that following submission of the Borough Local Plan, that a Supplementary Planning Document should be progressed on the delivery of housing, including affordable, shared ownership and other tenures and types.
- II. Approves the detailed actions set out in paragraphs 2.24 – 2.28.

2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

Strategic context

2.1 In its 2016 Manifesto the Council committed to:

- Progress further council developments with a Private Rented Sector income goal.
- Protect the Green Belt.
- Deliver home ownership through shared equity and other models where the resident has a stake in their property.
- Support innovative funding options for Right to Buy schemes.
- Reward deserving tenants with higher nomination rights e.g. for contributions to the community.
- Support ex-Forces personnel with access to housing through local policies.
- Use key worker housing policies to support teacher recruitment.
- Continue with the relentless commitment to deliver regeneration of Maidenhead.

2.2 There are a number of pledges in the Conservative Party Manifesto on Housing. The Housing & Planning Bill has been an early piece of legislation in this Parliament to deliver on a number of the policies outlined in the manifesto. There are five key commitments in the national manifesto:

- Help to keep mortgage rates lower by continuing to work through our long-term economic plan.
- Build more homes that people can afford, including 200,000 new Starter Homes exclusively for first-time buyers under 40.
- Extend the Help to Buy Equity Loan scheme to 2020 to help more people onto and up the housing ladder, and introduce a new Help to Buy ISA to support people saving for a deposit.
- Give more people the chance to own their home by extending the Right to Buy to tenants of Housing Associations and create a Brownfield Fund to unlock homes on brownfield land.

- Ensure local people have more control over planning and protect the Green Belt.
- 2.3 As things stand the current National Planning Policy Framework (NPPF) states that we should ensure that our Local Plan meets the full, objectively assessed need (OAN) for market and affordable housing, and it defines affordable housing as social rented, affordable rented and intermediate housing provided to eligible households whose needs are not met by the market. The definition includes some low cost home ownership models such as shared ownership and shared equity. Eligibility is determined with regard to local incomes and house prices, and provision should be subject to ‘in perpetuity’ restrictions so they remain affordable for the benefit of future eligible households.
- 2.4 In December 2015, the Department of Communities and Local Government (DCLG) published a consultation paper on proposed changes to the NPPF. The key elements of the consultation are founded in the emerging Housing and Planning Bill. The consultation document indicated the potential for changes in the following:
- Broadening the definition of affordable housing to expand the range of low cost housing options for those aspiring to buy their new home;
 - Increasing the density of development around commuter hubs to make more efficient use of land;
 - Supporting sustainable new settlements, development on brownfield land and small sites, and delivery of housing allocated in local plans; and
 - Supporting the delivery of starter homes subject to the current consultation.

Affordable housing types

- 2.5 The section below sets out the affordable housing types, comments on the current arrangements for their delivery in the Royal Borough and how the proposed changes are likely to either improve or restrict their deliverability. It then identifies the emerging opportunities for proposals that best meet the manifesto commitments.
- 2.6 Social Rent - To date the borough’s access to social rent is through the nominations agreements with the stock transfer housing associations. This amounts to 200 nominations a year. The amendments in the Housing and Planning Bill are likely to reduce the deliverability of Social Rent, prioritising other tenure types. Indications are that the Homes and Community Agency’s (HCA) next round of Affordable Homes Programme will contain no provision for funding social rent and as such viability will be a big issue.
- 2.7 Affordable Rents - Generally more expensive than Social Rents, Affordable Rents are based on 80% of the average market rent for an area, and they are often fixed term contracts of up to five years. They are aimed at a wider group of potential tenants, including working families who might not qualify for Social Rent. Increasingly Registered Providers have been converting their properties from social rents to the affordable rent to improve viability.

- 2.8 Shared Ownership – Shared Ownership schemes are provided through housing associations. The purchaser buys a share of the home (generally a 25-75% share) and pays rent on the remaining share. The borough has been innovative in introducing a “Do It Yourself” shared ownership product that enables residents to exercise choice over where they live by offering Shared Ownership on properties available on the open market. This has benefitted 40 households to own who wouldn’t have otherwise by investing s106 monies match funded by Housing Solutions.
- 2.9 Starter Homes - This initiative, which is presently being consulted on, allows first time buyers under 40 to purchase a new Starter Home at a 20% discount to the market price, and at no more than £250,000 outside London and £450,000 in London. This policy envisages planning permission being granted on employment land not currently identified for housing subject to a condition that starter homes are delivered. However, subject to viability, we may be able to require their provision via planning conditions.
- 2.10 The Private Rent Sector (PRS) still has a crucial role in providing flexible accommodation to meet local labour market needs and affordable housing. Traditionally the sector has been dominated by individual private landlords but the last few years have seen increased interest from institutional investors looking to own and manage entire blocks of flats for private rent. The Royal Borough’s ambition to own income-producing investments is also a key consideration, and this is discussed further below. The Royal Borough has also developed, through Housing Options, trusted relationships with private landlords who provide rents at affordable levels for tenants on housing benefit.
- 2.11 Key Workers – Working people in essential services, such as teachers and social care staff, or in local key employment areas, will be beneficiaries of the changes in the affordable housing sector. The increase in home ownership options are intended to help those in work to acquire a secure home at a discount from market prices. Potentially this group will benefit from some Registered Providers’ decisions to re-profile their resident base to focus on working residents who can afford to pay the rent without recourse to welfare benefits. In the Royal Borough it may result in additional opportunities for those previously unable to qualify for mainstream social housing, which include key workers. A programme of Keyworker Housing initiatives, and/or a more ‘open door’ approach to lettings of new homes, is key to supporting local employment in the Royal Borough of Windsor and Maidenhead given the affordability issues that exist.
- 2.12 Self-Build – The Self-Build and Custom Housebuilding (Register) Regulations 2016, which come into force on April 1st, require us to keep a register of individuals and associations who are seeking to acquire serviced plots of land in the borough. Self-build can often mean low density and, given that land supply is finite, officers are already working to identify every suitable site possible in order to satisfy Objectively Assessed Need as part of the Borough

Local Plan process. Custom-build (where developers build to a shell finish and buyers fit out) may be more deliverable and may be worthy of further investigation.

- 2.13 Help to Buy – This is not a tenure type as such but is a package of measures from Government aimed at helping first-time buyers. It includes equity loans, mortgage guarantees and the recently announced Help-to-Buy ISA. All main housebuilders are promoting these products as part of their sales campaigns and the Royal Borough should encourage these initiatives.

Considerations in developing proposals

- 2.14 Against this background, proposals are needed to deliver the commitments that take into account the elements set out below.

- 2.15 The “Value Challenge”: If affordable housing provision results in reduced sales receipts for a developer, then (assuming costs and profit margin are the same) the developer will pay less for land. In some cases this means the landowner receives less, and in other cases where land is expensive to assemble (eg where existing use values are high) it could make the scheme unviable. The affordable housing types listed above vary in the extent of the Value Challenge that they present, with social rent generally presenting the biggest challenge.

- 2.16 The Homes & Communities Agency funding streams are evolving to become more focused on home ownership and they have indicated informally that they expect to announce a new programme in April. A senior level meeting with the council would then be beneficial to explore detailed funding opportunities. Key themes are:

- The Affordable Homes Programme, which to date has provided grants to Registered Providers, will from 2016 to 2020 only fund shared ownership schemes (apart from specialist rental schemes for the elderly). A prospectus is expected in April and potentially the rules will be relaxed to allow developers and local authorities to bid. It will be a £1.2bn programme aimed at funding 38,000 homes.
- Starter Homes – are likely to need a revolving fund which will be used to acquire non-residential land for existing use value, secure planning approval for residential and then sell to developers for a price that reflects the inclusion of starter homes. The aim is to recover money for future use rather than providing grants to bridge the gap between full residential value and the reduced value of starter homes.
- Housing Development Fund – a revolving fund that lends to fund site infrastructure, recovering the investment from land receipts.
- The Homes & Communities Agency is actively acquiring surplus public sector assets and progressing development schemes.

- 2.17 The role of Registered Providers (RPs) is changing. Whilst they are building fewer new homes (a 32% fall since 2010) they are less dependent on grant. From 2008-11 the grant for social housing covered 40% of the cost of development on average, but in 2011-15 it accounted for just 14%. Some are

taking on more debt (£100,000 average per new affordable rented house, up from £70,000 a decade ago), some are drawing on reserves and some are disposing of higher value stock to raise funds to reinvest. Many are also changing strategy, focusing on a mix of tenure types which overall is less dependent on grant. Increasing rents, reducing focus on Social Rent and engaging in a mix of tenure types is helping them to develop viable business models.

- 2.18 The Registered Providers that are active in the Royal Borough are the stock transfer associations (Housing Solutions and Radian) with 6,000 affordable rented and shared ownership properties in the borough between them. They also have potential development opportunities locally to expand their stock. The Royal Borough has a good track record of working innovatively with Housing Solutions and Radian on models such as the DIY Shared Ownership initiative. In addition to these, other active associations include One Housing and Thames Valley Housing.
- 2.19 The Government has announced the introduction of 'Right to Buy' for Housing Association tenants. A deal was struck between the government and the National Housing Federation, whereby housing associations will extend the right to buy to their tenants on a voluntary basis. There is an expectation that properties sold at discount will be replaced, but as yet no defined tenure for the replacement. This may mean that some organisations will replace sold rented units with home ownership. To test this in practice the Government recently announced a Voluntary Right to Buy pilot scheme amongst a small number of housing associations. Eligible tenants can now apply to take up their Voluntary Right to Buy. There are a limited number of sales under this pilot. Successful applicants will be able to progress up to the point of sale, but would not be able to complete until the Housing and Planning Bill becomes law. Learning from these pilots will be taken on board by government before the plan for further roll out is developed. The Royal Borough will be monitoring this closely to look at the opportunities it offers.
- 2.20 There may however be value in wider discussions with some of the big national players such as Places for People, L&Q and others, as well as new innovative Registered Providers such as Haylo Housing (recommended by the HCA). Understanding how their business models are evolving and establishing which providers are best placed to support the Royal Borough in delivering its commitments is a key element in developing proposals.
- 2.21 The role of private sector developers: The draft Borough Local Plan sets a target of 30% affordable housing which it is anticipated can reflect evolving government policy. Based on our current projections of housing development, if half of these are on sites of 15+ dwellings and hence include affordable housing and if 30% of these houses are "affordable" then that suggests 90 affordable units per annum in the borough, developed mainly by the private sector, which are primarily shared ownership, starter homes or other equity-based products. Delivery of these will be subject to viability, but because equity

based products generally cause a lower “value challenge”, they should be more viable than affordable rent.

2.22 The role of the Royal Borough of Windsor and Maidenhead: A competition to select a joint venture development partner for York Road and West Street is underway and it is anticipated that this joint venture, once established, could deliver other sites if the Royal Borough so wishes. Work is underway on how this joint venture will be structured and what it will do, but potentially the Royal Borough controls enough land to deliver up to 2,500 homes either through the joint venture or by other means. The council could:

- Deliver a proportion of these as Starter Homes. This would have a negative impact on the Council’s land receipts.
- Deliver a proportion of the units as Private Rented Sector (PRS) to be retained by the Council. The Council could then consider offering discounted rents to key workers.
- The Joint Venture could apply for Homes and Community Agency funding under the Affordable Homes Programme to enable it to offer shared ownership as part of the portfolio.

Proposed actions

2.23 Planning policy: Following submission of the Borough Local Plan it is proposed that a Supplementary Planning Document should be progressed on the delivery of housing, including affordable, shared ownership and other tenures and types. This will follow the Housing & Planning Bill and will provide clarity as to how different tenure types will be delivered. Planning officers will work proactively with developers to maximise delivery of affordable units.

2.24 Regeneration and property: It is proposed that in modelling the delivery of the regeneration programme, the consultant team (GL Hearn) who have been procured to support the council with the establishment of a joint venture, will develop a detailed model, include tenure mix, on how affordable housing can best be delivered through the regeneration sites. Subject to the detailed financial modelling that is underway, the aim will be to deliver:

- Up to 2,500 homes of which 750 should be affordable with a strong emphasis on affordable home ownership.
- A percentage of these (to be agreed) to be Starter Homes.
- A PRS portfolio of 600 units to be held by the Royal Borough as income-producing assets through the council’s property company.
- Up to 200 of the PRS units to be reserved for key workers, particularly school teachers. They could be entitled to a 20% discount against market rents, although further work will be needed on discount levels.

2.25 In addition, the council’s property company is looking at some specific existing properties for conversion to PRS for key workers and has currently identified 20 units

that could be used for these purposes. A supporting policy on eligibility and allocation of all key worker housing will be developed by the council.

- 2.26 Registered Providers: It is proposed that detailed discussions and work should be progressed with a range of providers in order to better understand how their business models are evolving, in response to the Housing & Planning Bill, and determine how they could best deliver the commitments within the borough. (See Appendix A in Part II for details)
- 2.27 The Homes & Communities Agency: As new funding streams are finalised and announced over the coming weeks, meetings will be held at a senior level with the Homes & Community Agency (HCA) with the aim of agreeing a funding arrangement to support the council's commitments.
- 2.28 Supporting ex- service personnel with accommodation: It is proposed that the council's housing options team work more proactively moving forward with the army welfare service to support those who are due to leave the army with advice on the home ownership options at the earliest available opportunity and with ex service personnel who are currently in housing need. The council's Mayor is bringing together partners such as Haig Homes and local Registered Providers which is enabling officers to develop specific accommodation options.
- 2.29 The table below sets out the potential affordable units to be delivered from these proposed actions over the next 15 years, subject to feasibility work. This would see, on average, an estimated 116 units per annum delivered including key worker PRS.

	Planning policy (private developers)	RPs	RBWM regen prog and property company	TOTAL
Full market sale	5,525 full value units, tenure mix to be determined by the market	Appetite of RPs is to be fully determined.	1,350	7,275
PRS			400	
Key Worker PRS			220	220
Equity-based affordable including shared ownership &	975 units estimated to be delivered by RP's		550	1,525

starter homes				
Affordable rent	Limited	Limited	Limited	Limited
TOTAL	6,500		2,520	9,020

Option	Comments
Not pursue proposals for affordable housing provision	This will fail to meet the manifesto commitments. It will not meet the needs of residents.
Pursue some of the key actions	This will go some way to meeting manifesto commitments and to meeting residents' needs
Pursue all the key actions proposed Recommended	This will fully deliver on key manifesto commitments and will serve the needs of residents

3. KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
SPD for housing submitted for adoption	After Q4 2016/17	Q4 2016/17	Q3 2016/17	Q2 2016/17	December 2016
Affordable housing model established for RBWM regen programme	After Q1 2016/17	Q1 2016/17	N/A	N/A	30 th May 2016
Supporting policy on eligibility and allocation of key worker housing developed	After Q1 2016/17	Q1 2016/17	N/A	N/A	30 th May 2016
Develop a 10% DIYSO model with Housing Solutions	After Q1 2016/17	Q1 2016/17	N/A	N/A	30 th May 2016

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
Reach agreement with HCA defining the a basis for their support	After Q2 2016/17	Q2 2016/17	N/A	N/A	30 th July 2016
Number of new units per annum (predominantly from 2019 onwards*)	under 116	116	117 – 130	over 130	1 January 2020

* units per annum that will allow residents to access home ownership and key worker private rented housing.

4. FINANCIAL DETAILS

- 4.1 Agreeing the proposals in principle does not have any financial cost. Individual projects (particularly the RBWM regeneration programme) will have cost implications but these will be the subject of future papers.

	2015/16	2016/17	2017/18
	Revenue £'000	Revenue £'000	Revenue £'000
Addition	£0	£0,000	£0
Reduction	£0	£0	£0

	2015/16	2016/17	2017/18
	Capital £'000	Capital £'000	Capital £'000
Addition	£0	£'000	£0
Reduction	£0	£0	£0

5. LEGAL IMPLICATIONS

- 5.1 Danger of not meeting the requirements under the NPPF may increase the risk of legal challenge, losing planning appeals and costs awards.

6. VALUE FOR MONEY

- 6.1 None

7. SUSTAINABILITY IMPACT APPRAISAL

- 7.1 None

8. RISK MANAGEMENT

Risks	Uncontrolled Risk	Controls	Controlled Risk
Reduced focus on Social Rent may provide problems for residents who can't afford to be homeowners	Medium	Other affordable housing options, including new models will be taken forward.	Low
Reduced focus on Social Rent means we could be challenged at BLP Inquiry for not meeting our OAN	Medium	Develop SPD in conjunction with emerging guidance following the Housing & Planning Bill.	Low

9. LINKS TO STRATEGIC OBJECTIVES

9.1 Residents First

- Support Young People
- Work for stronger communities

Value for Money

- Increase non-Council Tax Revenue
- Invest in the future

Delivering Together

- Strengthen Partnerships

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

10.1 None

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS

11.1 Ability of workforce to have increased options for accessing affordable home ownership.

12. PROPERTY AND ASSETS

12.1 Inclusion of affordable housing will have a negative effect on the likely land receipts from RBWM assets. This will be modelled and will be considered separately by Cabinet Regeneration Sub-Committee as part of developing an affordable housing model for the programme.

12.2 Development of PRS will create new revenue streams for the Council.

13. ANY OTHER IMPLICATIONS

13.1 None.

14. CONSULTATION

14.1 Informal discussions have been held with the HCA and a number of RPs.

15. TIMETABLE FOR IMPLEMENTATION

Date	Details
24 December 2016	Put in place supplementary planning document for housing
31 May 2016	Development of detailed affordable housing model for the regeneration programme
30 June 2016	Determine whether a procurement process should be undertaken to select an RP partner to work alongside the York Road / West Street development partner
30 June 2016	Develop a supporting policy on eligibility and allocation of key worker housing.
31 May 2016	Develop a 10% DIYSO model with Housing Solutions
31 July 2016	Work with the HCA to try and agree a funding arrangement

16. APPENDICES

- Appendix A – Part II details

17. BACKGROUND INFORMATION

- Manifesto Commitments
- Housing and Planning Bill

18. CONSULTATION (MANDATORY)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Cllr Burbage	Leader of the Council	5/4/16	5/4/16	
Cllr D Wilson	Cabinet Member for Planning	31/3/16	31/3/16	
Alison Alexander	Managing Director/ Strategic Director Adults, Children and	4/4/16	4/4/16	

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
	Health			
Simon Fletcher	Strategic Director Operations and Customer Services	31/3/16	31/3/16	
Russell O'Keefe	Strategic Director Corporate and Community Services	30 March	31 March	Comments included throughout
Chris Targowski	Cabinet Policy Manager	24/3/16	24/3/16	
Chris Hilton	Director of Development and Regeneration	N/A	N/A	Author
Jenifer Jackson	Borough Planning Manager	24/3/16	24/3/16	
Anna Trott	Cabinet Secretary	4/4/16	4/4/16	
External				

19. REPORT HISTORY

Decision type:	Urgency item?

Full name of report author	Job title	Full contact no:
Chris Hilton	Director of Planning, Development and Regeneration	01628 683811

Report for: ACTION



Contains Confidential or Exempt Information	Part I except for – Appendix C Part II, contains exempt information - Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.
Title	New Primary School Places in Ascot
Responsible Officer(s)	Alison Alexander, Managing Director and Strategic Director Children’s Services
Contact officer, job title and phone number	Kevin McDaniel, Head of Schools and Educational Services, 01628 683592
Member reporting	Cllr Phillip Bicknell Lead Member for Education
For Consideration By	Cabinet
Date to be Considered	28 April 2016
Implementation Date if Not Called In	1 June 2016
Affected Wards	Ascot and Cheapside, Sunningdale, Sunninghill and South Ascot

REPORT SUMMARY

1. The Royal Borough of Windsor and Maidenhead is considering options for the provision of additional primary school places in Ascot. These new school places will enable us to meet demand arising from families moving into the area; new housing expected to be built locally and the borough’s aspiration for a school place surplus of 10%. There are five primary schools in Ascot, Cheapside, Holy Trinity CE Primary School Sunningdale, South Ascot Village, St Francis and St Michael’s. All schools are currently at capacity in each year. In academic year 2016/17 there are 27 spaces across the area.

2. This paper proposes consultation on options to expand one or more of the existing primary schools or to explore opening a new primary school commenced in June 2016.

If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
1. Residents have choice of access to local, diverse, high quality school places that supports progress and attainment in all pupils.	September 2017

1. DETAILS OF RECOMMENDATIONS

RECOMMENDATION: That Cabinet:

- i. Approves public consultation, commencing June 2016, on options for providing additional primary school places in Ascot in the suggested priority order as follows:
 - Expand Cheapside CE Primary School from 16 to 30 places per year group.
 - Expand South Ascot Village School from 30 to 60 places per year group.
 - Expand Holy Trinity CE Primary School from 30 to 60 places per year group.
 - Opening of a free school on a new, unidentified site.
- ii. Requests a report on the outcome of the consultation on the expansion of primary school places in Ascot to August 2016 Cabinet.
- iii. Approves further feasibility and design works proceeding alongside the consultation to allow implementation of any approved scheme(s).

2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The Royal Borough of Windsor and Maidenhead is considering options for the provision of additional primary school places in Ascot. These new school places will enable us to meet the demand arising from families moving into the area, and from new housing expected to be built locally. It will also contribute to the borough's aspiration for a surplus of 10%, to provide local choice. Further information about the need for new primary school places in Ascot is contained in Appendix A.
- 2.2 There are five primary schools in the Ascot area and the Royal Borough is considering expansion at three of these at the current time. The three schools currently being considered for expansion are Cheapside, Holy Trinity and South Ascot Village School. The other schools (St. Francis and St. Michaels) are on sites that are too small for further expansion. Further information about the options for new primary places in Ascot is contained in Appendix B.
- 2.3 Public consultation on these options is now recommended, with a suggested priority order. It is likely that more than one of these options will need to be implemented over the next decade, and the priority order may need to be revisited as required. Consultation on these proposals will help the Royal Borough to develop a phased, long term plan of action for Ascot primary school places. An early expansion of one school is recommended, so that we can provide enough places for families moving into the area.

Option	Comments
To carry out public consultation on options for providing new primary school places in Ascot. This is the recommended option.	This will allow the borough to consider the views of local residents on the proposed options for providing new primary school places.
To not carry out public consultation. This is not recommended.	Full and fair public consultation on these proposals is required by 70 government legislation and guidance.

KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
A consultation response rate (as a proportion of the consultees) of:	<3%	3-3.9%	4-5%	>5%	31 July 2016

4. FINANCIAL DETAILS

Financial impact on the budget

- 4.1 There are no financial implications arising directly from the recommendations of this report. Costs associated with the consultation have already been budgeted for in the 2016/17 financial year and will be contained within the existing capital budget.
- 4.2 The initial estimated costs of the options for providing new primary school places in Ascot range from £700k to £1.8m.
- 4.3 Funding for new school places in the borough is provided through the government's 'Basic Need' grant and S106 funding (and, in future, the Community Infrastructure Levy). There is currently a shortfall on the Basic Need grant to fund the secondary school expansion programme, and a primary school expansion in Ascot would add to this. There is currently £201k of S106 available to spend on a primary school scheme in Ascot, which could include expansion. The full costs are currently not yet budgeted.

5. LEGAL IMPLICATIONS

- 5.1 Local authorities are under a statutory duty to ensure that there are sufficient school places in their area. This is set out in the Education Act 1996, Section 14, subsections 1 and 2. This responsibility is set to be retained under the government's March 2016 white paper *Excellent Education Everywhere*.
- 5.2 Government guidance sets out the steps that need to be taken in relation to opening a new school and making changes to existing schools, whether local authority maintained or academy.

6. VALUE FOR MONEY

- 6.1 Government guidance sets out the steps that need to be taken in relation to opening a new school and making changes to existing schools, whether local authority maintained or academy (see section 17).

7. SUSTAINABILITY IMPACT APPRAISAL

7.1 There are no sustainability impacts arising from the recommendations in this report.

8. RISK MANAGEMENT

Risks	Uncontrolled Risk	Controls	Controlled Risk
That an insufficient number of responses are received to the consultation to provide a fair picture of local views.	Medium	Distribute and market consultation documentation widely, both electronically and in hard copy.	Low

9. LINKS TO STRATEGIC OBJECTIVES

Residents First

- Support Children and Young People
- Work for safer and stronger communities

Value for Money

- Invest in the future

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

10.1 No Equalities Impact Assessment has been carried out at this stage.

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS

11.1 There are no staffing/workforce or accommodation implications.

12. PROPERTY AND ASSETS

12.1 There are no property and assets implications arising from the recommendations in this report.

13. ANY OTHER IMPLICATIONS

13.1 There are no other implications at this stage.

14. CONSULTATION

- 14.1 The Royal Borough has had discussions about potential expansion with the five primary schools in Ascot. Officers have also discussed the information about potential new housing in the Ascot area with the Ascot Neighbourhood Plan Delivery Group.
- 14.2 This report recommends that public consultation with parents, local residents, governors, staff and other interested parties now takes place on the following options:
- Expand Cheapside CE Primary School to 30 places per year group.
 - Expand South Ascot Village Primary School to 60 places per year group.
 - Expand Holy Trinity CE Primary School to 60 places per year group.
 - Explore opening of a free school on a new, unidentified, site.
- 14.3 The consultation will not specify dates for implementation of the expansion proposals, but will seek views on the options, one or more of which could then be carried out as required.
- 14.4 To increase the rate of response to the consultation, compared with previous primary school expansion consultations, it is proposed to run a public information evening to promote and launch the consultation.
- 14.5 The outcome of the consultation is recommended to go to Cabinet in August 2016.

15. TIMETABLE FOR IMPLEMENTATION

- 15.1 The timetable for the next steps.

Date	Details
May 2016	Drafting and approval of consultation document
6 th June 2016	Public consultation starts
8 th July 2016	Public consultation ends
25 th August 2016	Cabinet consideration of outcome of consultation

16. APPENDICES

Paper

- Appendix A: New primary school places in Ascot
Appendix B: Options for new primary school places in Ascot
Appendix C: Letter from Sunninghill Parochial Trust – PART II

17. BACKGROUND INFORMATION

Government guidance

School Organisation Maintained Schools, DfE Guidance, January 2014*

The free schools presumption, DfE Guidance, February 2016

Area Guidelines for mainstream schools, DfE Guidance, April 2014

*This guidance is currently being updated by the Department for Education, and the borough will need to assess it when available.

None

18. CONSULTATION (MANDATORY)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Cllr Burbage	Leader of the Council	06/04/16		
Cllr Bicknell	Lead Member	01/04/16	01/04/16	
Russell O'Keefe	Strategic Director Corporate and Community Services			
Alison Alexander	Managing Director/ Strategic Director Adults, Children and Health	01/04/16	14/04/16	
Simon Fletcher	Strategic Director Operations and Customer Services			
Edmund Bradley	Finance Partner	01/04/16	03/04/16	
Michaela Rizou	Cabinet Policy Officer	01/04/16	01/04/16	
External				
Ascot Primary Schools				
Ascot Neighbourhood Plan Delivery Group				

REPORT HISTORY

Decision type:	No
Non-key decision	No

Full name of report author	Job title	Full contact no:
Ben Wright	Education Planning Officer	01628 796572

APPENDIX A – DEMAND FOR NEW PRIMARY SCHOOL PLACES IN ASCOT

1. BACKGROUND

1.1 Five Royal Borough primary schools serve the Ascot area, providing a total of 136 Reception places each year. The five schools are:

- Cheapside CE Primary School (current Published Admission Number 16).
- Holy Trinity CE Primary School, Sunningdale (30).
- St Francis Catholic Primary School (30).
- St Michael’s CE Primary School (30).
- South Ascot Village Primary School (30).

1.2 North Ascot, within the borough, is served by the Bracknell Forest schools, Ascot Heath Infant, Ascot Heath CE Junior and Cranbourne Primary School, in a similar way that Charters School serves part of the same area for secondary places.

1.3 There have been no permanent expansions to primary school provision in Ascot over the past decade, although there have been two ‘bulge’ classes, one at South Ascot Village Primary School (2012) and one at Holy Trinity CE Primary School Sunningdale (2015) to cope with temporary increases in demand.

Underlying demand for places

1.4 The underlying demand for primary school places is now set to drop over the next few years, as the birth rate has fallen recently to just 134 in 2012/13. This compares to an average of 160 per year in the period 2008/09 to 2011/12.

1.5 The gap between the number of Live Births ¹(around 160), and the number of Reception places available (136), will be due to children attending local independent sector schools or state schools in other local authority areas.

Table A1 – Live Births Information for Ascot

Year cohort starts Reception	2011	2012	2013	2014	2015	2016	2017	2018	
Live Births in Ascot									
	Year of birth	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14
	No.	169	200	162	150	166	161	134	145

1.6 The falling underlying demand is part of a general fall in the birth rate across England, down from 729,674 in 2012 to 695,233 in 2014².

1.7 The intakes into Reception classes in September 2017, 2018 and 2019 are expected, therefore, to be smaller than in recent years. The longer term demographics are unclear as the future cohorts are not yet born. It is quite possible that demand could continue to fall beyond 2019 or indeed rise again.

¹ Live Birth data comes from Office for National Statistics, just over a year in arrears

² Birth Summary Tables, England and Wales 2014, Office of National Statistics, July 2015

New housing in the Ascot area

- 1.8 Set against the current falling birth rate, however, is the impact of new housing in the Ascot area. The Ascot, Sunninghill and Sunningdale Neighbourhood Plan was adopted in 2014 and refers to the historic rate of approximately 60 new dwellings built per year in the area. Projecting this rate forward until 2030 equates to 840 additional dwellings. A further 740 dwellings could come forward on the strategic sites identified in the neighbourhood plan, listed in Table A2.

Table A2 – Strategic sites for housing in Ascot

Site	Location	Size	Primary school designated area				
			Cheapside	Holy Trinity	St Francis	St Michael's	South Ascot Village
Ascot North ("Village")	Ascot	3.5ha	✓		✓		✓
Ascot South ("Green")	Ascot	5.4ha			✓		✓
Ascot Station	Ascot	1.0ha			✓		✓
Heatherwood	Ascot	18ha			✓		✓
Shorts, St George's Lane	Ascot	5.6ha			✓		✓
Sunningdale Broomhall	Sunningdale	-		✓	✓		✓
Gasholder site	Sunninghill	2.5ha			✓	✓	✓
Sunningdale Park	Sunningdale	4.8ha		✓	✓		✓
Silwood Park	Sunningdale	5.5ha	✓		✓		✓

- 1.9 Not all of these sites will necessarily be developed, and those that are developed may have other uses – employment, retail, healthcare, open space and education – in addition to housing on some or all of the site. The Ascot Neighbourhood Plan Delivery Group believe, however, that as many as 1,580 new dwellings may be permitted in the Ascot and neighbourhood plan area up to 2030.
- 1.10 In approving the Ascot Neighbourhood Plan, the local community gave support to *"more houses built that our children could afford, typified as being 3-4 bedroom modest family homes"*³.
- 1.11 On the basis of the current pupil yield figures, 1,580 new dwellings might bring between 378 and 735 additional primary age children in total, equivalent to 54 (1.8 forms of entry) to 105 (3.5 forms of entry) children per year group:

Table A3 – Pupil yield figures for 1,580 dwellings, illustrative only

Dwelling type and size	No. of primary age children per dwelling	Model 1		Model 2		Model 3	
		No. new dwellings	Yield	No. new dwellings	Yield	No. new dwellings	Yield
1 bed flat	0.00	490	n/a	290	n/a	90	n/a
2 bed flat	0.14	490	69	290	41	90	13
2 bed house	0.68	180	122	290	197	390	265
3 bed house	0.40	180	72	290	116	390	156
4 bed house	0.46	180	83	290	133	390	179
5 bed house	0.53	60	32	130	69	230	122
Total	-	1,580	378	1,580	556	1,580	735

*Note that 1 bed flats are assumed to have no pupil yield.

Resulting primary age children per year group	54		79		105
Size of primary school needed (Forms of	1.8		2.6		3.5

Entry)				
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- 1.12 These models are not an attempt to set out what the new housing in the area will actually be, but give an indication of the additional demand that the new housing might bring. As the new dwellings will be constructed over the lifetime of the neighbourhood plan, the impact will be spread out over a fifteen year period. The type of dwellings being built will have a significant impact on the level of extra demand for primary school places.
- 1.13 The strategic sites are spread across the Ascot area. Both South Ascot Village School and St Francis Catholic Primary have large designated areas that cover the whole Ascot area (excluding North Ascot).
- 1.14 The Royal Borough expects to be consulting on the full draft Borough Local Plan later in 2016, and this may have an impact on the housing allocations for the Ascot area. The housing assumptions in the neighbourhood plan and this report will need to be revisited in due course.

Movement in the area

- 1.15 In recent years, most year groups in the five primary schools have been full, or close to full, creating difficulties for families moving into the area. Table 5 shows the spare places in the Ascot primary schools in January 2016.

Table A4 – Places available in Ascot Primary Schools, January 2016

	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Places available	151	136	136	166	136	136	136
Number on roll	154	135	133	147	135	142	134
Empty places	-3	+1	+3	+19	+1	-6	+2
% surplus	-2%	+1%	+2%	+11%	+1%	-4%	1%

- 1.16 So far in the 2015/16 academic year, the Royal Borough’s Fair Access Panel has had to consider six applications for primary school places in Ascot, where there has been no place available locally. Three schools have had to take two extra children each, into year groups that are already full. With current vacancy levels so low there is the risk that children may have to be placed in schools outside the area, which could require the borough to provide home to school transport.
- 1.17 Whilst this situation may ease as a result of the smaller intake trends, this may only be temporary if the underlying demand – the number of live births locally – picks up again.

Conclusion on demand

- 1.18 Whilst there may be a short-term easing of demand for Reception places in Ascot, it seems likely that new housing and inward migration to the Ascot area will result in the need for new primary school places. In addition, any increase in the birth rate in future will mean that this need is brought forward. Finally, the existing level of surplus places is below the 10% sought by the borough, and some families are finding it difficult to get primary school places in Ascot.

APPENDIX B – OPTIONS FOR NEW PRIMARY SCHOOL PLACES IN ASCOT

Options for new primary school places in Ascot

- 1.1 New primary school places in Ascot could either be provided by extending existing schools or by the opening of a new school.

A new primary school

- 1.2 The Education Act 2011 established a presumption that any new school would be an academy, a state-funded school independent of local authority control. The Department of Education (DfE) refers to these new provision academies as ‘free schools’.
- 1.3 In many cases, free schools are opened by sponsors working directly with the DfE to launch new provision. Where a local authority has identified a need for a new school. It should run a competition to find a provider, although this competition can be suspended or run in parallel to any application for a ‘central’ free school being considered by the DfE.
- 1.4 A new free school developed by the DfE will often be fully funded by central government (including any land purchase, capital and revenue start-up costs), but these costs fall to the local authority if it has identified the need for a new school to meet rising demand. In this case, therefore, the assumption must be that a new free school in the Ascot area would need to be funded by the local authority.
- 1.5 At present, no site for a primary school has been identified, although the ongoing Borough Local Plan process may bring proposals forward. It is proposed that the Royal Borough should consult locally on whether a new school option should be explored alongside options to expand existing schools.

Expanding the existing primary schools

- 1.6 The Royal Borough has been working with three primary schools in Ascot to develop proposals for expanding the existing schools on their current sites. Initial feasibility work has been carried out at each of the schools.

Table B1 – Potential for expansion at existing schools

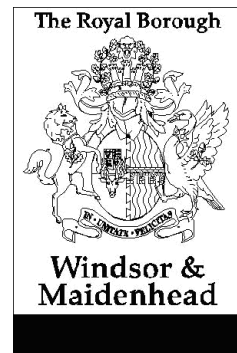
School	School Type	Current places per year group	Potential places per year group	Potential increase in places per year group	Latest Ofsted grade	Key Stage 2 results 2015 % achieving L4+ in Reading, Writing and Maths
Cheapside	Voluntary Aided Church of England	16	30	+14	Outstanding (2007)	71%
Holy Trinity Sunningdale	Voluntary Aided Church of England	30	60	+30	Good (2014)	81%
St Francis	Academy Catholic	30	30	-	Outstanding (2013)	97%
St Michael’s	Voluntary Aided Church of England	30	30	-	Requires Improvement (2014)	86%
South Ascot Village	Community	30	60	+30	Good (2015)	90%

- 1.7 The three schools currently being considered for expansion are Cheapside, Holy Trinity and South Ascot Village School. The other schools are on sites that are too small for further expansion.

- 1.8 **Cheapside CE Primary School** is the smallest school in the area, with an admission number of just 16 in Reception. The school has to run mixed age group classes, which can present challenges for teaching the national curriculum. Small classrooms add to this difficulty for some subjects.
- 1.9 The school governors and Headteacher had previously approached the borough about an expansion to assist with their longer-term financial viability and quality of provision. They are very keen to expand and will be flexible about a suitable scheme for the school buildings to achieve this. An expansion at Cheapside could also provide places in all year groups immediately, for families moving into the area.
- 1.10 The school is on a small site, which could be increased to the required size for 30 places per year group through the use of an adjacent parcel of land owned by Sunninghill Parochial Charities. The heavily wooded site would require some clearing to make it suitable, but the school will want to retain it as a wooded area, creating a 'forest school' environment. An approach has been made to the charity, and they have confirmed in principle that they would be willing to lease the site to the school, subject to a satisfactory lease agreement between both parties. A copy of the letter from the charity is provided as Appendix C, which is a Part 2 item.
- 1.11 The school would be increasing by about half a form of entry – 14 children per year group – and would only need three classrooms, associated toilets and a small group room. Staff parking would need to be increased and parental traffic managed; the school are already considering various ways of addressing this. The woodland area would need to be fenced, and the playing pitch area increased.
- 1.12 **South Ascot Village School** has sufficient space on its site to expand to take an additional 30 children per year group. A bulge class has recently been built at this school to cope with local demand. The building at the southern end of their site, which has a nursery class in it, could be extended by a second storey and could accommodate most of the five or six additional classes required, although other options also exist. The school would need either a hall extension or a second large space, and additional car-parking.
- 1.13 The school are happy to explore expansion further through public consultation.
- 1.14 **Holy Trinity CE Primary School, Sunningdale** has sufficient space on its site to expand to take an additional 30 children per year group. A bulge class has recently been built there to cope with local demand. To expand, therefore, the school would need an additional six classrooms, plus an internal alteration to increase the size of the hall. The classrooms would probably be in a two-storey block. Extra staff car-parking would be required, and the existing arrangements for off-site parental drop-off of children would need to continue. The school are happy to explore expansion further through public consultation.
- 1.15 **St Francis Catholic Primary School** and **St Michael's CE Primary Schools** are both on relatively restricted sites with limited opportunities for expansion. Either school could, potentially, be relocated and expanded onto a larger site if one became available and if the school communities agreed, as a longer term possibility.

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Report for: ACTION



Contains Confidential or Exempt Information	<i>NO - Part I</i>
Title	Economic Development Strategy 2016-2019
Responsible Officer(s)	Russell O'Keefe, Strategic Director of Corporate and Community Services
Contact officer, job title and phone number	Kevin Mist, Head of Communities and Economic Development, 01628 796443
Member reporting	Cllr Love, Principal Member for Maidenhead Regeneration Cllr Bicknell, Deputy Chairman of Cabinet, Lead Member for Education and Windsor Cllr Bateson, Lead Member for Neighbourhood Planning and Ascot & The Sunnings Cllr Wilson, Lead Member for Planning and Maidenhead
For Consideration By	Cabinet
Date to be Considered	April 2016
Implementation Date if Not Called In	Immediate
Affected Wards	All

REPORT SUMMARY

1. Following the appointment of the Economic Development Manager in November 2015 a Strategy (Appendix A) and Year 1 Action Plan (Appendix B) has been written outlining the key economic development objectives for the borough over the next 3 years.
2. The strategy has 3 strands, business engagement, inward investment and skills that have actions to be completed across the period of the strategy. A range of key partners have been consulted in the development of the strategy.
3. A new inward investment web site www.investwindsorandmaidenhead.co.uk has been developed to promote the borough to potential investors. The website will showcase the borough as a place to do business offering information on key development sites, business clusters and sources of business support.

If recommendations are adopted, how will residents benefit?	
Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
1. Increased high quality jobs for residents through the number of businesses achieving growth through the support of business advisors	March 2017
2. Increased occupancy of retail units through council activity	March 2017
3. increased recruitment of local people into local companies as evidenced through workforce surveys	May 2017

1. DETAILS OF RECOMMENDATIONS

RECOMMENDATION: That Cabinet:

Approve the Economic Development Strategy; the year 1 action plan to facilitate its delivery and the investwindsorandmaidenhead.co.uk website launch.

2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

2.1 The implementation of the strategy is recommended to support the economic growth of the borough, supporting and encouraging businesses to locate and remain located here and provide local jobs for residents.

Option	Comments
Agree to the adoption of the strategy and its associated year 1 action plan <i>This is the recommended option</i>	To enable the actions to be completed the Economic Development Manager will work closely with other teams such as the town centre management, visitor management and the councils grow our own team.
Cease activity on the strategy <i>This is not recommended</i>	

3 KEY IMPLICATIONS

3.1 There are within the strategy a number of outcomes for each strand of work, business engagement, inward investment and skills.

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
% of outcomes in the Action Plan for the	Below 60%	60 - 70%	71 - 75%	Above 80%	30/4/2017
			82		

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
Strategy achieved					

3.2 In the year 1 action plan (Appendix B) there are 35 action points to be completed with their individual timescales for delivery.

4. FINANCIAL DETAILS

Financial impact on the budget

4.1 A budget was approved in 2015 for the financial year 2016/17 of £90,600 which includes £40k to be allocated to activities such as business support, website and pop up offices. This will fund the activities to deliver the strategy.

	2016/17	2017/18	2018/19
	Revenue £'000	Revenue £'000	Revenue £'000
Addition	£0	£0	£0
Reduction	£0	£0	£0

	2016/17	2017/18	2018/19
	Capital £'000	Capital £'000	Capital £'000
Addition	£0	£0	£0
Reduction	£0	£0	£0

5. LEGAL IMPLICATIONS

5.1 There are no legal implications the work is in support of improvement for local business and residents.

6. VALUE FOR MONEY

6.1 The Economic Development Manager will be working with local partners including the Chamber of Commerce and the effectiveness of the strategy and its actions will be seen through the outcome measures.

7. SUSTAINABILITY IMPACT APPRAISAL

7.1 None

8. RISK MANAGEMENT

Risks	Uncontrolled Risk	Controls	Controlled Risk
Reputational risk of council not delivering	No	Economic Development Strategy Action plan	Yes

Risks	Uncontrolled Risk	Controls	Controlled Risk
strategy		implementation	
Uncoordinated approach to economic development leads to duplication of activity	No	Regular meetings will all key partners with Economic Development Manger and implementing the action plan	Yes
Residents unaware of what the Council doing to promote economic growth	No	Use of media to promote good news stories	Yes

9. LINKS TO STRATEGIC OBJECTIVES

9.1 The strategy links to a number of our strategic objectives including Equipping ourselves for the Future.

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

10.1 N/A

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS

11.1 None

12. PROPERTY AND ASSETS

12.1 None

13. ANY OTHER IMPLICATIONS

13.1 None

14. CONSULTATION

14.1 Engagement was carried out with partners to inform the development of the strategy. These partners include:

- Maidenhead Chamber of Commerce
- Windsor, Eton & Ascot Town Partnership
- Thames Valley Chamber of Commerce
- Thames Valley Local Enterprise Partnership
- Thames Valley Growth Hub
- Lambert Smith Hampton
- Page Hardy Harris

- UK Property Forums
- Prom.

15. TIMETABLE FOR IMPLEMENTATION

15.1 These are identified in the action plan at Appendix B.

16. APPENDICES

16.1 Economic Development Strategy 2016-2019 – Appendix A

16.2 Economic Development Strategy Year 1 Action Plan – Appendix B

17. BACKGROUND INFORMATION

17.1 None

18. CONSULTATION (MANDATORY)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Cllr Burbage	Leader of the Council			
Cllr P Bicknell	Lead member for Windsor			
Cllr D Wilson	Lead member for Maidenhead			
Cllr C Bateson	Lead member for Ascot and the Sunnings			
Alison Alexander	Managing Director/ Strategic Director Adults, Children and Health	30 March		
Simon Fletcher	Strategic Director Operations and Customer Services	30 March		
Russell O'Keefe	Strategic Director Corporate and Community Services	30 March	31 March	Comments included throughout
Chris Targowski	Cabinet Policy Manager			
External				

REPORT HISTORY

Decision type:	Urgency item?
Non-key decision	No

Royal Borough Windsor and Maidenhead Economic Development Strategy 2016-2019

January 2016

“The Royal Borough of Windsor & Maidenhead is a great place to live, work, play and do business supported by a modern, dynamic and successful Council”

Our vision is underpinned by four principles:

Putting residents first

Delivering value for money

Delivering together with our partners

Equipping ourselves for the future

CONTENTS

Page

1	Introduction	4
2	About Royal Borough of Windsor & Maidenhead	4
3	Current business environment	6
4	Policy context	7
5	SWOT analysis	8
6	Key objectives and actions	10
	Appendices	12

1.0 Introduction

- 1.1 The Economic Development Strategy is a three year strategy aimed at strengthening the Council's relationships with business and helping our residents achieve economic wellbeing through greater employment and training opportunities.

2.0 About Royal Borough of Windsor & Maidenhead

- 2.1.1 The Royal Borough is a dynamic and diverse area with much to offer residents, visitors and those who work here. Situated some 25 miles west of London, it has an excellent transport and communications infrastructure. The A4 and the M4 run through the borough and there are ten train stations served by six lines.
- 2.1.2 The 2013 mid year population estimates indicated that the Borough had 146,335 residents. Which means the population has risen by 8.2% between the 2001 and 2011 census.
- 2.1.3 Although 83% of the borough is designated Green Belt, it is relatively densely populated compared to the rest of the South-east region. The main population is concentrated in two urban centres, Windsor (c 28,000¹) and Maidenhead (c 55,000²).

2.2 Housing and Employment

- 2.2.1 House prices are among the highest outside Greater London with over two thirds of properties in the borough owner-occupied³. The borough's strategic housing assessment highlights the need for more affordable housing.
- 2.2.2 The borough has a skilled workforce and low levels of unemployment with the local economy supporting some 76,100 local jobs, 66.8% of which are full time⁴. Nearly 59.9% of jobs are in either professional or managerial/technical occupations⁵.
- 2.2.3 The average gross weekly pay for borough residents is £673 for full time workers, which is more than the South East average of £567 and the UK average of £520.8. Full-time male workers earn an average of £801.02 per week compared to £529.4 for females⁶.
- 2.2.4 The royal borough's average annual income, £38,936, is significantly above the national average of £26,804⁷. The majority of households have an income towards the lower end of the earnings spectrum – with 24% having income levels below £20,000 per annum and 51% below £40,000. However, the proportion of households with lower incomes is less than the national average at 37% and 65% respectively and there is a significant proportion of higher income households in RBWM, with 9% of households having an annual income exceeding £100,000 compared to just 4% nationally.

¹ Ward population estimates ONS 2011

² Ward population estimates ONS 2011

³ Neighbourhood Statistics, Tenure of houses 2011

⁴ NOMIS 2013

⁵ Nomis Employment by occupation (July 2014- June 2015)

⁶ NOMIS Earnings by residence (2014)

⁷ Strategic Housing Market assessment 2014 p121 (Sourced from CACI)

2.2.5 54.4% of residents, well above the national (36%) and South East (39%) average, are qualified to NVQ Level 4 or above. 2,600 (3.0%) residents have no formal qualifications⁸. This is well below the national average of 8.8%.

2.2.6 Employment is concentrated in office-based service sectors (92.3%), with financial services (25.7%) and Public Administration, Education and Health (19.9%) prevalent⁹.

2.3 Poverty and Deprivation

2.3.1 The English Indices of Deprivation 2015 indicates that the Royal Borough ranks as one of the least deprived districts in England (306/ 326)¹⁰. Ward level data indicates that there are pronounced contrasts within the borough between areas of affluence and wealth and areas of relative deprivation and need but there are no areas within the royal borough identified as amongst the 20% most deprived areas in the country.

2.3.2 These figures reflect the relative affluence of households within RBWM but also that the overall picture can mask disparities of income and relative poverty.

2.3.3 Whilst deprivation in the borough is lower than the national average and it has among the lowest comparative levels of under 16s living in poverty in the country¹¹ 9.9 per cent of children under 16 are living in low income families in the Royal Borough and at risk of poverty. This compares to 20.6% England Average and 15.% South East average¹²

2.3.4 The borough has a higher than regional average number of low paid jobs.

Table 1: Number of jobs paid less than the living wage (£7.84) across Berkshire

	Number of jobs	% of jobs	Rank (out of 347 non-London Local Authorities)
Reading	14,000	16%	321
Windsor and Maidenhead	10,000	16%	322
Wokingham	9,000	15%	326
West Berkshire	12,000	13%	336
Slough	8,000	12%	338
Bracknell Forest	7,000	11%	343
TVB	60,000	14%	

Source: ONS, October 2015

⁸ Nomis qualifications January 2014-December 2014.

⁹ Nomis Employee Jobs 2014

¹⁰ English Indices of Deprivation 2015.

¹¹ National Child Health Profiles

¹² Administrative data from DWP and HMRC August 2011.

2.4 Age Profile

- 2.4.1 29.2% of the population in RBWM are aged under twenty five years of age¹³.
- 2.4.2 28.2% are aged between 25-44 and 25.9% 45-64.
- 2.4.3 19.3% of the population are aged 65 or over. There are more older people in the royal borough than the national average and this is forecast to increase

Table 2: Age profile by Unitary Authority area

	Pre-school (0-4)	School Age (5-19)	Young Adults (20-39)	Older Working Age Adults (40-65)	Retirement Age (65 plus)
Bracknell Forest	6.9%	18.9%	26.5%	34.2%	13.5%
Reading	7.8%	17.4%	35.3%	27.5%	11.9%
Slough	9.1%	20.7%	32.4%	28.4%	9.3%
West Berkshire	6.3%	18.7%	22.0%	35.6%	17.4%
Windsor and Maidenhead	6.3%	18.2%	23.7%	33.8%	18.0%
Wokingham	6.5%	19.0%	22.5%	35.0%	17.0%
TVB	7.1%	18.8%	27.1%	32.4%	14.6%
England	6.3%	17.4%	26.6%	32.1%	17.6%

- 2.4.4 So overall Windsor and Maidenhead has an older but highly skilled population. This is good for employers looking for senior levels staff but challenging for employers looking for entry level staff.

3.0 CURRENT BUSINESS ENVIRONMENT

- 3.1 Windsor and Maidenhead was ranked the 10th most competitive place in the UK Competitiveness Index¹⁴. The only non-London borough in the top ten. The current business environment is very favourable with office accommodation in demand across the borough. The regeneration programme in Maidenhead is well underway and will provide an improved offer of commercial and residential space within the next 1-5 years. Crossrail is on track for 2019 and Maidenhead will see a reverse commuter flow with people travelling from London to work in Maidenhead as companies take advantage of lower commercial rents away from London.
- 3.2 Twenty-nine of the South-east's top 500 companies now have their main offices in the Royal Borough with a number high-tech companies having located here¹⁵. Eighteen of the top 500 companies are in Maidenhead and ten in Windsor. There is one top 500 company based in Ascot. Key sectors in Windsor and Maidenhead include digital media technology; healthcare and life sciences and tourism and leisure. A study undertaken by Creative Space Management in 2015 identified 585 computer consultancy companies, 111 advertising companies and 40 motion picture production companies in the borough.

¹³ Census data last updated 2013

¹⁴ UK Competitiveness Index 2013

¹⁵ TMCS Top 500 Companies in the South 2014

- 3.3 The top ranked Maidenhead company by turnover is Hutchison 3G UK Ltd with a turnover of more than £2bn. Windsor has 10 entries in the TOP 500 list and is the only East Berkshire town to have a company in the overall top 10 - Centrica in fourth place with a turnover of more than £26bn.
- 3.4 There is a thriving small business sector with over 8,800 small to medium enterprises¹⁶. 90.4% of companies in the borough employ less than 10 people.¹⁷ 0.4% of businesses in the borough are large businesses employing more than 250 people. The majority of large businesses are located on business parks outside of the town centre with easy access to the M4.
- 3.5 Windsor is a key tourism destination in the United Kingdom. Key attractions include Windsor Castle, Ascot Racecourse, Windsor Racecourse and Legoland. It is estimated that expenditure from tourism visitors amounted to £459 million in 2014. This is an increase of 2.5% on the previous year and highlights the importance of Windsor as a key driver in the borough economy
- 3.6 The M4 Smart motorway scheme will improve traffic flow on the M4 and improve travel times to Heathrow and the West by car. Heathrow remains a key driver of the local economy with many companies locating to Windsor and Maidenhead as it is within easy reach of Heathrow. There is also an ambitious proposal to create a link between the Windsor Central railway station and the Windsor and Eton Riverside station.

4.0 Policy context

- 4.1 The following policy documents were reviewed as part of the evidence gathering for economic development strategy:
- Council Strategic Plan 2016-20
 - Local economic assessment
 - TVLEP Strategic Economic Plan
 - TVLEP sector propositions
 - LEP Priority Skills Statement
 - Windsor Retail Study
 - Creative Space Digital Media Incubation Centre study
 - Joint Health & Wellbeing Strategy 2013-2016
- 4.2 Views of external partners on barriers to business growth were also sought. These partners include:
- Maidenhead Chamber of Commerce
- Windsor, Eton & Ascot Town Partnership
- Thames Valley Chamber of Commerce
- Thames Valley Local Enterprise Partnership

¹⁶ Nomis UK Business Counts 2015

¹⁷ Nomis UK Business Counts 2015

Thames Valley Growth Hub

Lambert Smith Hampton

Page Hardy Harris

UK Property Forums

PROM

5.0 SWOT Analysis

5.1 Strengths

- 5.1.1 The borough has excellent transport links with 7 train stations, access to the M4 and Heathrow Airport with in easy reach. The borough has high quality housing, good schools and highly skilled residents. The borough has 2 further education colleges. The borough is home to many UK headquarters and European Headquarters of high profile internationally recognised companies.
- 5.1.2 Unemployment is low and is currently half the national average at 5.8% of the working age population compared to 9% regionally and 12% nationally. Unemployment is relatively low and the council is part of the pan Berkshire Elevate programme to reduce unemployment among 16-24 year olds. The council has the Grow Our Own employment support service for residents who are looking for employment
- 5.1.3 The borough has lots of high quality open spaces.
- 5.1.4 The council supports social enterprises through the social enterprise fund and supports local residents wanting to start their own businesses through the Strive Project.
- 5.1.5 The borough has a booming visitor economy in Windsor. Windsor is an international brand that is recognised around the world. The council has an excellent visitor information service and good relationships with key players in the tourism industry. The council's Big Society programme has been able to draw on a wide range of volunteers who have promoted the borough at many events.

5.2 Weaknesses

- 5.2.1 Windsor and Maidenhead is not being actively promoted as a place for inward investment. The council relies on partners like Thames Valley Chamber of Commerce and UKTI to promote the borough. The Borough does not have a relationship with key businesses and there is currently no mechanism for consulting key businesses outside of the town centre partnerships.
- 5.2.2 The current office stock is aimed predominantly at SMEs with a limited offer for large companies who tend to gravitate to the business parks due to size requirements and parking availability. The current vacancy rate of office space is 17%. If the rate lowers to 13% there will not be enough choice for businesses wanting to move into the borough.

5.2.3 An ageing population could make the borough less economically competitive in relation to neighbouring authorities like Slough.

5.3 Opportunities

5.3.1 Maidenhead Town centre is undergoing a major regeneration which is attracting interest from new occupiers. The town has six key regeneration opportunity sites (see appendix A). Chapel Arches is already well on the way to being completed in 2016 and The Point in West Street has been completed with three major occupiers in the building.

5.3.2 Crossrail will improve journey times to and from London bringing the potential of businesses relocating out of London to Maidenhead. This will create reverse commuter flows which in turn could lead to further demand in housing.

5.3.3 The council has set CIL at £0 for domestic builds in the Maidenhead Area Action Plan areas. It is hoped that this will increase housing development in the town centre.

5.3.4 Maidenhead has a strong social media brand in Enjoy Maidenhead with over 3500 followers on Twitter and over 2600 followers on Facebook. The Enjoy Maidenhead website has 72,000 hits per year. This is a powerful brand that is growing year on year and promoting Maidenhead regionally and nationally.

5.3.5 The Windsor, Eton and Ascot Town Partnership will soon become a Community Interest Company and able to raise revenue to specifically invest in those town centres.

5.3.6 In 2020 the council will be allowed to set business rates and retain all the revenue collected.

5.3.7 The council is commissioning an innovative free Wi-Fi service for all the major town centres with roll out expected in Autumn 2016.

5.4 Threats

5.4.1 Other boroughs have an online inward investment presence and RBWM does not.

5.4.2 A lack of Grade A office space and large office developments means that existing businesses have nowhere to move to and large businesses are unable to find suitable office space in Windsor and Maidenhead.

5.4.3 A lack of parking in the town centres is impacting on recruitment of staff that live outside the borough or outside of public transport networks.

5.4.4 High domestic property costs are deterring young people from living in the borough. This could impact on economic growth of local businesses.

5.4.5 Nationally all councils will be allowed to set business rates and to retain the revenue collected. This means that neighbouring authorities could undercut our business rates and some of our employers might move out of the borough.

6.0 Key objectives & Actions

6.1 The economic development priorities for the council are part of the council's wider objectives of

- Putting residents first
- Deliver together
- Value for Money
- Equipping ourselves for the future

6.2 Business engagement

6.2.1 The council recognises that business is key to the economic success of the borough. We will

- Develop a business network with key local employers with a view to understanding the different needs of each business and retaining existing business in the borough.
- Promote the use of business advisers to existing businesses to help them grow.
- Promote pop up offices in our town centres

6.2.2 Success will be measured by

- the number of companies remaining in the borough as identified by business rates data.
- change effected by response to business network.
- the number of businesses achieving growth through the support of business advisors.

6.3 Inward Investment

6.3.1 The Council will communicate with businesses and residents to promote the borough as a place to do business. We will:

- Develop a new website to promote the borough to existing business and potential new business investors including the benefits of Crossrail to the borough and the M4 smart motorway scheme.
- Support businesses looking to move into the borough.
- Attend key property and investment events with key regeneration staff such as MIPIM.
- Identify a suitable site for a business incubation centre for digital media starts ups as identified in the report by Creative Media Space.
- Invest in a Wi-Fi service in all town centres across the borough.
- Improve the retail offer in Windsor and Maidenhead recognising the distinct customer base.

6.3.2 Success will be measured by

- Visits to the website and inward investment enquiries – setting a benchmark for future monitoring.

- Increase in business rates as more businesses choose Windsor and Maidenhead
- Increase interest in relocating to the borough as result of contact with key staff at property events.
- Functioning digital media incubation centre in Maidenhead
- Wi-Fi for all town centres.
- Increased occupancy of retail units by high quality occupiers

6.4 Skills

6.4.1 The council recognises that our residents must be equipped with skills for today and for the future. Businesses must be confident of reaching a suitably qualified labour market if they operate in the borough. We will

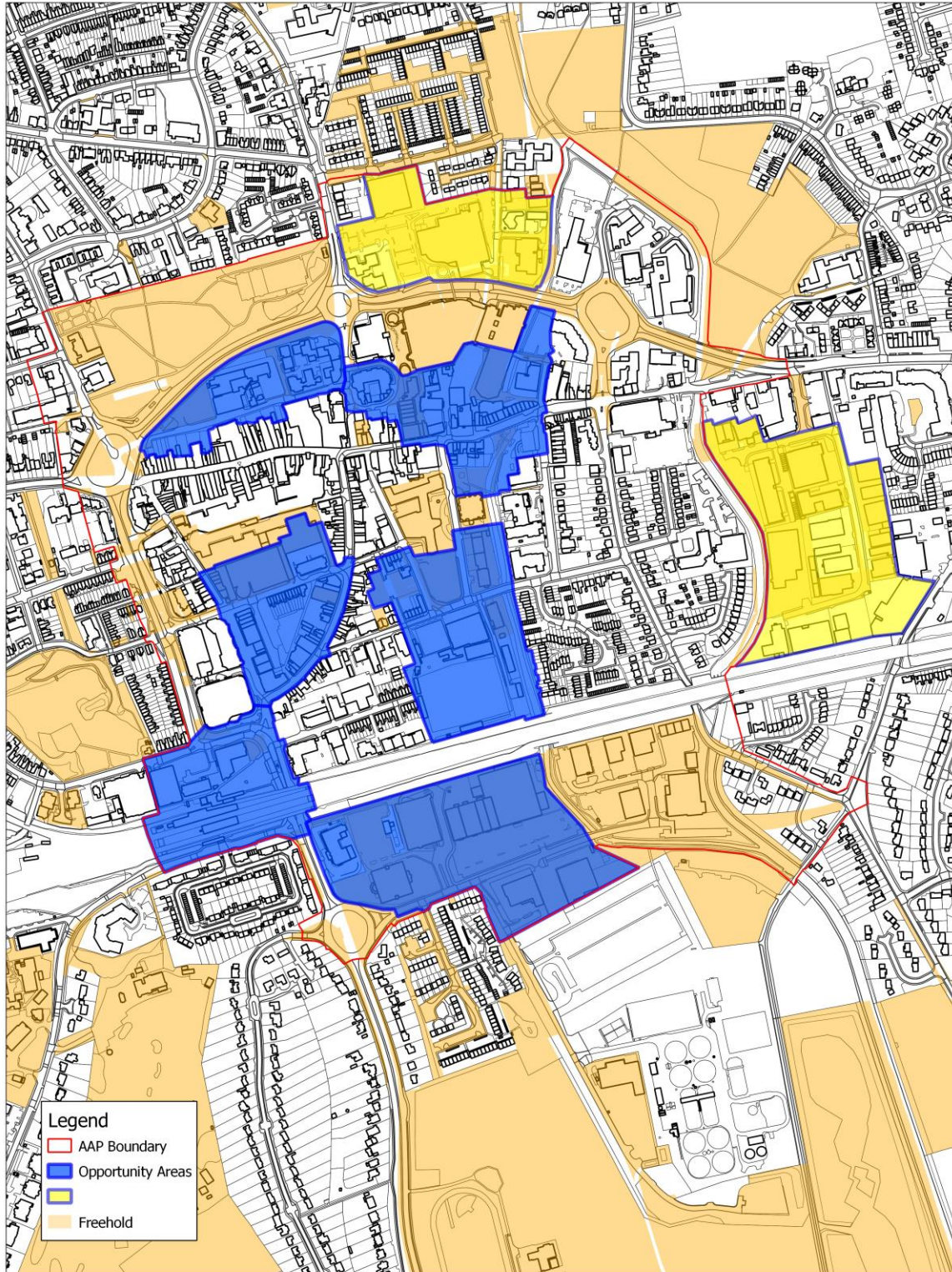
- Work with local employers to identify recruitment methods and barriers to local people accessing work.
- Work with businesses, further education and training providers to identify future skills requirements and how these skills can be acquired through education and training.
- Work with schools, colleges and training providers to ensure that young people are aware of the local Labour market and what jobs are on offer.
- Support the work of the LEP, Elevate and Grow Our Own through employer engagement.
- Use S106 for Employment & Training to support upskilling of residents who want to move jobs but lack the skills to access new opportunities.

6.4.2 We will measure success by

- Increased recruitment of local people in to local companies as evidenced through workforce surveys.
- Employer influence in the design and delivery of further education courses.
- Reduction in number of NEETS in year 12 as result of improved careers guidance.
- Increased up take of courses that offering training in hard to fill vacancy occupations.

Appendices

Key regeneration sites in Maidenhead



Description: AAP Boundary Maidenhead	Drawing No.: E02704B	OS Ref: SU8879		Royal Borough Of Windsor and Maidenhead
	Scale: 1:4500 A3 Port	Date: 03/03/2014		<small>© Crown copyright and database right 2012. Ordnance Survey 100018817</small>

Document Name	Economic Development Strategy 2016-19		
Document Author	Jennifer Gunn		
Document owner	Kevin Mist		
Accessibility			
File location			
Destruction date			
How this document was created	Version 1	05/4/16	
	Version 2		
	Version 3		
Circulation restrictions			
Review date			

Aim – Improve Business engagement-	Lead officer	Outcome	Time scale for delivery
Objective - Develop a business network with key local employers with a view to understanding the different needs of each business and retaining existing business in the borough.			04/16 – 03/17
Actions – 1. Capacity building with the Chambers of Commerce to increase the voice of business in the borough.	JG	Increased membership of the Chamber of Commerce by 10% to provide a co-ordinated voice of business.	03/17
2. Develop and implement a Member/Chief Officer training programme to support enhanced promotion of the borough to business.	JG	Attendance of 8 officers/Members at 2 trainings sessions to increase Member/Chief Officer engagement with local businesses. 10 businesses successfully visited.	09/17 03/17
3. Welcome letter to be sent to all new business' in the borough from the Leader of the Council	JG	25 letters sent out to increased engagement with local businesses.	12/16

Economic Development Strategy 2016 -2019 - Year 1 Action Plan 2016-2017

<p>4. Continue to make use of EGi data to understand lease requirements of major employers in the borough</p>	<p>JG</p>	<p>Report to O& S on lease status of major employers in the borough to encourage local businesses to stay in the Borough and retain jobs in RBWM.</p>	<p>03/17</p>
<p>Objective - Promote the use of business advisers to existing businesses to help them grow.</p>			
<p>Actions –</p>			
<p>1. Work with the Thames Valley Business Growth Hub to provide a business advice workshop in Windsor and in Maidenhead twice a month.</p>	<p>JG</p>	<p>24 sessions held to increase the sustainability of businesses in RBWM.</p>	<p>2/16</p>
<p>2. To work with local partners and employers to put in place a local ‘Strive’ programme that enables local residents to acquire the fundamental skills required to establish micro businesses that can grow.</p>	<p>HH</p>	<p>30 people to attend a Strive course leading to an increase in microbusinesses.</p>	<p>04/17</p>
<p>3. To support the development of new or existing social enterprises across the borough and offer through the council’s annual Social Enterprise Grant Fund.</p>	<p>HH</p>	<p>6 successful grant funded social enterprises in financial year 16-17.</p>	<p>04/17</p>
<p>Objective - Promote pop up offices and retail in our town centres</p>			

<p>Actions –</p> <p>1. Open a pop up office in Windsor and in Maidenhead. Open once a week to microbusinesses and include a business support offer to users.</p>	<p>JG</p>	<p>10 pop up office sessions to support microbusinesses to expand and take on staff providing additional jobs in the borough.</p>	<p>03/17</p>
<p>2. Promote alternative private pop up office providers through social media.</p>	<p>JG</p>	<p>Raise awareness of alternative venues for microbusinesses to work through 20 tweets.</p>	<p>03/17</p>
<p>3. Open pop up retail spaces in town centres.</p>	<p>SJ/PR</p>	<p>Increase in the number of pop-up shops in empty units in the town centre and the number of landlords willing to engage with potential short term lets. Town managers to promote pop-up concept and introduce potential occupants to landlords. Target to make 10 introductions in 2016/17</p>	<p>03/17</p>
<p>Aim – Increase Inward Investment</p>			
<p>Objective - Develop a new website to promote the borough to existing business and potential new business investors including the benefits of Crossrail to the borough and the M4 smart motorway scheme.</p>			

<p>Actions –</p> <p>1. Invest Windsor and Maidenhead website to be developed and launched in April 2016.</p>	<p>JG</p>	<p>Website launched April 2016</p> <p>Increased investment in the area. 15,000 hits in the first year of operations (comparable with first year of Enjoy Maidenhead website).</p>	<p>04/16</p>
<p>2. Launch of website to commercial agents in April 2016</p>	<p>JG</p>	<p>Property agents are able to sell the borough as place to invest through promotion of the website. Agents will be feed key news stories on new occupiers into the website.</p>	<p>04/16</p>
<p>Objective - Support businesses looking to move into the borough.</p>			
<p>Actions –</p> <p>1. RBWM investment pack available to send to prospective investors. The pdf pack will include information on the local economy, property agents and key contacts.</p>	<p>JG</p>	<p>Professional inward investment service is available to prospective investors. Council will be able to respond to investment enquires.</p> <p>10 packs sent to prospective investors.</p>	<p>12/16</p>

<p>Objective - Support the sustainable growth of the visitor economy in the borough</p>			
<p>Actions –</p> <p>1. Through marketing attract first time visitors, persuade visitors to stay longer, spend more and encourage them to return and recommend the destination.</p>	<p>JW</p>	<p>A sustainable growth of 5% in visitor numbers and an increase in visitor expenditure which maximises the benefits of tourism in the borough.</p>	<p>03/17</p>
<p>2. Change perceptions of what the borough has to offer by developing it as a short break destination.</p>	<p>JW</p>	<p>Day visitors will be converted into staying visitors ensuring hotel occupancy increase of 5%.</p>	<p>03/17</p>
<p>3. Facilitate information sharing among local tourism businesses.</p>	<p>JW</p>	<p>All employees in the local industry are aware and able to promote a full range of offers in the borough therefore enhancing the visitor experience and helping to extend dwell time and spend. 2 major tourism network events per year.</p>	<p>03/17</p>
<p>4. Ensure frontline staff act as proud ambassadors, understand the needs of our visitors and are knowledgeable about the destination</p>	<p>JW</p>	<p>An enhanced visitor experience and welcome that influences whether visitors return</p>	<p>03/17</p>

		and recommend the destination to others. Recruit and train 50 more ambassadors.	
Objective - Invest in a Wi-Fi service for Windsor & Maidenhead town centres across the borough.			
Actions – 1. The council will continue dialogue with Intechology to deliver free Wi-Fi in Windsor and Maidenhead town centres.	BS /SP	Secure a wi-fi provider and deliver a free public wi-fi network in Windsor and Maidenhead town centres.	Cabinet report, April 2016. Subject to approval, 1 st phase to be delivered by October 2016
Objective - Increase footfall in Windsor and Maidenhead Town Centres			
Actions – 1. Organise events to draw customers and residents into the town centres.	SJ/PR	Comprehensive event calendars developed in both town centres that attract increased footfall. Footfall in Maidenhead to increase by 2%. Footfall in Windsor to increase by 2%.	03/17
2. Market the town centre through joint working with stakeholders.	SJ/PR	Marketing strategies in place for town centres by April 2016. To	04/16

		include promotion of events and campaigns to support footfall increase. Town centre stakeholders engaged in delivery of marketing messages.	
Objective - Support the Berkshire Superfast Broadband programme			
Actions – 1. Work with delivery partners to ensure that speeds across the borough is at least 2 Mbps everywhere.	DVS	Phase 2 of the project aims to raise coverage from 92.7% to 97% across RBWM subject to funding being agreed by the LEP. Supports increase business growth.	03/17
Aim – Equip residents with the skills of today and for the future			
Objective - Work with businesses, further education and training providers to identify future skills requirements and how these skills can be acquired through education and training.			
Action – 1. Set up an HR directors group to identify the skills priority in the borough and how they can be addressed.	JG	Local FE provision is influenced by local employers so that local people can learn the skills required for local	10/16

		jobs. 2 meetings per year.	
2. Work with the Hotel HR Forum, local tourism businesses and East Berkshire College to promote the range of apprenticeships in leisure, tourism and hospitality.	JW	More local residents will be actively employed in the local visitor industry.	03/17
Objective - Work with schools, colleges and training providers to ensure that young people are aware of the local Labour market and apprenticeship opportunities.			
Action –			
1. LMI information from Recruitment & Employers Taskforce to be circulated to schools and colleges.	JG	Schools are better equipped to advise students on the Labour Market and the demand for skills. 4 lists to be circulated.	03/17
2. Apprenticeships, employment and training opportunities to be made available for young people on Elevate me website. - Elevate RBWM	JH	Increase apprenticeship take up across the borough. Comparison on take up rates are available on a yearly basis from SFA. 20 more apprentices to be started compared to 2015-16.	03/17
3. Promote through Schools, Colleges and Elevate hub local sector awareness sessions delivered across the borough - Grow	JH	Work with City Deal Partners and schools to develop a programme of local activity.	05/16

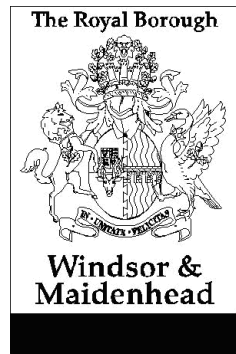
<p>Objective - Support the work of the LEP, Elevate and Grow Our Own through employer engagement.</p>			
<p>Action -</p> <p>1. Working with local employers to highlight opportunities through apprenticeships</p>	<p>JG</p>	<p>Increase in apprenticeships as employers become aware of the benefits of hosting apprentices. Yearly comparison data is available form SFA.</p>	<p>03/17</p>
<p>Objective - Use S106 for Employment & Training to support upskilling of residents who want to move jobs but lack the skills to access new opportunities.</p>			
<p>Action -</p> <p>1. Sector specific training timetable available and advertised across the borough</p>	<p>JH</p>	<p>Time table of activity developed and promoted locally.</p>	<p>03/17</p>
<p>2. Employability training accessible through Grow and Elevate</p>	<p>JH</p>	<p>Continue to provide local support services through the Grow teams ie 40 Job Clubs, establish Phase 2 City Deal offer through refurbished hub in July 2016 and Elevateme website.</p>	<p>03/17</p>
<p>3. Funding available through Neighbourhood development fund for new skills development areas</p>	<p>JH</p>	<p>Funding in place to support new development areas. 6 courses to be</p>	<p>03/17</p>

		delivered.	
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Report for: INFORMATION



Contains Confidential or Exempt Information	No
Title	Stafferton Way Link Road – Finance Update
Responsible Officer(s)	Simon Fletcher, Strategic Director of Operations and Customer Services
Contact officer, job title and phone number	Simon Fletcher, Strategic Director of Operations and Customer Services
Member reporting	Cllr Dudley, Lead Member for Finance
For Consideration By	Cabinet
Date to be Considered	28 April 2016
Implementation Date if Not Called In	Immediately
Affected Wards	Oldfield and Bray

REPORT SUMMARY

1. This report provides Cabinet with a financial update on the Stafferton Way Link Road project.
2. The report sets out the variances from the approved budget and recommends a way forward with respect to mitigating the increased costs of £1.25m (as reported to Cabinet on 31st March 2016).
3. The report recommends that Cabinet:
 - Allocates the underspend in the Operations and Customer Services Capital programme 2015/16 amounting to £445k to partially mitigate the increased costs for this project
 - Notes the request to Council on 26 April 2016 to increase the approved Operations and Customer Services capital programme 2015/16 by £680k for this project
 - Reallocates savings of £125k from the approved LED Street Lighting capital project to this project
4. The financial implications of this report are mitigations of £1.25m to fund the increased costs.
5. Additional points to note are:

Cabinet received a report on 31st March 2016 and resolved to:

 - (i) *Recognise the positive impact the new link road will have on residents of the Royal Borough*
 - (ii) *Agree the 2016/17 Operations and Customer Services capital programme be reviewed immediately and redistributions, reductions or postponements be put in place by the Lead Member for Finance and officers and recommended to*

- April Cabinet as financial mitigations for up to the whole Stafferton Way Link Road overspend to ensure the whole scheme is fully funded*
- (iii) Approve a settlement figure with Balfour Beatty of £5.43m and approve agreed outstanding payment of £1.059m*
- (iv) The decisions be minuted in Part I*

Additionally, Council received a report on 26 April 2016 seeking approval to increase the Operations and Customer Services capital programme 2015/16 by £680k as part of the financial mitigations for this project.

If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
None – internal process	N/A

1. DETAILS OF RECOMMENDATIONS

RECOMMENDATION: That Cabinet:

- i. Approves allocation of the underspend in the Operations and Customer Services Capital programme 2015/16 amounting to £445k to the Stafferton Way Link Road project**
- ii. Notes the request to Council on 26 April 2016 to increase the approved Operations and Customer Services capital programme 2015/16 by £680k**
- iii. Reallocates savings of £125k from the approved budget for the LED Street Lighting capital project to Stafferton Way Link Road**

2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1. Stafferton Way link road was commissioned to complete the circular route around the town by linking the A308 and the A4 in Maidenhead and create an alternative route for through traffic, removing congestion at the railway station and through the town centre.
- 2.2. The link is intended to help to realise the benefits of the Maidenhead Town Centre Area Action Plan and act as a catalyst for the regeneration of the Stafferton Way and other Opportunity Areas, as well as addressing the severance to the station for residents and businesses located to the east of the town centre.
- 2.3. The detailed scheme comprised an eastwards extension of Stafferton Way including:
 - the erection of a new bridge over Moor Cut with associated works to the towpath and river;
 - formation of new junction between Stafferton Way, Forlease Road and Green Lane;
 - formation of a new roundabout junction between Stafferton Way, Oldfield Road (B3028) and Bray Road; and
 - associated landscaping
- 2.4. The scheme is now complete and was opened on 23rd December 2015 and has fully delivered the required elements.

- 2.5. Cabinet considered a report on 31st March 2016 which identified a net overspend of £1.25m.
- 2.6. Cabinet resolved to '*...Agree the 2016/17 Operations and Customer Services capital programme be reviewed immediately and redistributions, reductions or postponements be put in place by the Lead Member for Finance and officers and recommended to April Cabinet as financial mitigations for up to the whole Stafferton Way Link Road overspend to ensure the whole scheme is fully funded...*'
- 2.7. This report sets out the basis of the increased costs and responds to the Cabinet resolution.
- 2.8. A review of the cost overruns has taken place and it has been agreed that the majority of the overspend (£1.25m) was reasonable and associated for the most part with the complexity of civil engineering schemes of this nature but that £125k of overspend costs, had they been put to Members in advance of being incurred, would not have been approved.

The overspends can be categorised into:

- i. Scope increase: costs agreed by Members (Appendix A – Table 1)
 - ii. Scope increase: costs could have been approved by Members if approval was sought (Appendix A – Table 2)
 - iii. Scope increase: costs which would not have been approved by Members if approval was sought (Appendix A – Table 3)
 - iv. Additional unanticipated to be funded from project contingency (Appendix A – Table 4)
- 2.9. A review of the cost overruns and the Operations and Customer Services capital programme by the Lead Member for Finance; Strategic Director of Operations and Customer Service; Acting Head of Finance and the Head of Highways & Transport has been completed.

The following mitigations have been identified and are recommended to Cabinet:

- A overall saving of £445k has been identified in delivering the approved Operations and Customer Service 2015/16 capital programme – it is recommended that this saving be allocated to mitigate the increased cost of this project
 - Note the request to Council to increase the approved Operations and Customer Services capital programme 2015/16 by £680k
 - Reallocates savings of £125k achieved within the approved budget for the LED street lighting to this project
- 2.10. The approach outlined in paragraph 2.9 minimises the impact, and undue delays, on delivering capital projects and services to residents, business and visitors.

OPTIONS CONSIDERED

Options	Comments
<p>Agree the mitigations which have been identified following consultation with the Lead Member for Finance; Strategic Director of Operations and Customer Service; Acting Head of Finance and head of Highways & Transport</p> <p>This is the recommended option</p>	<p>Ensures that the increased costs are mitigated seeking to minimise the impact, and undue delays, in delivering other capital projects and services to residents, business and visitors.</p> <p>Responds to the Cabinet resolution of 31st March 2016</p>
<p>Consider and agree an alternative package of mitigations</p>	<p>The recommendations of this report reflect the outcomes of a thorough and robust review of potential mitigations.</p> <p>Alternatives are available but are not recommended</p>

3. KEY IMPLICATIONS

3.1. The key outcomes of this paper are set out below:

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
Increased costs for Stafferton Way Link Road are mitigated	Increased costs exceed mitigations	Increased costs are mitigated	Level of mitigation reduced	n/a	30 th July 2016

*Note: date relates to finalising and payment of project costs

4. FINANCIAL DETAILS

Financial impact on the budget

4.1. The full financial impact of this report is as set out in the body of the report.

4.2. Subject to Cabinet's approval of the recommendations, additional capital budget of £680k is requested in 2016/17.

	2015/16	2016/17	2017/18
	Revenue £'000	Revenue £'000	Revenue £'000
Addition	N/A	N/A	N/A
Reduction	N/A	N/A	N/A

	2015/16	2016/17	2017/18
	Capital £'000	Capital £'000	Capital £'000
Addition	680	N/A	N/A
Reduction	N/A	N/A	N/A

5. LEGAL IMPLICATIONS

5.1. There are no direct legal implications arising from the recommendations of this report.

6. VALUE FOR MONEY

6.1. It is important that major capital schemes are well managed, with robust governance structures, and that schemes are fully budgeted.

7. SUSTAINABILITY IMPACT APPRAISAL

7.1. N/A

8. RISK MANAGEMENT

Risks	Uncontrolled Risk	Controls	Controlled Risk
Mitigations are insufficient to fully fund this project	HIGH	A thorough and robust review of costs have been conducted and considered by Cabinet to increase certainty of the level of mitigation required	LOW

9. LINKS TO STRATEGIC OBJECTIVES

9.1. N/A

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

10.1. N/A

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS

11.1. N/A

12. PROPERTY AND ASSETS

12.1. N/A

13. ANY OTHER IMPLICATIONS

13.1. N/A

14. CONSULTATION

14.1. Consultation has taken place with;

- Highways & Transport Overview & Scrutiny Panel
- Strategic Leadership of the Council.

15. TIMETABLE FOR IMPLEMENTATION

Date	Details
26 April 2016	Report presented to Council
28 April 2016	Report presented to Cabinet
31 st July 2016	Budget mitigations implemented

16. APPENDICES

- Appendix A: Summary of Cost Variances

17. BACKGROUND INFORMATION

- Cabinet report: Stafferton Way Link Road – Update (31st March 2016) – Part II

18. CONSULTATION (MANDATORY)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Cllr Burbage	Leader of the Council	12/04/16	13/04/16	Text changes / happy with recommendations / specific issues raised with respect to increased costs which are being addressed / financial query about wording
Cllr Simon Dudley	Deputy Leader of the Council	12/04/16	12/04/16	Report approved
Cllr Colin Rayner	Lead Member for Highways and Transport	13/04/16		
Simon Fletcher	Strategic Director of Operations and Customer Service	12/04/16	12/04/16	Request for additional budget to be added to 2015/16 (not 2016/17) capital programme and reported to Council on 26/04/16 plus minor amends
Richard Bunn	Acting Head of Finance	12/04/16	12/04/16	Request for additional budget to be added to 2015/16 (not 2016/17) capital programme and reported to Council on 26/04/16 plus

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
				minor amends
Mark Lampard	Finance Partner	12/04/16		

REPORT HISTORY

Decision type:	Urgency item?
Key Decision	No

Full name of report author	Job title	Full contact no:
Simon Fletcher	Strategic Director of Operations & Customer Services	01628 796484

Appendix A: Summary of Cost Variances

Table 1: Scope Increases (agreed by Members)

Description	Cost	Notes
Lassell Gardens – redesign	50*	Junction redesigned to allow two-way traffic
Waterways project – footpath	30*	Sheet piling retained to future-proof new footpath
Wetland excavations	17*	
Uncontrolled crossing north of the arches on Oldfield Road	25*	Additional facilities to help pedestrians cross after an increase in school children walking in this area to attend the new Oldfield School
Route weight restriction	10*	Weight restriction introduced on the Oldfield road
Wall at no. 2 Chantry Road	65	Works to improve visibility at this junction
Total	197	

Table 2: Scope Increases (which could have been agreed by Members if approval sought)

Description	Cost	Notes
Acoustic barriers	275	Works required to meet planning condition
Street lighting	200	Works required to meet planning conditions and Road Safety Audit
Total	475	

Table 3: Scope Increases (which would not have been agreed by Members if approval sought)

Description	Cost	Notes
Lassell Gardens	125	Additional costs for utility diversions and contract delays, over and above actual construction costs of redesign
Total	125	

Table 4: Additional Unanticipated Costs

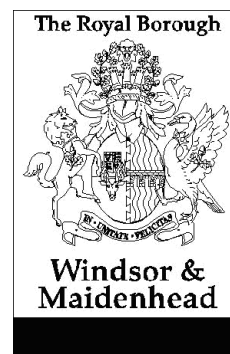
Description	Cost	Notes
Access to land at A4 / Oldfield Road junction delayed	100	
Access to Network Rail land at railway arches delayed	14	
Programme delay in placing utilities orders whilst awaiting contract award	84	
Programme and traffic management restricted to minimise impact on construction and access to new Oldfield School	27	
Increased cost of piling rig due to poor ground conditions	80	
Surface water drain redesigned	70	
Existing road construction sub-standard at the Oldfield Road, A4, Forlease Road and Oldfield road: increased construction costs incurred	225	
Main contractor completed civils works for utility companies to accelerate programme and meet H&S standards	198	
A4 junction with Oldfield Road - existing unsafe wall removed	13	
Additional works at Stafferton Way 'Go karting' unit	78	Gas tank and access redesigned to accord with requirements of long-term lease
Removal of additional tree stumps and debris	56	
Combination of minor construction / on-site amendments	300	
Total	1,245	

Table 5: Summary of increased Costs

	Budget
Scope Increases – Table 1	197
Scope Increases – Table 2	475
Scope Increases – Table 3	125
Additional Unanticipated Costs – Table 4	1245
Deduct approved budget increase*	192
Deduct claims against contractors	600
Net Overspend	1,250

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Report for: ACTION



Contains Confidential or Exempt Information	No - Part I
Title	Financial Update
Responsible Officer(s)	Russell O'Keefe, Strategic Director of Corporate and Community Services, 01628 796521
Contact officer, job title and phone number	Richard Bunn, Interim Head of Finance, 01628 796510
Member reporting	Councillor Dudley, Lead Member for Finance
For Consideration By	Cabinet
Date to be Considered	28 April 2016
Implementation Date if Not Called In	Immediate
Affected Wards	All

REPORT SUMMARY

1. This report provides Members with the latest and final 2015-16 projections. The May Cabinet report will contain the final outturn for the year.
2. Services are currently projecting a £221k underspend. However due to four non-service variances totalling £262k there is a projected net underspend of £483k on the General Fund.
3. The Council remains in a strong financial position with healthy reserves. The Council's Development Fund currently has a balance of £663k. Overall our combined General Fund Reserves sit at £5.828m in excess of the £5.43m recommended minimum level set at Council in February 2015.

If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit	Dates by which they can expect to notice a difference
Assurance that the Council is making effective use of its resources.	28 April 2016
Assurance that budgets are being reviewed regularly.	28 April 2016

1. Details of Recommendations

RECOMMENDED: That Cabinet:

- i) Notes the report and the projected outturn position.
- ii) Approves an increase to the lending limit for Two 5 Nine Ltd. from £1.3m to £1.5m (See Paragraph 4.8).
- iii) Approves the write off of a £61,132 business rate debt. (See paragraph 4.9)

2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

2.1 As this is a monitoring report decisions are normally not necessary but may be required for some budget movements.

3. KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered
General Fund Reserves Achieved	Below £5.4m	£5.4m-£5.49m	£5.5m-£5.7m	Above £5.7m	31 May 2016

The General Fund Reserve is £5.165m and the balance on the Development Fund is £663k. The combined General Fund and Development Fund reserves now sit at £5.828m. The 2015-16 budget report recommended a reserve level of £5.43m or more to cover known risks for 18 months. For a complete breakdown of the balance on the Development Fund see appendix D.

4. FINANCIAL DETAILS

- 4.1. **Children's Services Directorate.** The Director of Children's Services reports a projected year-end underspend of £18k against the net controllable budget of £18.0m, a favourable movement of £6k on the £12k underspend reported to Cabinet in March.

Although the last month has seen little change in the projected outturn position for Children's Services overall, there have been a number of changes within services as we approach year end. The main changes from last month include a projected £50k underspend on the legal costs of children in care, and cost reductions resulting from staff changes and efficiencies across a number of services.

Offsetting these are budget pressures resulting from in-year grant reductions, increased agency staff costs, particularly in the Children and Young People Disability team, and changes in children in care placement costs.

The pressure on high needs budgets for pupils with special educational needs, funded by Dedicated Schools Grant, has continued to increase, but this additional cost has been offset by an underspend on the cost of delivering education and childcare to three and four year olds. This follows the final term's payment to providers based on actual uptake of the free entitlement. The DSG projected underspend of £111k will be carried forward into 2016/17.

- 4.2. **Adults Culture & Health Directorate** The Strategic Director of Adult, Children & Health Services reports a projected underspend of £5k against the net controllable budget of £39.8m. The underspend in respect of the base budget is comparable to the £6k underspend reported to cabinet in March. There are no significant variations to report in respect of this reduction.
- 4.3. **Corporate Services Directorate.** The Strategic Director for Corporate and Community Services reports a projected underspend of £8k against the net controllable budget of £6.5m. This is after absorbing the cost of the additional resources invested in addressing planning performance issues. The main service pressure in the Directorate was the levels of income generated by the Guildhall and the Tourist Information Service, whilst the latter maintained income levels it did not achieve the ambitious targets set. Both services have been reviewed by the new Head of Service and more realistic income targets set in 2016-17. These overspends have been offset by underspends across the rest of the Directorate.
- 4.4. **Operations Directorate.** The Strategic Director of Operations and Customer Services (OCS) projects a full year outturn of £190k underspend, against the directorate's budget of £18.8m.

This includes a £40k contribution toward the capital expenditure on the refurbishment of Clyde House, one of the council's administration buildings.

Excluding this one-off cost, the directorate achieved a small (£16k) improvement on last month's position. This was achieved through strong car parking and enforcement income performance, partially offset by unexpected resource and contract spend in Streetcare and Customer Services.

A paper summarising the financial position on the now completed Stafferton Way Link Road was reviewed by March Cabinet.

4.5. **Revenue budget movements this month:**

	£000
Approved Budget as at 29 February	83,002
Redundancy/Severance	98
Programme Manager transfer from Development Fund	36
Service Expenditure Budget this Month	83,136

4.6. **Capital Programme**

A summary of the capital programme is summarised below and in Appendices B and C.

The approved 2015-16 capital estimate is £44.285m; the projected outturn for the financial year is £26.752m.

	Exp	Inc	Net
	£'000	£'000	£'000
Approved Estimate	44,285	(27,815)	16,470
Variances identified	(329)	672	343
Slippage to 2016-17	(17,204)	8,996	(8,208)
Projected Outturn 2015-16	26,752	(18,147)	8,605

Overall capital programme status

	Report to April 2016 Cabinet
Number of Schemes in Programme	420
Yet to Start	7%
In Progress	44%
Completed	40%
Ongoing Programmes e.g. Disabled Facilities Grant	9%
Devolved Formula Capital Grant schemes budgets devolved to schools	0%

4.7. **The Stafferton Way Link road** scheme was completed this year and incurred a budget overspend of £1.25m. It is intended to fund the overspend from underspends (£445k) elsewhere in the Operations Directorate's capital programme and a request for further budget (£680k) is to be made to Council on 26th April 2016. The balance will be funded by reducing the 2016-17 LED Street lighting budget by £125k.

4.8. **Two5Nine Ltd (to be renamed RBWM Property Ltd).** The Council's trading company Two 5 Nine Ltd has requested a further loan of £200k from the Council. Two 5 Nine Ltd will use this loan to fund the estimated building and refurbishment costs of a property in Windsor; the professional fees associated with this project; and staff salary costs for 6 months.

The loan will be for an initial period of 12 months and interest will be charged at 4.75% per annum. This is the same rate of interest that is charged on the existing loan of £1.258m. The existing loan was made to Two 5 Nine Ltd to fund the purchase and refurbishment of York Road flats in Maidenhead which has now been completed and is generating rental income.

Members are asked to approve an increase in the lending limit to Two 5 Nine Ltd from £1.3m to £1.5m to enable the Council to lend the requested funds to Two5Nine Ltd which in turn would allow the trading company to expand and increase revenue.

4.9. **Collection Fund Write off.** In accordance with Financial Regulations, write offs of debt in excess of £50k require Cabinet approval. A request has been received from the Benefits & Business Services to write off a £61,132 debt in respect of Classicochoice Ltd. The company has moved away without trace and the best efforts of our enforcement agency has not been able to track them. The write off will be accounted for in the Council's Collection Fund and will have no direct impact on revenue reserves. The impact will appear through shares of business rate income as follows:

Royal Berkshire Fire Authority	1%
Royal Borough of Windsor and Maidenhead	24%
Department of Communities and Local Government	75%

5. LEGAL IMPLICATIONS

- 5.1 In producing and reviewing this report the Council is meeting legal obligations to monitor its financial position.

6. VALUE FOR MONEY

- 6.1 Service monitoring ensures a constant review of budgets for economy, efficiency and effectiveness.

7. SUSTAINABILITY IMPACT APPRAISAL

- 7.1 N/A

8. Risk Management

Risks	Uncontrolled Risk	Controls	Controlled Risk
None			

9. LINKS TO STRATEGIC OBJECTIVES

- 9.1 Residents can be assured that the Council is providing value for money by delivering economic services.

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

- 10.1 This is a monitoring report with no actions related to staff or service provision. An Equality Impact Assessment (EQIA) has not, therefore, been completed for the production of this report. An EQIA would be required should this report generate any changes to policy.

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS

- 11.1 None.

12. PROPERTY AND ASSETS

- 12.1 None.

13. ANY OTHER IMPLICATIONS

- 13.1 None.

14. CONSULTATION

- 14.1 Overview & Scrutiny meetings are scheduled prior to this Cabinet. Any comments from those meetings will be reported verbally to Cabinet.

15. TIMETABLE FOR IMPLEMENTATION

- 15.1 N/A.

16. APPENDICES

- 16.1 Appendix A Revenue budget summary
- Appendix B Capital budget summary
- Appendix C Capital variances
- Appendix D Development Fund analysis

17. BACKGROUND INFORMATION

- 17.1 Budget Report to Council February 2015.

18. CONSULTATION (MANDATORY)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Cllr Burbage	Leader of the Council	12/4/2016	13/4/2016	Changes included in final report.
Cllr Dudley	Lead Member for Finance	12/4/2016	12/4/2016	Changes included in final report.
Corporate Management Team (CMT)	Managing Director and Strategic Directors	5/4/2016	8/4/2016	Changes included in final report.
Chris Targowski	Cabinet Policy Manager	12/4/2016	12/4/2016	Changes included in final report.
External None				

REPORT HISTORY

Decision type:	Urgency item?
For information	No

Full name of report author	Job title	Full contact no:
Richard Bunn	Interim Head of Finance	01628 796510

SUMMARY	2015/16		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Maintained Schools	53,544	45,987	(25)
Early Years Provision	7,351	6,123	(200)
De Delegated Schools Budget	548	696	0
Admissions and Services for Schools and Early Years	1,460	962	(134)
High Needs and Alternative Provision	12,671	12,867	248
Dedicated Schools Grant	(75,982)	(67,046)	111
Total Children's Services - Schools Budget	(408)	(411)	0
Education Central Costs	151	151	0
Educations Standards	699	706	(79)
Sufficiency and Access	2,003	2,008	563
Strategy, Commissioning & Performance	1,503	1,526	157
Early Help & Safeguarding Central Costs	501	501	(50)
Early Help and First Response	1,708	1,759	53
Early Help-Youth Support	1,090	1,177	(53)
Safeguarding and Children in Care	2,110	2,116	(40)
Children and Young People Disabilities Service	2,153	2,162	(327)
Resources and Placements	5,589	5,610	(353)
Berkshire Adoption Service	72	74	0
Children's Services Management	522	588	111
Total Children's Services - Non Schools Budget	18,101	18,378	(18)
Total Children's Services	17,693	17,967	(18)
Better Care Fund	1,384	1,401	0
Adult Social Care	31,606	33,745	(87)
Public Health	0	0	0
Housing	1,676	1,676	45
Library Information	2,266	2,283	0
Heritage & Arts	308	345	0
Adult Management	337	322	37
Total Adults Culture & Health	37,577	39,772	(5)
Director of Operations	66	151	45
Benefits & Business Services	808	667	(125)
Highways & Transport	(1,775)	(1,723)	(220)
Commissioning & Contracts	543	223	5
Neighbourhood & Streetscene Delivery Services	2,615	2,723	0
Community, Protection & Enforcement Services	12,199	11,917	(47)
Customer Services	1,834	1,985	27
Technology & Change Delivery	2,836	2,893	125
Total Operations	19,126	18,836	(190)
Director of Corporate Services	(28)	293	(72)
Planning, Development and Regeneration Service	(850)	(589)	(76)
Corporate Management	446	531	(121)
Communications	257	279	30
Policy and Performance	428	361	10
Democratic Services	1,702	1,855	(21)
Elections	351	362	15
HR	1,182	1,250	(33)
Legal	(2)	(88)	58
Finance	2,420	2,328	(63)
Building Services	41	18	0
Leisure Services	2,090	2,103	196
Leisure Centres	(2,182)	(2,182)	69
Total Corporate Services	5,855	6,521	(8)
TOTAL EXPENDITURE	80,251	83,096	(221)

SUMMARY	2015/16		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Total Service Expenditure	80,251	83,096	(221)
Contribution to / (from) Development Fund	(41)	866	0
Estimated net NNDR income		(1,864)	0
Contribution to / (from) Capital Fund		40	0
Drawdown of provision for compulsory purchase payment		(362)	0
Pensions deficit recovery	1,830	1,830	0
Pay reward	605	112	(112)
Transfer to/(from) Provision for Redundancy		(211)	0
Environment Agency levy	147	147	0
Capital Financing inc Interest Receipts	6,471	5,533	(50)
NET REQUIREMENTS	89,263	89,187	(383)
Less - Special Expenses	(956)	(956)	0
Variance on budgeted Education Services grant			(55)
Variance on Revenue Support Grant			(45)
Transfer to / (from) balances	0	76	483
GROSS COUNCIL TAX REQUIREMENT	88,307	88,307	0
General Fund			
Opening Balance	4,751	4,606	4,682
Transfers to / (from) balances	0	76	483
	<u>4,751</u>	<u>4,682</u>	<u>5,165</u>
NOTE Service variances that are negative represent an underspend, positive represents an overspend.			

Memorandum Item	
Current balance on the Development Fund	
	£000
Opening Balance	1,263
Transfer (to) / from other reserves	(1,466)
Transfer from General Fund - sweep	500
Transfer (to) / from General Fund - other initiatives	366
	<u>663</u>

Portfolio Summary	2015/16 Original Budget			New Schemes – 2015/16 Approved Estimate			Schemes Approved in Prior Years			Projections – Gross Expenditure					
	Gross	Income	Net	Gross	Income	Net	Gross	Income	Net	2015/16 Projected	2015/16 SLIPPAGE Projected	TOTAL Projected	VARIANCE Projected	VARIANCE Projected	
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	(£'000)	(£'000)	(£'000)	(£'000)	(%)	
Corporate Services															
Human Resources	0	0	0	23	0	23	0	0	0	18	5	23	0		
Leisure Centres	800	(400)	400	1,469	(600)	869	(83)	88	5	1,354	43	1,397	11	1%	
Outdoor Facilities	680	(265)	415	1,497	(830)	667	481	(135)	346	960	1008	1,968	(10)	-1%	
Property Management	254	0	254	534	0	534	328	0	328	151	712	863	1	0%	
Policy & Performance	673	0	673	662	0	662	441	0	441	487	614	1,101	(2)	0%	
Regeneration & Economic Development	1,445	(890)	555	5,336	(1,424)	3,912	2,994	(846)	2,148	3,485	4,845	8,330	0	0%	
Total Corporate Services	3,852	(1,555)	2,297	9,521	(2,854)	6,667	4,161	(893)	3,268	6,455	7,227	13,682	0	0	
Operations															
Technology & Change Delivery	415	0	415	500	0	500	128	(8)	120	327	334	661	33	8%	
Benefits & Business Services	0	0	0	21	0	21	93	0	93	66	48	114	0		
Customer Services	18	0	18	216	0	216	205	0	205	172	249	421	0	0%	
Neighbourhood & Streetscene Delivery Services	30	0	30	30	0	30	14	0	14	40	0	40	(4)	-13%	
Highways & Transport	6,345	(3,230)	3,115	7,828	(4,538)	3,290	4,379	(3,558)	821	9,660	2,688	12,348	141	2%	
Community, Protection & Enforcement Services	893	(682)	211	951	(736)	215	263	(114)	149	756	246	1,002	(212)	-24%	
Commissioning & Contracts	0	0	0	0	0	0	5	0	5	5	0	5	0		
Total Operations	7,701	(3,912)	3,789	9,546	(5,274)	4,272	5,087	(3,680)	1,407	11,026	3,565	14,591	(42)	(0)	
Children's															
Non Schools	205	(130)	75	160	(70)	90	346	(338)	8	178	305	483	(23)	-11%	
Schools – Non Devolved	3,952	(3,952)	0	4,543	(4,543)	0	6,041	(6,041)	0	7,610	2,674	10,284	(300)	-8%	
Schools – Devolved Capital	302	(302)	0	386	(386)	0	423	(423)	0	261	549	810	1	0%	
Total Children's	4,459	(4,384)	75	5,089	(4,999)	90	6,810	(6,802)	8	8,049	3,528	11,577	(322)	(0)	
Adult															
Adult Social Care	256	(256)	0	265	(265)	0	480	(448)	32	528	217	745	0	0%	
Housing	1,000	(1,000)	0	1,000	(1,000)	0	1,532	(1,152)	380	134	2,397	2,531	(1)	0%	
Library & Information Service	385	(371)	14	435	(335)	100	359	(113)	246	560	270	830	36	9%	
Total Adult	1,641	(1,627)	14	1,700	(1,600)	100	2,371	(1,713)	658	1,222	2,884	4,106	35	0	
Total Committed Schemes	17,653	(11,478)	6,175	25,856	(14,727)	11,129	18,429	(13,088)	5,341	26,752	17,204	43,956	(329)	0	

Portfolio Total	(£'000)	17,653	(£'000)	44,285	(£'000)	26,752
External Funding						
Government Grants	(7,535)		(16,795)		(11,839)	
Developers' Contributions	(2,149)		(9,500)		(6,147)	
Other Contributions	(1,794)		(1,520)		(160)	
Total External Funding Sources	(11,478)		(27,815)		(18,147)	
Total Corporate Funding	6,175		16,470		8,605	

Capital Monitoring Report - March 2015-16

At 31st March 2016, the approved estimate stood at £44.285m

	Exp	Inc	Net
	£'000	£'000	£'000
Approved Estimate	44,285	(27,815)	16,470
Variances identified	(329)	672	343
Slippage to 2016/17	(17,204)	8,996	(8,208)
Projected Outturn 2015/16	26,752	(18,147)	8,605

Overall Projected Expenditure and Slippage

Projected outturn for the financial year is £26.752m

Variances are reported as follows.

	Exp	Inc	Net	
	£'000	£'000	£'000	
Property Management				
CM09 Tinkers Lane-Fire and Rescue Provision for Windsor	11	0	11	Contract Variations
CM25 York House-Main Entrance Doors Replacement 15-16	(10)	0	(10)	Scheme completed-offer up of savings
Leisure Centres				
CV07 Furze Platt Community Leisure Facility 2015-16	44	(34)	10	Contract Variations
CZ40 Parkwood Set Up Costs	(33)	0	(33)	Revised Business Case
Outdoor Facilities				
CZ55 P&OS-Bruce Walk Play Area-Replacement (2013/14)	(1)	1	0	Scheme completed-offer up of savings
CZ86 P&OS-M'hd Riverside Gardens Car Park Eqp. 2014/15	(1)	1	0	Scheme completed-offer up of savings
CZ85 P&OS-Parks Street Lighting (2014/15)	(1)	1	0	Scheme completed-offer up of savings
CZ81 P&OS-Broomhall Rd-Pitch Drainage (2014/15)	(5)	0	(5)	Scheme completed-offer up of savings
CZ68 P&OS-Victory Fields Entrance/Enhancement (2013/14)	(2)	0	(2)	Scheme completed-offer up of savings
CR72 P&OS-Bachelor's Acre Fountain 2014/15	1	(1)	0	
CV10 Outdoor Table Tennis Tables for Parks 2015-16	(3)	0	(3)	Scheme completed-offer up of savings
CV11 Repair of Riverbanks 2015-16	1	1	2	Scheme complete
Policy & Performance				
CY06 Participatory Budgeting (2014/15)	3	0	3	Scheme complete
CY10 Green Redeem Scheme	(4)	0	(4)	Scheme completed-offer up of savings
Highways & Transport				
CB68 Windsor Various Junction Improvements 2014/15	(41)	0	(41)	Revised Estimate
CB85 Rural Speed Limits 2014/15	(9)	9	0	Scheme completed-offer up of savings
CB96 Stafferton Way Link Road 2014-16	570	0	570	Scheme complete
CB97 Bus Stop Accessibility Improvements 2014/15	(1)	0	(1)	
CC08 Bus Shelter Replacement	(22)	0	(22)	Revised Estimate
CD01 LTP Feasibility Studies/Investigation/Develop 15-16	(6)	6	0	Revised Estimate
CD02 LTP Traffic Management Schemes 2015-16	(3)	3	0	Scheme completed-offer up of savings
CD05 B4447 Cookham / Ray Mill Rd West-Mini-R'bout 15-16	(6)	6	0	Scheme completed-offer up of savings
CD08 Road Markings at Major Junctions 2015-16	1	0	1	
CD09 Speed Limit Reviews 2015-16	(2)	2	0	Revised Estimate
CD11 Roads Resurfacing 2015-16	(1)	1	0	

CD12	Roads Resurfacing-Transport Asset & Safety 15-16	(81)	0	(81) Revised Estimate
CD13	Bridge Assessments 2015-16	(18)	18	0 Revised Estimate
CD14	Bridge Parapet Improvement Works 2015-16	19	(11)	8 Unforeseen Costs
CD15	Bridge Strengthening Scheme 2015-16	(1)	1	0
CD16	Traffic Signal Removal 2015-16	(1)	0	(1) Revised Estimate
CD21	Footways-Construction of New Footways 2015-16	(16)	16	0 Scheme completed-offer up of savings
CD23	Local Safety Schemes 2015-16	(41)	41	0 Revised Estimate
CD24	Rights of Way 2015-16	8	0	8 Revised Estimate
CD30	White Safety Railing Replacement-Horton 2015-16	(17)	17	0 Scheme completed-offer up of savings
CD31	Thames Street Paving Improvements 2015-16	(55)	55	0 Revised Estimate
CD34	Winter Service Community Facilities 2015-16	(50)	0	(50) Revised Estimate
CD36	Reducing Street Clutter 2015-16	(12)	12	0 Revised Estimate
CD37	Car Park Improvements 2015-16	(5)	0	(5) Scheme completed-offer up of savings
CD38	Changes to On-Street Parking Signage 2015-16	(3)	0	(3) Scheme completed-offer up of savings
CD40	Car Park Signage-Improvements 2015-16	(2)	0	(2) Scheme completed-offer up of savings
CD44	Thames Path Riverbank Repair 2015-16	(8)	0	(8) Scheme completed-offer up of savings
CD58	P.B. Windsor Improved Parking	(2)	0	(2) Scheme completed-offer up of savings
CD64	P.B. Ascot/Sunnings Traffic Management/Road Safety	1	0	1
CG73	Windsor High St & Park St Paving Enhancements	(33)	33	0 Revised Estimate
CG80	School Travel Reward Grant	(22)	0	(22) Revised Business Case
Neighbourhood & Streetscene Delivery Services				
CD45	Public Conveniences-Refurbishment 2015-16	(4)	0	(4) Scheme completed-offer up of savings
Community Protection & Enforcement Services				
CC03	IP CCTV Server Replacement 2014/15	4	0	4
CC07	Disabled Facility Grants 2014/15	(205)	114	(91) Revised Estimate
CD47	Replace DPPO's with Public Space PO Signage15-16	(10)	0	(10) Revised Estimate
CD56	Night Time Economy Enforcement Equipment	(1)	0	(1)
Technology & Change Delivery				
CN68	Infrastructure Improvements (2013/14)	(1)	0	(1)
CN58	Smarter Working	34	0	34 Unforeseen Costs
Non Schools				
CKVE	Youth Services Modernisation Programme 2013-14	(8)	0	(8) Contract Variations
CKVF	Manor Youth Centre Refurbishment	(3)	0	(3) Contract Variations
CKVH	2Yr old capital entitlement	1	1	2
CKVK	Youth C's refurbish. and equip. replace. 2014-15	(17)	0	(17) Contract Variations
CKVP	Children's Centres buildings-2015-16	1	1	2
CKVQ	St Edmunds House Conversion of Offices	3	3	6 Unforeseen Costs
Schools - Non Devolved				
CH11	HMS Old Site	3	0	3
CK37	Wraysbury Expansion PCP	(3)	3	0 Scheme completed-offer up of savings
CLTN	LSC Charters Project	(70)	70	0 Scheme completed-offer up of savings
CSBF	St Edward's First and Middle School Expansions	(32)	32	0 Scheme completed-offer up of savings
CSBK	Furze Platt Junior - Expansion Work	(50)	50	0
CSBP	Courthouse Junior School - Electrical Rewire Ph 2	(1)	1	0 Scheme completed-offer up of savings
CSBU	Desborough - Drainage Work Phase 1	(2)	0	(2) Scheme completed-offer up of savings
CSCK	Desborough - Further Refurb. of School Buildings	(3)	3	0
CSDP	Windsor Girls Refurb & Remodel of Kitchen 2013-14	1	0	1
CSED	Dedworth Green replacement - heating pipes 2014-15	(1)	1	0 Scheme complete

CSEE	Cookham Rise kitchen upgrade 2014-15	(9)	9	0	Scheme complete
CSEF	Trevelyan re-wire and replacement lighting 2014-15	3	0	3	
CSEG	Cookham Nur. re-wire & replace. lighting 2014-15	(7)	7	0	Scheme completed-offer up of savings
CSEH	Windsor Girls urgent chimney stack repairs 2014-15	(1)	1	0	
CSER	Datchet St Mary's bulge class 2014-15	(1)	1	0	
CSEU	Riverside (Ellington) Primary expansion 2014-15	(37)	37	0	Scheme completed-offer up of savings
CSEV	All Saints Primary Expansion	(41)	41	0	Scheme completed-offer up of savings
CSEZ	Kitchen enlargements - Free Sch. Meals KS1 2014-15	1		1	
CSFJ	Various Schools fire alarm upgrades - 2015-16	5		5	Tendered Estimate
CSFK	Hilltop School Roof - 2015-16	(1)	1	0	
CSFP	Larchfield kitchen up-grade 2015-16	(11)	11	0	
CSFQ	Eton Wick kitchen 2015-16	(41)	41	0	Scheme completed-offer up of savings
CSFT	Wraysbury Primary school heating 2015-16	(2)	2	0	
CSFX	King's Court school drainage-2015-16	1	0	1	Scheme complete
CSGJ	Braywood School Roof-2015-16	(20)	20	0	Revised Estimate
CSGN	Bisham Kitchen-2015-16	4	0	4	Unforeseen Costs
CSGP	Trinity St Stephen Kitchen Refurbishment	23	0	23	
CSGU	Holy Trinity Sunningdale Bulge Classroom	(12)	12	0	
CSGZ	Trevelyan School Roof Replacement	2	0	2	Scheme complete
CSHA	Woodlands Park School Internal Remodelling	3	0	3	Scheme complete
CJ77	Devolved formula capital	0	49	49	
Housing					
CT47	Feasibility-sheltered hous.& supported accomm.	(1)	1	0	
Library & Information Service					
CZ19	Desborough Suite-Improvements	(1)	0	(1)	Scheme complete
CZ06	Libraries-Upgrade of Public Computers (2013/14)	12	0	12	Revised Business Case
CL83	Maidenhead Library-Improvements (2012/13)	1	(1)	0	Scheme complete
CZ11	Maidenhead Library-Pigeon Proofing (2014/15)	(5)	0	(5)	Insufficient Funding
CL66	Maidenhead Library-Repaint Exterior (2012/13)	3	0	3	Revised Estimate
CL06	New Boyn Grove Library (2012/13)	1	(1)	0	Scheme complete
CZ02	New Boyn Grove Library (2013/14)	9	(9)	0	
CZ17	Windsor Library Lift Refurbishment	2	(2)	0	Scheme complete
CR84	Windsr & Mhd Libraries-RFID Self-Service (2012/13)	14	0	14	
CZ76	P&OS-Alexandra Gardens Improvements (2014/15)	(5)	0	(5)	
CV02	For Queen and Community 2015-16	5	(5)	0	
		<u>(329)</u>	<u>672</u>	<u>343</u>	

Slippage is reported as follows.

Slippage reported to March cabinet	(12,137)	5,144	(6,993)	
Human Resources				
CN94 Business Objects Upgrade	(5)	0	(5)	Ongoing scheme
Property Management				
CM10 Fire, H&S and Glazing Compliance	1	0	1	Reverse slippage re outturn
CM23 54-56 Queen Street, Maidenhead	(18)	0	(18)	Ongoing Security
CM86 York House Lift refurbishment	(5)	0	(5)	Short term maintenance
CX17 Town Hall External Doors 2014-15	(21)	0	(21)	Scoping Specification
CX21 York House -External decoration & ramp 2014-15	(8)	0	(8)	H&S
CX22 St Mary's Hse-External replace/decor roof 2014-15	(70)	0	(70)	Landlord SC contribution
CX23 Corporate Fire and Health&Safety 2014-15	9	0	9	Reverse slippage
CX24 Town Hall-Remove deadleg plumbing 2014-15	8	0	8	Reverse slippage
Leisure Centres				
CZ40 Parkwood Set Up Costs	(43)	14	(29)	income slippage
Outdoor Facilities				
CZ75 P&OS-Allens Field Improvements Ph 2 (2014/15)	(14)	14	0	income slippage
CZ49 P&OS - Victory Field Pavilion Centre	(235)	235	0	income slippage
CZ78 P&OS-Clarence Road Fountain (2014/15)	(29)	0	(29)	Scheme commenced late 2015
CZ58 P&OS-Evenlode-Play Area & Landscaping	(9)	0	(9)	Retentions
CZ88 P&OS-Guards Club Is/Riverside Sculpture Trail 14/5	(36)	0	(36)	Awaiting decision re final design
CZ91 P&OS-Ascot Roundabout War Memorial Fount 2014/15	(67)	67	0	income slippage
CZ99 Patchet Riverside Park	(92)	36	(56)	income slippage
CI09 Windsor Wayfinding System-Phase 2 (2014/16)	(27)	0	(27)	Update slippage to reflect outturn
CI25 Christmas Lights-Ascot High Street 2015-16	(3)	0	(3)	final accounts awaited
CI26 Christmas Lights-Sunningdale High St 2015-16	(2)	0	(2)	Final accounts awaited
CI22 Tree Planting 2015-16	(76)	0	(76)	Scheme commencing Spring 2016
CI30 W'sor Bridge-Cross Lighting & Xmas Tree Pits 15-16	(1)	0	(1)	Final account awaited
CV03 Parks Improvements 2015/16	(19)	17	(2)	income slippage
CV05 Kidwells Park Play Area Extension 2015-16	(34)	0	(34)	Scheme commenced March 2016
CV08 Ockwells Park - Paths and Trim Trail 2015-16	(19)	5	(14)	incpme slippage
CV09 Ockwells Park, Car Park Extension 2015-16	(15)	0	(15)	Designated as 2016/17 project
CV16 Love Your Neighbourhood Scheme	(100)	0	(100)	Designated as a 2016/17 scheme
CP94 P&OS-Dedworth Manor All Weather Pitch	(230)	230	0	income slippage
Policy & Performance				
CY07 Challenge Prize Scheme	(13)	0	(13)	Ongoing project
CY03 Energy Savings Initiative	1	0	1	Reversal of overstated slippage
CY08 Incentivisation Framework 2014-15	(100)	0	(100)	Project ongoing
CN59 RBWM Website	(27)	0	(27)	Reversal of slippage overstated
CN75 Performance Management System (2014/15)	(30)	0	(30)	Project put on hold
CY09 Superfast Broadband in Berkshire (2014/16)	(150)	0	(150)	Ongoing project
CY10 Green Redeem Scheme	(6)	0	(6)	Costs incurred late March 16
CY16 Participatory Budgeting-2015/16	(42)	0	(42)	Unspent members budget
CY18 Mayors Parlour, Guildhall-Toilet Refurbishment	(4)	0	(4)	Works programmed for early March - completion late March 16
Regeneration & Economic Development				
CM51 14-15 York Road Opportunity Area Continuation (1)	2	0	2	Adjust slippage to outturn
CN93 Guildhall Refurb-Carpets / Storage / Redecoration	(7)	0	(7)	Final accounts / retentions awaited

CB39	A4 Mhd Bridge-Ray Pk Av Gateway Feature 2013/2014	0	5	5	Income slippage
CG37	Maidenhead Environmental Improvements	1	0	1	update slippage to reflect o/turn
CI16	Maidenhead Opportunity Areas-Feasibility Work	1	0	1	Revise slippage
CI10	Maidenhead Regeneration Paving 2014-15	(1)	0	(1)	Residual project end cost expected.
CI46	Facilitation-Regeneration Projects Regen Staff	126	0	126	Reverse slippage
CG09	Maidenhead Station - Transport Hub	0	10	10	income slippage
CI14	Maidenhead Waterways Construction phase 1	0	215	215	income slippage
CE76	Maidenhead Waterways Restoration Contribution	0	95	95	income slippage
CI19	PB Encourage New Businesses-Maidenhead	(10)	0	(10)	Strive course scheduled for Spring 2016
CX29	Windsor Coach Park Bridge-Canopy, Resurfacing 14/5	(18)	0	(18)	due to disputed reversed Building Services charge
CI21	Windsor Office Accommodation	4	(7)	(3)	Income slippage
CI06	Windsor Christmas Lights	(21)	21	0	Income Slippage
CI45	Development Sites M'headFeasibility/Outline Work	80	0	80	Adjust slippage
CM52	Guildhall-Essential Maintenance Works 15-16	4	0	4	Adjust slippage to reflect o/time
CX35	Braywick Driving Range	(665)	0	(665)	Golf Range Purchase Monies due September 2016
CN63	Guildhall - Roof Repairs (Hoist/Pigeon Measures)	1	0	1	Adjust slippage to reflect o/turn
CI31	Community Infrastructure Levy CIL	1	0	1	Slippage updated to outturn
CI32	Borough Local Plan	23	0	23	Slippage updated to reflect o/turn
CI33	Clyde House	326	0	326	Update slippage to reflect o/turn
CI34	Meadow Lane Car Park (Eton College)	76	13	89	Outstanding commitments.
Customer Services					
CN80	CRM Upgrade (Channel Shift) 2014/15	(246)	0	(246)	Carry forward to 2016/17
CN83	CC Centre Telephone Headset Replacement 2015-16	(3)	0	(3)	Carry forward to 2016/17
Benefits & Business Services					
CN82	Serengeti Upgrade 2014-15	1	0	1	Reverse slippage for processing of additional transactions
Highways & Transport					
CB62	Traffic Signal Review (incl UTC) 2014/15	0	(18)	(18)	Funding re expenditure slippage
CB68	Windsor Various Junction Improvements 2014/15	27	0	27	Reverse slippage
CB67	New MSCP Feasibility- Stafferton Way 2014/15	(44)	44	0	Funding re expenditure slippage
CB89	Charles Street Env. Improvements 2014/15	0	34	34	Funding to match expenditure slippage
CB98	Bray Bailey Bridge Replacement Scheme 2014/15	(43)	0	(43)	Scheme desiignated for 2016/17
CB99	Moorbridge Road Gateway 2014/15	(92)	0	(92)	Scheme delivery March-April 2016
CD02	LTP Traffic Management Schemes 2015-16	0	12	12	Match funding to expenditure slippage
CD03	A308 (Bray) Road Widening scheme 2015-16	(24)	0	(24)	Scheme delivery slipped to early 2016-17
CD04	A330 Devenish Rd / B3020 Bagshot Rd R'bout 15-16	9	89	98	Funding to match expenditure slippage
CD06	Highway Contract-Preliminaries 2015-16	(39)	39	0	Final accounts
CD07	Road Marking-Safety Programme 2015-16	(9)	8	(1)	Final a/cs
CD09	Speed Limit Reviews 2015-16	0	30	30	Match funding to expenditure slippage
CD10	Traffic Management 2015-16	2	0	2	Reverse slippage
CD12	Roads Resurfacing-Transport Asset & Safety 15-16	(32)	22	(10)	Match funding to expenditure slippage
CD16	Traffic Signal Removal 2015-16	2	175	177	Match funding to expenditure slippage
CD18	Highway Drainage Schemes 2015-16	(36)	36	0	Scheme delivery WW 16/17
CD19	Highway Drainage Schemes-Capitalised Revenue 15-16	(7)	7	0	Match funding to expenditure
CD20	Footways-Reconditioning 2015-16	(15)	15	0	Match funding to expenditure slippage
CD21	Footways-Construction of New Footways 2015-16	(74)	46	(28)	Funding re expenditure slippage
CD22	Safer Routes to School 2015-16	34	30	64	Match funding to expenditure slippage
CD23	Local Safety Schemes 2015-16	0	45	45	Funding to match expenditure slippage
CD25	Public Rights of Ways-Bridge Repairs 2015-16	(4)	4	0	Slippage re final accounts
CD26	Public Rights of Ways-Bridge Repairs 2015-16	39	0	39	Reverse slippage
CD27	Cycling Capital Programme 2015-16	(39)	85	46	Scheme delayed due to surfacing dispute
CD28	School Cycle / Scooter Parking 2015-16	3	0	3	Reverse slippage

CD31	Thames Street Paving Improvements 2015-16	(28)	1	(27)	Match funding to expenditure slippage
CD32	Verge Parking Measures 2015-16	(30)	6	(24)	Match funding to expenditure slippage
CD33	Verge Protection Measures 2015-16	(42)	34	(8)	schemes designated for 2016/17
CD34	Winter Service Community Facilities 2015-16	(47)	0	(47)	Slippage to 2016/17
CD36	Reducing Street Clutter 2015-16	5	5	10	Adjust slippage in line with outturn
CD38	Changes to On-Street Parking Signage 2015-16	6	0	6	Revision of slippage per B.Smith 17/3/16
CD39	Decriminalised Parking Enforcement Review 2015-16	18	0	18	Adjustment to overstated slippage
CD40	Car Park Signage-Improvements 2015-16	1	0	1	Signage re tariff changes
CD43	Flood Prevention 2015-16	(43)	0	(43)	Adjust slippage in line with outturn
CD53	Footway Lighting-Ascot High St to Station 15-16	(88)	0	(88)	Slippage member request
CD54	River Thames Scheme Infrastructure Project	(260)	0	(260)	Slippage per B.Smith 2016/17 scheme
CD55	Virtual Message Signs - Windsor 2015-16	(92)	0	(92)	Slippage request D.Thompson
CD60	P.B. Highway & Pavement Repairs	(5)	0	(5)	Retentions
CD61	P.B. Maidenhead Road & Pavement Repairs	(12)	0	(12)	schemes delayed to 2016/17
CD62	P.B. Windsor Road & Pavement Repairs	(21)	0	(21)	slipped scheme 2016/17
CD63	P.B. Ascot/Sunnings Rd & Road & Pavement Repairs	(18)	0	(18)	Scheme slipped to 2016/17
CD65	P.B. Windsor Improved Cycling Facilities	1	0	1	Adjust overstated slippage
CD84	Streetlighting - LED upgrade	200	0	200	Reverse slippage
CE02	PB 2014/15 M'head Improved Roads & Pavements	(18)	0	(18)	scheme slipped to 2016/17
CE64	Additional Parking Provision for Windsor	33	(33)	0	Funding to match expenditure slippage
CG78	Electrical Vehicles Charging Points	(20)	0	(20)	Commitment to electric cars on RBWM fleet, requiring charging points.
CD57	Nicholson's Car Park-Upgrade Parking System	6	0	6	Funding to match expenditure slippage
Community, Protection & Enforcement Services					
CD46	Alley Gating 2015-16	(10)	0	(10)	To cover any ad hoc alleygating processes called within year
CD47	Replace DPPPO's with Public Space PO Signage 2015-16	(5)	0	(5)	slippage to 2016/17
CD48	Refuse and Recycling Bins-Replacement 2015-16	(10)	0	(10)	Bin Replacements-2016/17
CD51	Lalpac Licensing Software Package-Update 2015-16	(3)	0	(3)	Project slipped to 2016/17
CD52	Remote Working Equipment Laptops-Upgrade 2015-16	(5)	0	(5)	Project slipped to 2016/17
CD56	Night Time Economy Enforcement Equipment	(2)	0	(2)	slippage to 2016/17
CT52	Disabled Facilities Grant	(181)	181	0	Housing assistance 2015-16
CE08	Air Quality Monitoring Station-Purchase	(30)	30	0	Slippage per C.M.
CN54	Desktop Replacement	13	0	13	Original slippage overstated per J.Tordoff 8/3/16
CA05	Document Management System 2013/14	(1)	0	(1)	Slippage request per J.Tordoff 8/3/16
CN26	Gazetteer System	(8)	6	(2)	Slippage request per J.Tordoff 8/3/16
CP03	Purchase of PCs	(1)	0	(1)	Slippage overstated per J.Tordoff 8/3/16
CN68	Infrastructure Improvements	9	0	9	Reverse slippage
CN86	Monitoring Software-Server Failure Alert 2015-16	1	0	1	Original slippage overstated per J.Tordoff 8/3/16
CN87	ICT Enterprise Architecture Mapping 2015-16	5	0	5	Original slippage overstated per J.Tordoff 8/3/16
CN89	Tablet Computers-Secure Enablement BYOD/CYOD 15-16	19	0	19	Original slippage overstated per J.Tordoff 8/3/16
CN90	Network Consolidation 2015-16	3	0	3	Original slippage overstated per J.Tordoff 8/3/16
CN92	EDRMS Pilot & iPads	5	0	5	Original slippage overstated per J.Tordoff 8/3/16
CN95	Replacement-WiFi Solution for Council Offices	(80)	0	(80)	Per J.Tordoff This project was designated as a 2016/17 scheme
CN72	Town Centre WiFi across the Borough (2013/14)	(1)	0	(1)	Round slippage to nearest £10
Non Schools					
CKUA	Aiming High for Disabled Children (AHDC)	(16)	16	0	On going scheme approval to slip to 2016-17
CKUB	Youth Centre & Equipment Modernisation Programme	(4)	0	(4)	awaiting invoices
CKVH	2Yr old capital entitlement	(8)	8	0	On going programme approval to slip to 2016-17
CKVL	Hurley Canoe Centre Storage Facility	(8)	(66)	(74)	investigation works taking longer than expected.
CKVN	IT Software upgrades-2015-16	(30)	30	0	Expenditure planned for 2016-17
CKVM	Youth Centre upgrades-2015-16	(7)	(58)	(65)	PO delayed due to issues with Agresso
CKVP	Children's Centres buildings-2015-16	(72)	72	0	on going scheme, approval to slip budget to 2016-17

Schools - Non Devolved

CK01	Oldfield New School Fees & Miscellaneous Costs	(99)	99	0 Three year scheme so approval to slip to 2016-17
CK02	Oldfield School Contract	(10)	10	0 Three year scheme so approval to slip to 2016-17
CK03	Commissioning new school incl loose furniture & IT	(50)	50	0 Three year scheme approval to slip to 2016-17
CKRL	Accessibility	(28)	28	0
CSBF	St Edward's First and Middle School Expansions	(2)	2	0 Final fee invoice still to come approval to slip to 2016-17
CSDS	Maint Prog. Roofing, Guttering & Windows	(26)	26	0 Annual scheme approval to slip to 2016-17
CSDW	Prep work for future expansion schemes - 2013-14	(28)	28	0 Approval to slip to 2016-17 for preparation work on expansions
CSDZ	Manor Green Res-chge of use Respite to Sch2013-14	(82)	82	0 Three year scheme approval to slip budget to 2016-17
CSEX	Feasibility/Survey Costs	(114)	114	0 Annual programme approval to slip to 2016-17
CSEZ	Kitchen enlargements - Free Sch. Meals KS1 2014-15	(3)	3	0 Planed works summer 2016 approval to slip
CSFB	Secondary & middle sch. Expans. Feasibil. 2015-16	(6)	6	0 Approval to slip to 2016-17 for preparation of expansions
CSFC	Ascot Primaries Feasibilities-2015-16	(30)	30	0 Planning to go ahead for 2016-17
CSFF	School Kitchens	(10)	10	0 Planned works for summer 2016-17 approval to slip budget
CSFG	Schs' Urgent/Unforeseen Maint. Works	(44)	44	0 Annual scheme approval to slip to 2016-17
CSFH	Trevelyan classroom sizes - 2015-16	(34)	34	0 Early stages of scheme approval to slip budget to 2016-17
CSFJ	Various Schools fire alarm upgrades - 2015-16	(24)	24	0 Ongoing scheme approval to slip to 2016-17
CSFL	Bisham School House repairs - 2015-16	28	(28)	0 Further work planned for summer 2016-17 approval to slip budget
CSFN	Waltham St Lawrence School Kitchen -2015-16	(7)	7	0 Approval to slip budget to 2016-17 for final costs
CSFQ	Eton Wick kitchen 2015-16	(8)	8	0 Final a/c TBC approval to slip budget to 2016-17
CSFR	Dedworth Middle School water supply 2015-16	(11)	11	0 on going scheme approval to slip to 2016-17
CSFZ	Newlands School rewire-2015-16	(22)	22	0 Final costs to come approval to slip to 2016-17
CSGB	Wessex primary school fire escape-2015-16	0	5	5 Small scheme to go-ahead summer 2016 approval to slip budget
CSGC	Oakfield First school windows-2015-16	(14)	14	0 On going scheme approval to slip to 2016-17
CSGD	Waltham St Lawrence School windows-2015-16	(50)	50	0 On going scheme approval to slip to 2016-17
CSGE	Eton Porny School Windows-2015-16	(6)	6	0 On going scheme approval to slip to 2016-17
CSGL	South Ascot Village Primary-2015-16	(5)	5	0 Planned to go ahead Summer 2016 approval to slip budget
CSGM	Dedworth Green Drainage Improvements-2015-16	(14)	14	0 planned to go ahead Summer 2016 approval to slip budget
CSGQ	Holyport College Expansion	(480)	480	0 Planning will go ahead approval to slip to 2016-17
CSGR	Charters Expansion	(50)	50	0 Project to start 2016-17 approval to slip budget
CSGT	Windsor Learning Partnership Expansion	(13)	13	0 planning on going approval to slip budget
CSGU	Holy Trinity Sunningdale Bulge Classroom	(102)	102	0
Schools - Devolved Capital				
CJ77	Budget Only NDS Devolved Capital	(549)	549	0 Balance to carry forward for Schools DFC, approval to slip to 2016-17

Library & Information Service

CR78	Ascot Hall and Library-Improvements (2012/13)	(5)	5	0	need to cover outstanding commitment
CZ14	Cox Green Library-Improvements (2014/15)	(5)	5	0	will be required in 16/17
CL72	Libraries-PC Booking Software (2012/13)	(13)	6	(7)	spend to occur in 16/17
CL70	Library Management System Replacement (2012/13)	(1)	0	(1)	awaiting work for online payments
CR16	Maidenhead Library-Heating/Ventilation (2012/13)	(21)	0	(21)	
CZ16	Maidenhead Library-Ventilation (2014/15)	(12)	0	(12)	budget required for 16/17
CZ98	Heritage Garden Signage 2015-16	(1)	0	(1)	awaiting manufacture & invoice
CZ04	Maidenhead Library-Safety Barriers (2013/14)	(2)	0	(2)	
CL12	Sunninghill Library-Improvements (2012/13)	(2)	0	(2)	works due to start in February but not complete until 16/17
CR87	Windsor Museum (2012/13)	0	(1)	(1)	museum re-fit works, quote awaited
CLD1	Libraries Feasibility 2016-17	1	0	1	Reverse slippage
CZ76	P&OS-Alexandra Gardens Improvements (2014/15)	(16)	0	(16)	budget required for 16/17
CZ77	P&OS-WW1 & MC800 Commemoration Prjs (2014/15)	5	0	5	Works due over the period of the four year centenary anniversary
CZ95	Museum Improvements Programme 2015-16	(6)	6	0	
CZ92	Maidenhead Library Improvements 2015-16	(2)	7	5	awaiting receipt of ordered goods and associated invoices
CZ93	Old Court Lift & Maintenance Works 2015-16	(6)	6	0	AL04 funding
CZ96	Berkshire Records Office 2015-16	(15)	15	0	budget required for 16/17
CLB1	Additional Wifi and Broadband 2015/16	2	0	2	spend to occur in 2016/17
CZ02	New Boyn Grove Library (2013/14)	4	0	4	Reverse slippage
		<u>(17,204)</u>	<u>8,996</u>	<u>(8,208)</u>	

Overall Programme Status

The project statistics show the following position:

Scheme progress	No.	%
Not to Start	30	7%
In Progress	186	44%
Completed	170	40%
Ongoing Programmes e.g.. Disabled Facilities Grant	33	9%
Devolved Formula Capital Grant schemes budgets devolved to schools	1	0%
Total Schemes	420	100%

Corporate Development Fund (AE35) £000		
Balance B/F from 2014/15		1,263
Transacted amounts in 2015/16		
To/From Capital Fund		
Sunninghill Christmas Lights (May Cabinet)	-10	
Feasibility work on development sites in Maidenhead (July Cabinet)	-190	
To fund the work of regeneration staff in the capital programme (July Cabinet)	-126	
Leisure Centre dilapidation capital budget (July Council)	-445	
Reform Rd Development Manager (August Cabinet)	-250	
Development project - St Cloud Way (January Cabinet)	-220	
Development project - Nicholson Centre / Multi Storey Car Park (January Cabinet)	-50	
Development project - Brownfield Sites Analysis (January Cabinet)	-25	
Development project - Golf Club (January Cabinet)	-150	
		-1,466
To/From General Fund		
Contribution from General Fund (Budgeted)	229	
Business Rate discount (Budgeted)	-150	
Economic Development post (Budgeted)	-120	
Business rate income contribution (July Cabinet)	1,040	
Budget to resist Heathrow expansion (August Cabinet)	-25	
Contribution resulting from MRP policy change (September Cabinet)	900	
Contribution to the restructure of the Development and Regeneration service	-28	
Transfer to General Fund (November Cabinet)	-500	
Transfer of compulsory purchase provision (December Cabinet)	362	
Update to Transport Model (September Cabinet)	-125	
Transfer to General Fund (December Council)	-984	
Minerals and Waste Strategy (October CMT)	-61	
Borough Local Plan (January Cabinet)	-116	
Windsor & Ascot Entertainment Gap Survey (Head of Finance)	-20	
Sweep from General Fund (February Cabinet)	500	
Option appraisal costs for Delivering Children's Services differently (November Cabinet)	-36	
		866
		<u><u>663</u></u>

Agenda Item 9

By virtue of paragraph(s) 1, 2, 3, 4, 5, 6, 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

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